



COLORADO

Department of Corrections

Arkansas Valley Correctional Facility

MANAGEMENT PLAN/QUARTERLY REPORT

FISCAL YEAR

2022-2023

QUARTER: ☐1ST ☐2ND ☐3RD ☒4TH

Jared Polis
GOVERNOR

Andre Stancil
EXECUTIVE DIRECTOR

Melissa Smith
DIRECTOR OF PRISONS

Mark Fairbairn
AVCF WARDEN

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EXECUTIVE SUMMARY

Arkansas Valley Correctional Facility (AVCF) opened in August 1987. The facility is located four miles west of Ordway and 40 miles east of Pueblo. AVCF has 332,928 total square feet (sq. ft.) of building space which includes 181,524 sq. ft. of offender living unit space, and 151,404 sq. ft. of administrative support space. AVCF has been successfully accredited by the American Correctional Association since 1996, passing its most recent national accreditation audit in March, 2022. Additionally, AVCF successfully passed its third National PREA Audit in February, 2022.

AVCF is a Level III facility that manages a diverse population consisting of 1,089 medium custody offenders in a dry cell environment, having only 16 Restrictive Housing cells. AVCF houses offenders who are engaged in various programs designed to address offender criminogenic needs and therefore prepare them for successful reintegration into society by reinforcing positive life choices. These programs include Re-Entry, Sex Offender Treatment and Management Program (SOTMP), drug and alcohol, cognitive skills programs, general education programs, vocational education, apprenticeship programs, and college courses.

The facility manages a Protective Custody Unit (PC) which currently houses up to 136 offenders identified as having significant custody issues, and therefore cannot be placed in a general population setting. A re-entry pod in Living Unit 2 targets high risk offenders who will be released from prison within the next 24 months. This pod houses 55 offenders who are participating in programs tailored to assist with re-entry, such as 7 Habits on the Inside, Parents On A Mission, Moral Reconation Therapy (MRT), Authentic Manhood, Beyond Thinking. Efforts are also made to bring in outside resources that can provide information in regards to employment, education, housing, medical and mental health care, etc. which will be beneficial to offenders upon their release. Examples of these in-reach programs include Regional Accountability Entity, Supplemental Nutrition Assistance Program (SNAP), Second Chance, Incarcerated Veterans Transition Program, and Breakthrough.

AVCF is committed to providing our staff of 325 (approximately) with a structured learning environment to foster dynamic future leaders for the Department of Corrections. The Leadership Team at AVCF continues to work with its staff to maintain a safe and secure environment, while modeling professional behavior, in an effort to serve as role models for the offender population and encourage offenders to make positive behavioral changes by holding them accountable for their actions. Methods employed include an emphasis on thoroughly investigating each incident prior to disciplinary charges and sanctioning offenders to Loss of Privileges (LOP). When appropriate, offenders are placed on Restricted Privileges (RP) as an alternative to COPD charges. In addition, Immediate Accountability Resolutions (IAR's) are encouraged to address low-level rule infractions when appropriate. These measures have reduced the average number of offenders in restrictive housing.

The Arkansas Valley Correctional Facility operates on an annual budget of approximately \$4,126,463 in Operating funds and \$24,049,139 in Personal Services funds for a total yearly budget of \$28,175,602. These figures include all areas of the facility and are split out as follows:

	Personal Services	Operating
Superintendents	\$ 809,307	\$ 128,091
Housing/Security	\$15,365,903	\$ 114,371
Food Service	\$ 1,842,180	\$1,292,652
Laundry	\$ 165,687	\$ 82,534
Maintenance	\$ 1,738,502	\$ 386,853
Labor	\$ 377,804	\$ 4,833
Education	\$ 1,199,204	\$ 36,500
Recreation	\$ 984,095	\$ 4,283
Case Management	\$ 1,465,548	\$ 9,843
Training	\$ 100,909	\$ 4,291
Offender Pay		\$ 170,709
Utilities		\$1,844,000
Medical Services		\$ 45,127
Mental Health		<u>\$ 2,376</u>
Total	\$24,049,139	\$4,126,463

ADMINISTRATIVE SERVICES

Administrative Services consists of approximately 33 staff and encompasses Litigation, PREA, ADA, the Facility Information Office, ACA/Policy, COPD, Emergency Management, Training, Case Management, Facility Parole, Intel, Visiting, Mailroom and Temporary Aids.

The case management department is responsible for all classification processes for the facility offender population. Case management utilizes the Colorado Transitional Accountability Plan (CTAP) to improve information sharing and to guide offender progress from initial sentencing through final release from state custody. CTAP provides for comprehensive, individualized case planning. Case Planning Coaches continue to coach and mentor case managers regarding the development of SMART goals and objectives. All AVCF case managers are also trained in Motivational Interviewing and employ these skills while communicating with offenders, scoring their risk assessments, and developing case plans.

Because AVCF is an outlying facility, the majority of staff training needs are provided at AVCF Training Center utilizing certified staff instructors. AVCF staff work closely with neighboring facilities to collaborate with instructors and students for specialized training.

The Re-Entry Unit at AVCF opened in July 2015. Self-help programs are being offered to the offenders in the unit to aid in a successful community re-entry. Resources are being sought to advise offenders about housing, employment opportunities, federal/state/local programs, etc. to assist with their transition into the community. Re-entry offenders also have the opportunity for extra visiting time with family and friends as well as monthly family reunification events to further develop positive and supportive relationships prior to release. The Facility Parole Officer and Pre-Release

Specialist work closely with Re-Entry offenders, their case managers, facility medical and mental health staff, and community resources to assist with meeting their re-entry needs. Unfortunately, some of the programs in Re-Entry have been temporarily suspended due to COVID.

CLINICAL SERVICES

The clinic provides 24-hour nursing coverage to decrease unnecessary emergency medical transports. Clinical staff provides medical care to offenders through provider sick call, chronic care clinic, nurse sick call, and utilizing outside consults when appropriate. The staffing for the Clinical Services Department consists of 33 employees, including a physician, a dentist, mid-level providers, nursing staff, and mental health clinicians.

Behavioral Health at AVCF offers many groups and programs to the offenders. Mental Health holds anger management, STEPPS, Dialectical Behavioral Therapy, CALM, PTSD, WRAP and more. Drug and Alcohol holds two phases of strategies for self-improvement and change. SOTMP for general population offenders will consist of Maintenance group. Treatment is provided for qualified PC offenders based on level of risk and individual treatment needs.

On a monthly basis, the Clinical Services Department sees, on average, the following number of offenders in each area listed below:

- Mental Health Contacts: 525
- Psych clinic: 90
- Dental: 85
- Chronic Care Clinic: 140
- Provider sick call: 50
- SOTMP: 8

CUSTODY/CONTROL

The AVCF Custody/Control Department handles day-to-day operations for the offender population while monitoring local and national trends in corrections, and effectively implementing departmental changes. Custody/Control services our stakeholders by utilizing professional staff to provide for the operation of critical systems, documentation and auditing of systems performance, response to emergencies, program support, and management of access and egress to facility property. The staffing for Custody/Control consists of approximately 170 employees, which includes a manager, administrative assistant, living unit staff, and security staff.

AVCF has six dry cell Living Units. Living Unit 2 B pod, the Re-Entry Unit, houses offenders in the last 24 months of their sentence. In Living Unit 2, the first tier of C Pod is designated for Arrival and Orientation of all incoming offenders. Living Unit 3 is designated to house offenders in the Incentive Living Program. Living Unit 4, A Pod is designated for offenders in the Restoring Promise program. Living Unit 6 B and C pod

houses offenders assigned to Protective Custody (PC) status. Living Units 1, 2, 3, 4, 5 and 6 (A pod) are general population units.

SPECIALIZED

Unit Two - A & O, Re-entry

Unit Three - Incentive Unit

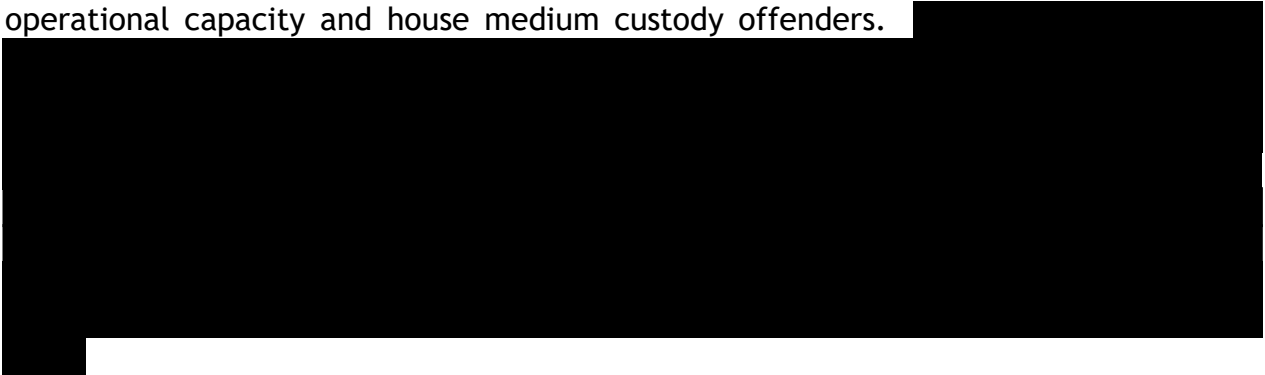
Unit Four - Restoring Promise in A Pod

Unit Six - Protective Custody Unit (B/C pod only)

As a way to separate offenders with potential custody issues, AVCF manages the offenders from the 1, 2, 3 side separately from the 4, 5, 6 side.

AVCF has a Restrictive Housing Unit that consists of 16 wet cells. Because of the limitations to housing disruptive offenders at AVCF, we pride ourselves on offender accountability through effective communication. We strive to handle each incident at the lowest level needed for resolution while maintaining safety and security.

AVCF was originally designed with an internal structure intended to house minimum custody offenders. Over the years, the facility has been modified to increase the operational capacity and house medium custody offenders.



PHYSICAL PLANT

The Maintenance Department at AVCF provides maintenance services for approximately 332,928 sq. ft. of occupied building space and 460 acres of property, to include a range (pistol/shotgun and rifle) and obstacle course. Maintenance strives to maximize available resources by self-performing many projects that may normally be considered “contractor” work. The staffing for the Maintenance Department consists of 21 employees that have expertise in the areas of plumbing, electrical, electronics, HVAC, Life Safety, welding, concrete work and general maintenance.

Projects planned for 2022-2023 include a new facility-wide Hot water heating distribution piping system, new chilled water lines and domestic waterlines underground. This is estimated to be a 2-year project. There will be another project being performed the same time as the aforementioned which will be the ADA project for all the living units. Also scheduled is the expansion of the existing canteen service room which will include room for sorting canteen in a secured location and will provide for warehouse life safety changes. This project will begin once Maintenance returns to normal staffing. Maintenance will continue to grow the new honey bee program which is currently on its third year. Replacement of all housing units’ drain, waste and vent

pipng will be addressed during the ADA Project. The facility is currently working on more energy saving ideas to reduce power usage. At the top of the list is the repair of all leaking underground heating and cooling lines. The facility will continue to divert waste from its waste stream creating savings in the waste management service contract. New cameras will be placed in areas of the facility that have minimal coverage to improve safety and security, to include Medical.

PROGRAMS DEPARTMENT

The Programs Department at Arkansas Valley Correctional Facility works in conjunction with Clinical Services, Legal Services and a host of outside volunteers and organizations to provide a wide variety of educational, recreational and self-improvement opportunities for the offender population. Our Programs Department is continually evolving to provide the offenders with current and relevant skills that will aid in their success upon re-entry. The opportunities they are provided also aim to improve their behavior and quality of life while incarcerated. The staffing for the Programs Department consists of approximately 50 employees assigned to food service, laundry, education, recreation, and religious services.

The Education Department provides a comprehensive program that is available to all eligible offenders. This program consists of educational philosophy and goals, communication skills, general education, basic academic skills, GED preparation, special education, vocational education, post-secondary education, and other educational programs that are consistent with the needs of the AVCF offender population.

The Laundry Department processes more than 56,000 pounds of offender laundry each month. Three times per day, the Food Service Department provides our entire population of offenders with balanced meals. They provide over 1,500 variations of medical and religious diets

ARKANSAS VALLEY CORRECTIONAL FACILITY FACILITY DESCRIPTION

As of July 1, 2022

Offender Custody Level/Mix:	Classification	Numbers	Percentage
	Close	0	0
	Medium	1027	97.8%
	Minimum Restrictive	20	1.9%
	Minimum	3	0.3%
Physical Plant:	AVCF was built in 1987. It has a mixed custody population [REDACTED] [REDACTED] The facility has dry cells in the general population living units and wet cells in Restrictive Housing.		
Special Needs Offenders:	Identified as sex offenders: S-5 (excluding those with L qualifier)	360	34.3%
	Violent offenders:	665	63.3%
	Identified as having gang affiliations:	370	35.3%
	Diagnosed with a mental illness (OMI) (P-3 and P4)	467	44.6%
	Serving life sentence without parole	134	12.7%

	ADA designated offenders		129	12.3%
	Offenders with an M code of 3 or higher		456	43.5%
	Offenders identified with a developmental disability		18	1.7%
Offender Assignments:	Academics/Vocational	94	Offender Rep	3
	Canteen	5	Pre Release	8
	Drug & Alcohol	10	Programs - Other	0
	Food Service	120	Recreation	63
	Intensive Labor Program	0	SOTMP	23
	Laundry	12	Unassigned	298
	Maintenance	41	Unit and Area Porters	340
	Mental Health	56	Unit OCA's	26
	Mental Health Peer Asst	8	Warehouse	3
			Total Assignments	1102
Academic Programs:	• ABE • ABE II • Pre GED • GED Special Education			
Career and Technical Education Programs:	• Carpentry • Computer Information Systems • Culinary Arts • Customer Service • Electrical Engineering • Foundations in Career and Technical Education • Welding			
Cognitive Behavioral Training:	• Seven Habits on the Inside • Sharpening the Saw • Pre Release • Moral Reconation Therapy • Speed of Trust • Parents on a Mission			
Clinical Services/Treatment:	• Chronic care • Specialty clinics • X-ray • Routine sick call • Twice daily med-lines • Dental • Optometry • Mental Health • Drug and Alcohol • Sex Offender Treatment • Annual Offender Education • Telehealth and Telepsych			
Actual Unassigned	• 298			
Food Service:	AVCF provides nutritionally balanced meals to all offenders three times daily.			
Laundry:	AVCF provides laundry services and delivery to all offenders assigned to AVCF.			
Community Labor:	During the fall, a community labor crew is utilized to glean area fields for produce.			

ARKANSAS VALLEY CORRECTIONAL FACILITY GOALS AND STRATEGIES, 2022-2023

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
1		Decrease the recidivism rate					
	1.1	AVCF will support the Department by utilizing offender mentoring programs.	High	Programs Manager	7/1/22	6/30/23	No

Action Step 1.1 Status:

1st Qtr: AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise and the newly developed Peer Specialist program where individuals are trained in different fields to assist other individuals in their own personal growth.

2nd Qtr: AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise and the newly developed Peer Specialist program where individuals are trained in different fields to assist other individuals in their own personal growth.

3rd Qtr: AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise, 7 Habits on the Inside, Peer Specialist Programming, CrossFit, Yoga, and Above! Recovery while improvement in tracking and reporting to Headquarters is ongoing.

4th Qtr: AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise, 7 Habits on the Inside, Peer Specialist Programming, CrossFit, Yoga, and Above! Recovery while improvement in tracking and reporting to Headquarters is ongoing.

<u>Number of mentoring programs implemented:</u>				<u>Number of current offender mentoring programs:</u> 7 Habits, Above Recovery, Breakthrough, Restoring Promise, CrossFit				
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	
0	0	0	0	5	5	5	5	

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.2	AVCF will support the Department by training staff in dynamic security interactions (DSI) and by utilizing and documenting DSI's.	High	Admin Services Manager	7/1/22	6/30/23	No

Action Step 1.2 Status:

1st Qtr: Staff continue to use the dynamic security interactions to show offender/staff interactions. September being the month with the most DSIS logged so far this quarter.

2nd Qtr: Staff continue to use the dynamic security interactions to show offender/staff interactions.

3rd Qtr: Staff continue to use the dynamic security interactions to show offender/staff interactions.

4th Qtr: Staff continue to use the dynamic security interactions to show offender/staff interactions.

<u>Number of staff trained in dynamic security interactions:</u>				<u>Number of dynamic security interactions:</u>			
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
0	0	0	0	1167	1198	1386	1097

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.3	Increase opportunities for vocational/educational certification	High	Administrator V	7/1/22	6/30/23	No

Action Step 1.3 Status:

1st Qtr: During the month of August, AVCF added one student to the Second Chance Pell offerings through Trinidad State College to bring our total student count to 11. In the month of September, we were able to resume one Vocational Education course (Customer Service), which serves 15 students. AVCF also began facilitating “Criminal Justice Research Methods” through Rutgers University to three students from the Restoring Promise program during the month of October.

2nd Qtr: 15 students were enrolled in FCTE after the hiring of a new Carpentry instructor.

3rd Qtr: During the month of January, AVCF added 13 Protective Custody offenders have been enrolled in the Second Chance Pell program through Trinidad State College and 4 through Pueblo Community College. This brings the facility total of Second Chance Pell students to 27.

4th Qtr: During the month of May, one additional Second Chance Pell student was added bringing our facility total to 28 students participating in post secondary education through local colleges and universities. AVCF was also able to hire a new Culinary Arts instructor and classes will resume as soon as possible.

<u>Number of opportunities offered:</u>			
Qtr 1	Qtr 2	Qtr 3	Qtr 4
161	261	279	294

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.4	AVCF will continue to identify and maintain a wait list for offenders that are Take TWO program-eligible.	High	Case Manager III	7/1/22	6/30/23	No

Action Step 1.4 Status:

1st Qtr: Only 1 offender has been referred this quarter to the Take Two program.

2nd Qtr: No offenders have been referred to the Take Two program

3rd Qtr: No offenders have been referred to the Take Two program

4th Qtr: No offenders have been referred to the Take Two program. The Take Two program is currently suspended indefinitely.

Number of offenders placed on the Take TWO wait list:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	0	0	0

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.5	AVCF will support the department by hosting the mobile DMV lab.	High	Case Manager III	7/1/22	6/30/23	No

Action Step 1.5 Status:

1st Qtr: In August, AVCF hosted a DMV2GO event. There were 16 offenders that participated in the event. Eleven of those offenders will be receiving a Colorado ID.

2nd Qtr: In both October and December DMV2GO came to AVCF. With a total of 20 offenders participating in these events.

3rd Qtr: DMV2GO was at the facility on March 23, having 12 offenders participate in this event.

4th Qtr: DMV2GO was scheduled for a site visit in May 2023 but cancelled due to not enough eligible offenders to participate. DMV2GO came to the facility in June and had 9 offenders participate in that event.

Number of offenders that participated in the mobile lab:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
16	20	12	9

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.6	AVCF will back the Departmental goal to reduce technical parole violations by identifying offenders needing WAGEES assistance and by making recommendations to the FCPO.	High	Case Manager III	7/1/22	6/30/23	No

Action Step 1.6 Status:

1st Qtr: During the month of July, there was one offender that was referred to the WAGESS program. In August, there were two offenders that were referred to the WAGEES program. In September, there were also two offenders that were referred to the WAGESS program.

2nd Qtr: During the months of October through December there were a total of 4 offenders that were referred to the WAGEES program.

3rd Qtr: During the months of January through March had a total of 9 offenders that were referred to the WAGEES program

4th Qtr: During the months of April through June there were a total of 13 offenders that were referred to the WAGEES program.

Number of WAGEES referrals to FCPO:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
5	4	9	13

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.7	AVCF will support CDOC's goal to reduce technical parole violations by providing MAT education post-release.	High	Case Manager III	7/1/22	6/30/23	No

Action Step 1.7 Status:

1st Qtr: During the month of July, there were eight offenders that were offered MAT educational services. None of those offenders accepted that MAT education. In August, there were also eight offenders referred to the MAT educational services. None of those offenders accepted that MAT education. In September, there were nine offenders referred to the MAT educational services. None of those offenders accepted that MAT education.

2nd Qtr: During the month of October, there were 11 offenders that were offered MAT educational services. None of those offenders accepted that MAT education. In November, there were 15 offenders referred to the MAT educational services. None of those offenders accepted that MAT education. In December, there were 14 offenders referred to the MAT educational services. None of those offenders accepted that MAT education.

3rd Qtr: During the month of January, there were 10 offenders that were offered MAT educational services. None of those offenders accepted that MAT education. In February, there were 23 offenders referred to the MAT educational services. Three of those offenders accepted that MAT education. In March, there were 5 offenders referred to the MAT educational services. One offender accepted that MAT education. So the number of offenders accepting the MAT education is increasing.

4th Qtr: During the month of April, there were 5 offenders that were offered MAT educational services. One of those offenders accepted that MAT education. In May, there were 11 offenders referred to the MAT educational services. One offender accepted MAT education. In June, there were 17 offenders referred to the MAT educational services. Five offenders accepted that MAT education. So, the number of offenders accepting the MAT education is increasing.

<u>Number of releasing offenders offered MAT education:</u>				<u>Number of releasing offenders accepting MAT education:</u>			
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
25	40	38	33	0	0	4	7

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	1.8	AVCF will back the Departmental goal to reduce technical parole violations by submitting referrals to approved treatment providers for offenders nearing release.	High	Case Manager III	7/1/22	6/30/23	No

Action Step 1.8 Status:

1st Qtr: In July, AVCF submitted six referrals to choice treatment programs for offenders nearing their release. During August, AVCF submitted seven referrals to choice treatment programs for offenders nearing their release. In September, AVCF submitted four referrals to choice treatment programs for offenders nearing their release.

2nd Qtr: In October, AVCF submitted 10 referrals to choice treatment programs for offenders nearing their release. During November, AVCF submitted 10 referrals to choice treatment programs for offenders nearing their release. In December, AVCF submitted six referrals to choice treatment programs for offenders nearing their release.

3rd Qtr: In January, AVCF submitted 2 referrals to choice treatment programs for offenders nearing their release. During February, AVCF submitted 12 referrals to choice treatment programs for offenders nearing their release. In March, AVCF submitted 4 referrals to choice treatment programs for offenders nearing their release.

4th Qtr: In April, AVCF submitted 6 referrals to choice treatment programs for offenders nearing their release. During May, AVCF submitted 2 referrals to choice treatment programs for offenders nearing their release. In June, AVCF submitted 10 referrals to choice treatment programs for offenders nearing their release.

Number of referrals to approved treatment providers:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
17	26	18	18

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
2		Decrease the staff vacancy rate					
	2.1	Increase facility tours for prospective employees	High	SRC	7/1/22	6/30/23	No

Action Step 2.1 Status:

1st Qtr: There were no facility tours held this quarter.

2nd Qtr: There were no facility tours held this quarter.

3rd Qtr: There were no facility tours held this quarter.

4th Qtr: There were no facility tours held this quarter.

Number of facility tours held:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
0	0	0	0

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	2.2	Quarterly rapid hiring events and job fairs.	High	SRC	7/1/22	6/30/23	No

Action Step 2.2 Status:

1st Qtr: Human Resources held a Fast Track Hiring Event at AVCF August 9, 2022. Throughout the quarter the Staff Resource Coordinator, Program Assistant and other volunteered staff set up and hiring informational booths during all local fairs and events. The Staff Resource Coordinator along with selected staff attended a job hiring event in La Junta at the Community College September 27, 2022.

2nd Qtr: Hiring Event Monday November 21, 2022. Maxwell Abagulum from headquarters also helped out during the event.

3rd Qtr: AVCF held a Hiring Event Tuesday February 7, 2023 at the training center. On March 28, 2023 the Staff Resource Coordinator along with selected staff attended a job hiring event in La Junta at the Community College

4th Qtr: AVCF held a Hiring Event Tuesday May 23, 2023 at the training center.

Number of rapid hiring events held:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	1	1	1

Number of job fairs attended:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
6	0	1	0

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	2.3	AVCF will support new employees in completing their probationary period by offering an improved FTO and mentoring program.	High	Management Team	7/1/22	6/30/23	No

Action Step 2.3 Status:

1st Qtr: Fifteen new staff completed their one-year probationary period this past quarter. Newly hired staff are being immediately assigned an FTO with an emphasis on completing the FTO process with 30 days of arrival on post/current assignment. New staff meet with the appointing authority after 90 days on the job to discuss the effectiveness of the current FTO process.

2nd Qtr: Three new staff completed their one-year probationary period this past quarter. Newly hired staff are being immediately assigned an FTO with an emphasis on completing the FTO process with 30 days of arrival on post/current assignment. New staff meet with the appointing authority after 90 days on the job to discuss the effectiveness of the current FTO process.

3rd Qtr: Two new staff completed their one-year probationary period this past quarter. Newly hired staff are being immediately assigned an FTO with an emphasis on completing the FTO process with 30 days of arrival on post/current assignment. New staff meet with the appointing authority after 90 days on the job to discuss the effectiveness of the current FTO process.

4th Qtr: Eight new staff completed their one-year probationary period this past quarter. Newly hired staff are being immediately assigned an FTO with an emphasis on completing the FTO process with 30 days of arrival on post/current assignment. New staff meet with the appointing authority after 90 days on the job to discuss the effectiveness of the current FTO process.

<u>Number of staff beginning the Training Academy in FY 22-23:</u>				<u>Number of staff completing 1-year probationary period:</u>			
Qtrtr 1	Qtrtr 2	Qtrtr 3	Qtrtr 4	Qtrtr 1	Qtrtr 2	Qtrtr 3	Qtrtr 4
17	4	4	12	15	3	2	8

Percentage of staff completing 1-year probationary period:

Qtrtr 1	Qtrtr 2	Qtrtr 3	Qtrtr 4
88.2%	75%	80%	66.7%

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	2.4	AVCF will support the Department by offering professional development/promotional readiness opportunities.	High	Custody / Control Manager	7/1/22	6/30/23	No

Action Step 2.4 Status:

1st Qtr: No professional development / promotional readiness opportunities were offered this quarter.

2nd Qtr: No professional development / promotional readiness opportunities were offered this quarter.

3rd Qtr: No professional development / promotional readiness opportunities were offered this quarter.

4th Qtr: No professional development / promotional readiness opportunities were offered this quarter

Number of opportunities provided:

Qtrtr 1	Qtrtr 2	Qtrtr 3	Qtrtr 4
0	0	0	0

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
3		Increase the number of Incarcerated people accessing virtual programming					
	3.1	AVCF will support the department by offering virtual programming.	High	Administrator V	7/1/22	6/30/23	No

Action Step 3.1 Status:

1st Qtr: During the month of August, AVCF added one student to the Second Chance Pell offerings through Trinidad State College to bring our total student count to 11. AVCF also began facilitating “Criminal Justice Research Methods” through Rutgers University to three students from the Restoring Promise program during the month of October.

2nd Qtr: During the 2nd quarter, AVCF programs staff in conjunction with HQ staff Amanda Clausen, began planning for another college degree in Behavioral Health to be offered starting January 2023.

3rd Qtr: During the month of January, AVCF added 13 Protective Custody offenders have been enrolled in the Second Chance Pell program through Trinidad State College and 4 through Pueblo Community College. This brings the facility total of Second Chance Pell students to 27. Due to this increase in programming an additional television cart and video equipment was purchased.

4th Qtr: During the month of May one additional student was added to Second Chance Virtual programming to bring our facility total to 28 students participating in post-secondary education through local colleges and universities. We have utilized flexible classroom scheduling to increase college opportunities to two students attending through Red Rocks Community College on Fridays.

<u>Number of virtual programs offered:</u>				<u>Number of offenders completing virtual programs:</u>			
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
2	12	15	16	11	11	2	28

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	3.2	Identifying areas where virtual programming can be conducted and acquiring necessary equipment to facilitate the virtual programming.	High	Administrator V	7/1/22	6/30/23	No

Action Step 3.2 Status:

1st Qtr: Items have been ordered so that virtual programming can be held. Classrooms in education are currently being used for classes to be held virtually.

2nd Qtr: The facility Educational Opportunity Center was painted and furniture was purchased for the space to make the room accessible for offenders to access virtual programming and other education opportunities in the near future.

3rd Qtr: An additional television cart and video equipment was purchased to accommodate the growing number of the population taking part in Second Chance Pell offerings.

4th Qtr: No more areas were identified within the facility for virtual programming.

Number of areas identified for virtual programming:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	1	1	0

Goal #	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
	3.3	Identifying staffing needs and develop schedule to accommodate virtual programs.	High	Administrator V	7/1/22	6/30/23	No

Action Step 3.3 Status:

1st Qtr: AVCF accommodates virtual programming through Trinidad State College, Rutgers University, Vera/Restoring Promise, Mental Health America, and CrossFit Leadership development courses by staggering staff schedules and using virtual meetings spaces such as Zoom or Google Meets to accomplish the different groups goals.

2nd Qtr: No changes made during the 2nd quarter.

3rd Qtr: : Protective Custody schedule has been adjusted to add approximately 4 hours of additional programming each week in the Education area. To accommodate the Protective Custody Second Chance Pell classes, the facility Liaison II, GED trainees, and Administrator V help administer the classes weekly.

4th Qtr: Staff scheduling was adjusted to help allow virtual programming to occur 5 days a week in the Education area. This allowed for Red Rocks Community College to provide courses to two students.

Date schedule developed for virtual programing:

Qtr 1	Qtr 2	Qtr 3	Qtr 4
0	0	0	1

Priority Guidelines

1. Urgent - Impacts major DOC systems and carries a sense of urgency with management

2. High - Has a high impact on DOC systems and will result in improvements in efficiency, effectiveness, or personnel morale.
3. Medium - Will have a moderate impact on system efficiency and effectiveness.
4. Low - Would be valuable to Department but could be delayed for higher priority issues.

[illegible]

OPERATIONS

1. MAJOR DEVELOPMENTS/ACCOMPLISHMENTS

ADMINISTRATIVE SERVICES

July

- Warden Fairbairn and Associate Warden Coleman attended the Crowley County Commissioner Meeting Monday, July 25.
- The monthly stabilization meeting was held on July 11. There were five offenders nearing their release date that were reviewed.
- Staff Resource Coordinator Margo Ricken and Case Manager II Juana Rodriguez set up a booth in Fowler on Saturday July 16, during Missouri Days to assistance with new staff recruitment. On Saturday, July 30, 2022 the ERT members and various staff participated in the Crowley County Days Parade. A booth was also set up at Crowley County Days to help in the effort of staff recruitment.
- Staff was treated to free meals as a mini appreciation week, July 12-14. The food was donated by fellow staff members to help with morale.
- AVERT held a two-day tracking academy on July 21-22, to certify new members.
- ACA Coordinator Nancy Miller and newly appointed ACA Coordinator Laura Torgler participated in the CSP audit July 12-14, 2022. Also helping remotely with the SCF audit July 26-29, 2022.

COVID info for July:

1. Zero offenders tested positive for COVID this month
2. One employee was out on COVID-related leave during this month.
3. Binax testing produced 1 positive result (07/15) during the week.

August

- Beyond Thinking held its 2nd Annual Global Leadership Summit in Recreation on August 4th and 5th. Global Leaders Address: Vision & Strategy, Initiative & Discipline, Identity & Discipline, Resourcefulness. Purpose & Management. With over 200 participants from AVCF offender population.
- Social Service Meeting took place on August 16, 2022.
- The annual strategic planning session was held on August 11. The management team and line staff from different departments met to discuss goals for the 2022-2023 Management Plan.
- A Fast Track Hiring Event was held August 9 on AVCF grounds. There were 19 job offers made this day with 18 for AVCF and one for a facility in Pueblo.
- Friday August 12, a combined training with CNT and ERT members was held.

COVID info for August:

1. Zero offenders tested positive for COVID this month.
2. There were six employees out on COVID-related leave during the month.
3. Binax testing produced zero positive results during the month.

September

- Friday September 9th The Crisis Notation Team had an all-day training event at the AVCF Training Center.
- On Saturday September 10th AVCF staff and AVERT participated in the Early Settlers Day parade. Staff Resource Coordinator Margo Ricken along with other AVCF staff set up a booth for staff recruitment.
- Seven new staff members started facility orientation Tuesday September 13th and also completed a forced cell class.
- Executive Director Dean Williams, Deputy Executive Director M.A Stancil, MILPA and the AVCF Management Team visited the Restoring Promise pod.
- CDOC staff from PPMU, CoreCivic, CCCF, and BCCF were on grounds for a tour of the AVCF Incentive Unit and Restoring Promise pod.
- Above recovery hosted a trauma healing circle in visiting with members of the management team with approximately 25 offenders participating.
- Seven Habits on the inside classes were back in motion on September 15, 2022. The first class was held with a meet and greet consisting of staff, 14 core members and 30 new students.
- CrossFit held an 9/11 memorial event Monday, September 12, 2022.
- CrossFit held their Health and Recovery fair the weekend of September 17 & 18, 2022.
- Several staff joined SRC, Margo Ricken, at a job fair at Otero Junior College in La Junta on September 27, 2022.
- Warden Mark Fairbairn, Captain Richard Aragon, Lt. James Tyler, and Sgt. Tylor Laurent spent part of the week at Limon Correctional Facility for Vulnerability Assessment training.
- Recreation was able to hold the postponed Labor Day concert in the inner compound on September 29 & 30, 2022.

COVID info for September:

1. Zero offenders tested positive for COVID this month.
2. There were no employees out on COVID-related leave during the month.
3. Binax testing produced zero positive results during the month.

October

- Warden Fairbairn, Associate Warden Coleman, AVERT Commander James Tyler and Assistant Commander Richard Aragon attended the ERT graduation Friday, October 21 at the visiting center in Canon City.
- Warden Fairbairn and Associate Warden Coleman presented AVERT members with coins and cooked an annual appreciation lunch for the team.
- The Warden and management team met Monday, October 24th with Izzy McCarragher and Stacey Putka from Breakthrough. They went through the Memorandum of Understanding and covered details as far as capacity, event dates, and event areas to make sure that the facility and Breakthrough were in agreement on the parameters.
- Major Bucholz attended the monthly Crowley County Commissioners meeting Monday October 24, 2022.

November

- The TAG Team Recruiting group from Headquarters toured the facility Friday November 4, 2022.
- AVCF had one Correctional Officer I that graduated Basic Training Friday November 4, 2022 and will be heading into facility orientation next week.
- Amanda Clausen for HQ was in the Academics on November 16, 2022 to give Peer Specialists their certificates for completing 60 hours of training> This class was taught by Peer Specialist offender Anthony Abeyta.
- Major Olson assisted in an Internal PREA audit at La Vista Correctional Facility on November 16-17, 2022.
- Warden Fairbairn attended the monthly Crowley County Commissioners Meeting on November, 28, 2022.
- School supplies provided by the lifers group were delivered to Rocky Ford Elementary school by Sergeant Salinas and Major Gonzales.

December

- Grace Mhango and Tiffany Warren from Headquarters toured AVCF with Major Cory Burket Thursday December 1, 2022.
- On December 7, 2022 Jeff Carney conducted training to certify twelve 7 habits on the inside core members and staff who are interested.
- Eric Mitchell and Brad Bobst from Headquarters visited the facility Thursday December 8, 2022 and observed a few Security Monitoring Exercises.

January

- Interviews for GED Teacher Trainee were conducted Wednesday January 4, 2023, Christopher Delbrey was selected.
- K9 handler Meyers and his K9 were on grounds on January 6, 2023. Conducting a targeted interdiction with visitors and designated cells, identified by the intelligence unit.
- CQI meeting was held on Monday, January 9, 2023.
- Major Cory Burket was at a PREA audit January 9-11, 2023 at the Denver Complex.
- On January 19 & 20, 2023 Restoring Promise held an event in recreation. This was to celebrate the 1-year anniversary of Restoring Promise. Twelve approved volunteers and approximately 106 approved family members attended this event over the two days.
- Executive Team members from Headquarters were also in attendance of the Restoring Promise event on January 19, 2023.
- January 25, 2023 AVCF had 2 groups from VERA and MILPA at the facility. One group was collecting data about the Restoring Promise program. The second group was here for a facility tour.

February

- Operations meeting was held on February 24, 2023.
- Stabilization meeting was held on 2/6/2023.
- A facility tour and programs overview were facilitated for two Core Civic management team members on February 9, 2023.
- AVCF ERT team was recognized by the Warden, Associate Warden and Management team for their response to the disturbance at Crowley County Correctional Facility.
- On February 23, 2023 shakedowns were completed in both Living Unit 2 & 5, with the help of the AVERT team.
- Warden Fairbairn attended the BT 544 graduation Wednesday, February 22, 2023 as a guest speaker.
- Major Burket and Major Gonzales attended the monthly Crowley Commissioner meeting Monday February 27, 2023.

March

- Life Line Denver based CBO toured AVCF on March 3, 2023. Their intent is to provide services and support to the i-Live program.
- Programs Oversight Committee held an AVCF Programs review/audit on March 8, 2023.
- L. Melendez, A. Rodriguez, A. Sanchez, and C. Delbrey went to the Crisis Negotiation Team training March 20-24, 2023.
- Pre- National PREA audit was held at AVCF March 13-15, 2023.
- Security Audit was held at AVCF March 21-23, 2023.
- Two OSHA Confined Spaces classes were held on February 28 and March 1, 2023 with 22 GP offenders and 12 PC offenders participating.
- Lauren Carlson and Tina Medina, from Mental Health, were recognized for their contributions to operations during the offender death on February 27, 2023.
- A forced cell class was held Monday March 6, 2023. A group of approximately 8 from CoreCivic and 7 from AVCF participated in the training.
- Employee council held a breakfast sale of biscuits and gravy with homemade cinnamon rolls.
- AVCF had a clinic walk though on Friday March 17, 2023 with MAT.
- DMV2GO was at AVCF on March 23, 2023, with 12 offenders participating in this program.

April

4. Wednesday April 5, 2023 at approximately 1810 hours staff responded to multiple offender-on-offender altercations in Living Unit 6 C Pod.
5. Thursday April 6, 2023 at approximately 0840 hours Arkansas Valley Correctional Facility was mobilized to conduct a compliance search in Living Unit 6 B and C pods.
6. Associate Warden Tracy Coleman chaired the VA audit April 17-21, 2023 at the private facility in Bent county. Lieutenant Tyler and Sergeant Laurent also helped with the VA audit at Bent County.
7. Physical Plant manager Robert Bucholz spent Tuesday, Wednesday, and Thursday (4/18-4/20/23) at Trinidad Correctional Facility assisting with the security audit.
8. Warden Fairbairn spent Wednesday, April 19th, at Bent County to help with the VA audit.

9. Jacob Lofgren from the Health Department was on grounds on April 24, 2023 for a facility wide Health Inspection.
- AVCF's ERT team went to Limon Correctional Facility April 24-25 to assist with shakedowns.
- Major Joe Gonzales and Lt. Jeremy Wallace participated in a Security audit at San Carlos Correctional Facility April 24-26, 2023.
- Lt. Jason Vigil and Lt. Troy Daniels participated in a Security audit at La Vista Correctional Facility April 26-28, 2023.
- Monday April 3, 2023 at approximately 1754 hours an offender collapsed in the gym requiring a medical response. CPR was performed on offender [REDACTED] until an ambulance arrived at the facility. The offender was pronounced deceased at 7:45 PM, by Crowley County Deputy Coroner Tom Cody.
- AVCF Programs Administrative Assistant III, [REDACTED], passed away unexpectedly Tuesday evening, April 18. CIRT was on grounds on April 19, 2023 to speak with staff.

May

- Employee Council and the AVCF Management team have treated staff this week for Employee Appreciation with three meals and goodies. They have served pulled pork sandwiches, Sloppers with chili cheese fries, and Italian grinders with fries. Donuts and ice cream bars were also handed out at the beginning and end of the week. In addition to all the meals and treats every staff member was given goodie bags with a personalized wooden flag.
- Several staff (Heather Mondragon, Capt. L Tobin, Lt. A Lewis, and Rich Vaughn) attended Vulnerability Assessment training at BVCF May 15-19, 2023. Warden Mark Fairbairn was the instructor for this class.
- Policy Coordinator, Laura Torgler, spent May 15-17 at HQ for an in-person work session with other policy coordinators to work on the Compliance Project.
- Scott Dauffenbach and Melissa Smith were on grounds at AVCF on May 8, 2023 as part of Employee Appreciation week. Thanking staff in all areas of the facility for the jobs they do.
- Adrienne Sanchez and Janet Smith from HQ were on grounds for May 10, 2023.
- Kelly Kuhns with the Wellness Team along with Stephanie Bueno from Employee Benefits toured the facility Wednesday May 10, 2023 with Captain Mendoza. They also helped out employee council set up for the meal that day.
- A hiring event was held Tuesday May 23, 2023 at the AVCF Training Center. Twenty-three people from the community showed up for the event. Staff from Human Resources were on grounds to assist and OIG staff conducted background checks over the phone.
- Captain Jolene Gonzales was at Bent County Correctional Facility May 17-19 to help in their security audit.
- On May 24, 2023 Lt. Jason Vigil and Capt. Laz Mendoza went to the Southeast Region All Hazards Board 2023 SHSGP and Regional ESF-5 Meeting.
- Associate Warden Coleman attended the Warden's meeting at Headquarters on Thursday, May 18, 2023.
- Executive director Stancil and Mira, from Vera were on grounds on May 5, 2023 to visit with Restoring Promise unit.

June

- AVCF was one of the referral contest winners that was announced December 12th. The AVCF staff received a facility pizza party on Wednesday June 7, 2023. The management team and employee council members served pizza to staff.
- Monday June 5 - Friday June 9, 2023 The Department of Justice staff were on grounds conducting a National Inmate Survey for PREA. Specific offenders were being surveyed. Approximately 320 offenders were interviewed.
- Lt. Sera Gonzales attended the STING conference in Loveland June 12-14, 2023.
- PREA National Audit for AVCF was held June 26-28, 2023.
- On June 22, 2023 Teacher I Cory Robinette was given AVCF coins as a token of appreciation. Robinette was recognized for the making the wooden flags that each employee received during our Employee Appreciation week.
- Captain Anthony Bosley was given the Medal of Merit award for his dedication to AVCF.
- Sgt. Steven Vigil retired on June 30, 2023 after 26 years of service in DOC.
- Michelle Brodeur, Leonard Woodson, and Dr. Randolph Maul were at AVCF on June 16 to tour our medical/clinical areas.
- On June 13, 2023 operations were modified to allow AVCF staff to attend a Memorial service of a staff member's grandson.
- AVCF was mobilized on June 22 to conduct compliance searches in Living Unit One.
- On June 14, 2023 State Fire Marshall was on grounds to inspect the Fire System.
- Friday, June 16, 2023 a Design Development review meeting was held with the engineers, architects and FMS for the Utility Live Replacement and ADA project.

CUSTODY CONTROL

July

- Added shading for Teams A & B (consisting of Maintenance, Case Management, and Education staff) to allow for a more equitable stay over process for swing shift Monday-Friday.
- Continued the temporary changes in some staff schedules to ensure coverage on 2nd and 3rd shift throughout the week, as well as to ensure coverage on dayshift on the weekends.

August

- Temporary changes to staff schedules were ended, as the need for this process no longer existed. Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- A multi-disciplinary overtime committee, comprised of AVCF staff, was established to provide recommendations for future overtime practices.

September

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- Due to a staffing increase from the successful recruitment of new hires, AVCF has been able to facilitate many staff requests for assignment change.
- AVCF received 7 new staff on post this month. Another 7 new staff will be placed on post in October. As a result, overtime times hours and the need for stayovers has decreased. This has had a significant impact on the improved morale at AVCF.

October

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 1 new staff on post this month.
- AVCF has begun ramping up first responder training (Phase I & Phase II responses) on all three shifts.
- Changes were made to the evening pull schedule/procedure to allow for a more controlled movement and separation of Living Units 1,2,3 from Living Units 4,5,6. This was a necessary modification due to the occurrence of recent incidents.

November

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 2 new staff on post this month.
- AVCF has begun ramping up first responder training (Phase I & Phase II responses) on all three shifts.
- The facility canteen distribution process was modified to allow for better control and staff oversight.

December

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 6 new Custody/Control staff on post this month.
- AVCF has begun ramping up first responder training (Phase I & Phase II responses) on all three shifts.

January

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 3 new Custody/Control staff on post this month.
- AVCF staff logged 406 dynamic security interactions - Goal/Strategy 1.2
- In response to a disturbance at Crowley County Correctional facility on January 28, 2023, the AVCF ERT team was activated.

February

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 5 new Custody/Control staff on post this month.
- AVCF staff logged 464 dynamic security interactions - Goal/Strategy 1.2

March

- Continued the use of Teams A & B (consisting of Maintenance, Case Management, and Education staff) to provide coverage for day shift Monday-Friday.
- AVCF received 6 new Custody/Control staff on post this month.
- AVCF staff logged 464 dynamic security interactions - Goal/Strategy 1.2

April

- Major James Olson left AVCF to become the departments new Emergency Manager. Reporting to HQ on April 3.
- Major Joe Gonzales will be moving from the Programs manager to the Custody Control manager as of April 3, 2023.

May

- AVCF received the new Sergeants list and conducted interviews on May 17. The following have been chosen and will be effective 6/1/2023. CO II - Terry Vickery, CO II Jonathan Cruz, CO II - Austin Hopkins, CO II Daniel Gallegos-Sauceda, and CO II - Jason Miller.

June

- There are 17 Correctional officers scheduled to start in the June 20, 2023 academy which is going to be held at AVCF.
- Interviews for the main entry position were held on June 26, 2023.

PHYSICAL PLANT

July

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- ADA Project has started with the selection process of an Architect and Engineer.

August

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The Architect and Engineer has been selected for the ADA project.
- Mandatory walk through for the heating and chiller loop project was held on 08/30/22.

September

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected.

October

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

November

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected

December

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- The design phase for the chiller and hot water line replacements has started.

January

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

February

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

March

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders.
- The facility has run out of any extra programing space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.

- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

April

- Physical plant staff are being used to cover security and housing which is causing slower response times in work orders. We are in the process of slowly bringing staff back to maintenance.
- The facility has run out of any extra programming space. The facility is struggling to make room for current programming demand.
- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

May

- The design phase has started for the ADA project.
- Heating and chiller loop project architects and engineers have been selected and are in the design phase.

June

- The ADA project is at 90% design completion.
- The heating and Chiller loop replacement is at 60 % design completion.
- Estimated project start date is January 2024 for the ADA Project.

PROGRAMS

July

- DU PAI offenders preformed The Right to Speak Tuesday July 19 in front of peers and staff, this is a part of a voice, speech and text workshop presented by DU PAI.
- With the previous Father's Day event postponed due to COVID, the Restoring Promise members got the chance July 21-22 to hold the event. Family members were able to visit, eat lunch and participate in the Restoring Promise sharing circle. Members from MILPA and VERA were also in attendance.

August

- Two members from the restorative Justice team conducted a site visit at AVCF to gather data from RP residents and staff.
- Restoring Promise continued Restorative Justice training for seven mentors and two staff.
- AVCF Cross fit participated in a meeting with TCF crossfit start up team to provide information and support.

September

- Executive Director Dean Williams, Deputy Executive Director M.A Stancil, MILPA and the AVCF Management Team visited the Restoring Promise pod.
- CDOC staff from PPMU, CoreCivic, CCCF, and BCCF were on grounds for a tour of the AVCF Incentive Unit and Restoring Promise pod.
- Above recovery hosted a trauma healing circle in visiting with members of the management team.
- Seven Habits on the inside classes are back in motion on September 15, 2022. The first class was held with a meet and greet consisting of staff, core members and thirty new students.

- CrossFit held an 9/11 memorial event Monday, September 12, 2022.
- CrossFit held their Health and Recovery Fair during the weekend of September 17 & 18th.

October

- With the Library being closed due to the Librarian out on FMLA. Teaching staff (Ms. Wheaton, Mr. Torgler, Mr. Reed, and Mr. Beauchamp) have volunteered to help re-open the library. The library will be opening again next week.
- GED classes are back up and running every other week.
- Stabilization Meeting was held on October 10, 2022.
- DMV2GO was on grounds on October 12, 2022 with 17 offenders participating in this.
- October 11-14, 2022 Eric Reed Facilitated the 12th National Conference of Higher education in Prison. There were 18 offenders in attendance.
- Restoring Promise held a virtual event in 4A pod on October 13th to meet with all of the participants from other facilities and those attending the conference in San Antonio, Texas.
- Mr. Williams visited the Restoring Promise unit Tuesday October 18th and met with Woodman Valley.

November

- AVCF held a Deepheart event in the gym on November 1, 2022.
- There was a Stabilization meeting held on November 7, 2022.
- AVCF held a Resource Fair for offenders on November 8, 2022. In attendance were 22 vendors, case managers from Bent County Correctional Facility, Pre-release from BBCF CCCF, and Trinidad. Approximately 57 offenders took part in this event.
- The Restoring Promise unit had Eli from MILPA and Ivan from the Vera Institute of Justice visit November 9 & 10th.
- Freedom Lifters held a power lifting competition was held Saturday November 12 in the gym.
- School supplies provided by the lifers group were delivered to Rocky Ford Elementary school by Sergeant Salinas and Major Gonzales.

December

- Breakthrough held a kickoff event on December 6, 2022. There were 58 offenders that participated in this event.
- On December 7, 2022 Jeff Carney conducted training to certify twelve 7 habits on the inside core members and staff who are interested
- DMV2GO was at AVCF on December 20, 2022. Fourteen offenders participated in this event.
- Recreation hosted an Annual Holiday Concert on Saturday, December 10, 2022. Cookies and hot chocolate were provided during the event.
- Woodmen Valley Chapel held a Christmas event on Saturday, December, 17. 2022

January

- On Tuesday, January 10, 2023 Breakthrough will be at the facility to conduct their first of their weekly classes. Classes will be held every Tuesday in Academics through the end of September 2023. With approximately 35 offenders participating in the program.
- Seven Habits held a graduation on January 10, 2023. Twenty-six offenders graduated the 7 habits on the inside class. Eleven core members also received certificates for completion of the 7 Habits on the Inside hosted by Jeff Carney.
- On January 19 & 20, 2023 Restoring Promise held an event in recreation. This was to celebrate the 1-year anniversary of Restoring Promise. Twelve approved volunteers and approximately 106 approved family members attended this event over the two days.
- Second Change Pell offerings were extended to 13 offenders in the Protective Custody unit.
- Seven Habits class began Thursday January 26, 2023 for approximately 40 Restoring Promise Mentees.
- AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise and the newly developed Peer Specialist program where individuals are trained in different fields to assist other individuals in their own personal growth.
- January 25, 2023 AVCF had 2 groups from VERA and MILPA at the facility. One group was collecting data about the Restoring Promise program. The second group was here for a facility tour.

February

- Weekly collaborative Restoring Promise meeting with North Dakota, South Carolina, and Colorado was conducted.
- Recreation had a non-profit food sale on February 9 & 10th, proceeds went to the Cross Fit Program.
- Woodman valley hosted a food event for religious services in education 02/09/2023.
- Restoring Promise utilized the parole simulator as a learning tool to prepare mentees for parole.
- College classes started for 15 PC offenders through Trinidad State College Second Chance Pell Program.
- DU PAI Introduction to Art class starts in Education. It is a weekly class and the class will end in June 2023.

March

- On March 2, 2023 Amanda Clausen from HQ was on grounds to discuss Peer Mentoring programming with Mr. Arnold and offenders who serve in peer rolls.
- On March 2, 2023 LiAnn Richardson from Trinidad State College was on grounds to speak with Second Chance Pell students. We now have 28 in total between PC and GP
- Two OSHA Confined Spaces classes were held on February 28 and March 1, 2023 with 22 GP offenders and 12 PC offenders participating.
- An OCA class for offenders was held on March 9th in Education with 14 GP offenders and 9 PC offenders were in attendance.
- Life Line Denver based CBO toured AVCF on March 3, 2023. Their intent is to provide services and support to the i-Live program.

- Programs Oversight Committee held an AVCF Programs review/audit on March 8, 2023.
- DMV2GO was at AVCF on March 23, 2023, with 12 offenders participating in this program.

April

- Programs Administrator V Doug Arnold will be the Education manager and the interim Programs manager as of April 3, 2023.
- AVCF welcomed Mark Conant on April 17, 2023 as the new Program's Manager.
- Elias Gonzales and Ivan Lucas from MILPA were on grounds April 12-13, 2023 for a visit and assessment of the Restoring Promise program.
- Taline Agamy and Joshua Somers were on grounds April 21 from MILPA for a visit to the Restoring Promise unit and complete the survey with offenders.
- 7 Habits group held a graduation on April 12, 2023. 37 Offenders participated in this event.
- Jessica Thomas was on grounds April 4 for a Breakthrough event.
- Crossfit held an event on April 17, 2023 with Ben & Heather Bergeron, Liz Markowitz, and Nicholas Wells in attendance.

May

- Tuesday May 2, 2023 7 virtual DU PAI Group Leader interviews were held in Education with Mr. Arnold, Dr. Ashley Hamilton, and other DU PAI offender staffers.
- Tracy Thompson started in her new position Monday May 1, 2023 as the new Culinary Arts instructor.
- Breakthrough held a Mock Interview Day on May 2, 2023 in the gym. There were 36 volunteers on grounds for this event.
- Executive Director Stancil and Mia, formally with Restoring Promise, were on grounds on May 5, 2023 to visit with Restoring Promise unit.
- VERA was on grounds May 17, 2023 to meet with Mentors, Mentees, and staff in the Restoring Promise Pod.
- On Monday, May 29, 2023 AVCF hosted a Crossfit Xrucible-Mrph challenge. Participants completed a series of timed exercises and will run a one-mile course. Approximately 250 approved offenders attended these activities.

June

- Administrator V Doug Arnold and Culinary teacher Tracy Thompson spent the day at CTCF on Tuesday, June 6, 2023 to observe the culinary program and snack bar operations.

CLINICAL SERVICES

July

- Awaiting start date for telehealth for SOTMP.
- Continue with large amounts of telehealth appointments and outside specialty appointments on-site.

August

- Continue with large amounts of telehealth appointments and outside specialty appointments on-site.
- Having providers accompany HSA for rounds in the unit. Seeing good response from staff and offenders.

September

- Offender Flu clinic and COVID booster clinic held with good response

October

- Continuing SOTMP group via telehealth.
- Looking to further expand telehealth in the medical clinic by adding another specialty.
- Decrease in backlog of provider and nursing appointments.
- On-site specialty clinics continue, assisting with decrease of transports for appointments.

November

- Continuing SOTMP group via telehealth.
- Looking to further expand telehealth in the medical clinic by adding another specialty.
- Decrease in backlog of provider and nursing appointments.
- On-site specialty clinics continue, assisting with decrease of transports for appointments.

December

- Continuing SOTMP group via telehealth.
- Looking to further expand telehealth in the medical clinic by adding another specialty.
- On-site specialty clinics continue, assisting with decrease of transports for appointments.

January

- One outside specialty has determined they will no longer participate in telehealth services and will require on site appointments.
- The number of telehealth appointments for the month that were seen at AVCF: 17
- The number of on-site specialty appointments for the month that were seen at AVCF: 41
- Nurse 3 returned from FML
- Facility wide HCA sweep conducted. Some DME removed that was not ordered or inappropriately used.
- SOTMP continues via telehealth.
- Proposing Mental Health via telehealth.
- Provider and Nursing appointments are scheduled and up to date.

February

- The number of telehealth appointments for the month that were seen at AVCF: 11
- The number of on-site specialty appointments for the month that were seen at AVCF: 74
- SOTMP continues via telehealth
- Awaiting approval or denial of remote telehealth clinician
- Provider and Nursing appointments are scheduled and up to date.

March

- The number of telehealth appointments for the month that were seen at AVCF: 17
- The number of on-site specialty appointments for the month that were seen at AVCF: 50
- SOTMP continues via telehealth
- Awaiting approval or denial of remote telehealth clinician.
- Awaiting approval or denial of remote MD.

April

- The number of telehealth appointments for the month that were seen at AVCF: 10
- The number of on-site specialty appointments for the month that were seen at AVCF: 50
- SOTMP continues via telehealth

May

- The number of telehealth appointments for the month that were seen at AVCF: 22
- The number of on-site specialty appointments for the month that were seen at AVCF: 27
- SOTMP continues via telehealth

June

- The number of telehealth appointments for the month that were seen at AVCF: 4
- The number of on-site specialty appointments for the month that were seen at AVCF: 22
- SOTMP continues via telehealth

2. TRENDS/ISSUES AND ACTIONS TAKEN

CUSTODY CONTROL

July

- AVCF Management continues to seek out staff input to possibly improve internal scheduling processes due to staff shortages.
- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- Due to a recent offender assault in the yard with a weapon, modifications were made to the feeding and med-line schedule to provide additional separation of living Units 1-3 from 4-6.

August

- AVCF Management continues to seek out staff input to possibly improve internal scheduling processes due to staff shortages.
- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.

September

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.
- AVCF continues to investigate cases involving the introduction and use of dangerous drugs within the facility, as well as developing methods to reduce this problem.

October

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.
- AVCF continues to investigate cases involving the introduction and use of dangerous drugs within the facility, as well as developing methods to reduce this problem.

November

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.

- The facility canteen distribution process was modified to allow for better control and staff oversight.

December

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have two/three transport teams conducting daily (M-F) medical day trips due to the composition of the offender population.

January

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.
- AVCF continues to train/mentor staff on the logging of the dynamic security actions that they are already conducting daily.
- Case management, maintenance, education, and administrative staff are assisting with the covering of mandatory posts. Efforts continue to find ways to provide these departmental staff with the time needed to complete their own specialized work assignments.

February

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.
- AVCF continues to train/mentor staff on the logging of the dynamic security actions that they are already conducting daily.
- Case management, maintenance, education, and administrative staff are assisting with the covering of mandatory posts. Efforts continue to find ways to provide these departmental staff with the time needed to complete their own specialized work assignments.
- In preparation for the AVCF Internal Security Audit in March, an internal pre-security audit was conducted by AVCF staff.

March

- AVCF Supervisors continue to actively monitor performance issues such as meeting established work schedules.
- AVCF continues to have a large number of medical day trips due to the composition of the offender population.
- AVCF continues to train/mentor staff on the logging of the dynamic security actions that they are already conducting daily.
- Case management, maintenance, education, and administrative staff are assisting with the covering of mandatory posts. Efforts continue to find ways to provide these departmental staff with the time needed to complete their own specialized work assignments.
- AVCF Internal Security Audit was conducted March 21-23rd.

April

- The resource pool is still being utilized to assist with facility minimum staffing.
- Staff recruitment is ongoing. AVCF has received a few applicants who who are scheduled to attend the next basic academy at CTA.

May

- Staffing plans are being reviewed to ensure custody / control scheduling is appropriate.
- C/C Supervisors are being tasked to review the process for hospital bags and their equipment. This includes the policy and implementation to staff.
- 
- Supervisors are working on scheduling / staffing patterns to reestablish staffing back to pre-Covid / normal patterns.
- Shift Commander Mentoring is in progress for newly assigned supervisors to the shift commander role which addresses reporting procedures and the role of the Duty Officer.

June

- A need to provide training, coaching / Mentoring for staff when managing offenders with Mental Health crisis has been identified to meet the needs of a growing population of offenders with Mental Health needs at AVCF.
- During Spend down new Avon masks were purchased for the force cell ready room.
- Ballistic vest purchase / replacement is being prepared for those in need of replacement due to shelf life and or serviceability.
- Housing Supervisors are being tasked to improve the process for gathering monthly documentation which includes a check list of mandatory documentation. This includes supervisory review for quality and content of monthly documentation.
- Staff- Professional development is on going through coaching / mentoring opportunities. Information is also shared electronically with staff to assist with the promotional process within CDOC.

PHYSICAL PLANT

July

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. They provide cost options to FMS but none have been acted on. The hard water will start to create large issues in piping failures throughout the facility.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #2 two and #3 are down for repairs. Still waiting on TMS to schedule and come out to do the repairs. Hopefully before winter starts.
- Repairs continue on the underground heat loop.

August

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.

- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #1, #2 two and #3 are down for repairs. Still waiting on TMS to schedule and come out to do the repairs. Hopefully before winter starts. A temporary portable boiler system has been set up outside the facility and tied into the system to provide a minimum amount of hot water for the facility.
- Repairs continue on the underground heat loop.

September

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #1, #2 two and #3 are down for repairs. TMS is scheduled to start repairs on October 3rd. A temporary portable boiler system is still in use.
- Repairs continue on the underground heat loop as they occur.

October

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #1, #2 two and #3 are down for repairs. Still waiting on TMS to schedule and come out to do the repairs. Hopefully before winter starts. A temporary portable boiler system has been set up outside the facility and tied into the system to provide a minimum amount of hot water for the facility.
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December

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.

- Boiler #2 and #3 are down for repairs. Still waiting on TMS to schedule and come out to do the repairs. Very hard to maintain building temps when freezing cold outside with only one boiler. Repairs continue on the underground heat loop as they occur.

January

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #2 is down for repairs.
- Repairs continue on the underground heat loop.

February

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #2 is down for repairs.
- Repairs continue on the underground heat loop.

March

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #1 and #2 are down for repairs. This leaves the small boiler to handle the facility entire load which seems to be working at this time.
- Repairs continue on the underground heat loop.

April

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Continued staffing shortages, programs and education staff have been posted regularly to meet minimum staffing patterns of the facility.
- Boiler #1 and #2 are down for repairs. This leaves the small boiler to handle the facility entire load which seems to be working at this time.
- Repairs continue on the underground heat loop.
- Contractors currently working on repairing the wet side of the Fire System.

May

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.

- Boiler #1 is down for repairs. This leaves boilers #2 and #3 to handle the facility entire load which is working at this time.
- Repairs continue on the underground heat loop and chiller loop.
- Contractors currently working on repairing the wet side of the Fire System.

June

- Water softener issues continue. It is currently not working. Issue referred to FMS. FMS had an engineering service come out and review what needs to be replaced. The replacement will be part of the Heat/Chiller loop replacement project.
- Boiler #1 and #3 are down for repairs. This leaves boiler #2 to handle the facility entire load which is working at this time.
- Repairs continue on the underground heat loop and chiller loop piping.
- Contractors currently working on repairing the wet side of the Fire System.

PROGRAMS

July

- Programs staff continue to post regularly to help meet staffing patterns within the facility.
- College courses, outside volunteers, and classes taught by contractors continue and are facilitated by those staff not working other areas of the facility.

August

- Programs staff continue to post regularly to help meet staffing patterns within the facility.
- College courses, outside volunteers, and Facility to Facility trainings (DU PAI, CrossFit, Breakthrough, Peer Specialists) continue and are facilitated by those staff not working other areas of the facility.

September

- Programs staff continue to post regularly to help meet staffing patterns within the facility.
- College courses, outside volunteers, and Facility to Facility trainings (DU PAI, CrossFit, Breakthrough, Peer Specialists, Above! Recovery) continue and are facilitated by those staff not working other areas of the facility.

October

- Vera Institute of Justice was on site to collect data from Restoring Promise residents and staff. Some data received was low in numbers specifically from staff.

November

- The Vera Institute of Justice and MILPA collective conducted a site visit to the AVCF Restoring Promise unit. During this visit a meeting with the management team was conducted which included status updates and future planning.
- Seven Habits on the inside continues with one staff facilitator at AVCF. Facility staffing has had the largest impact on programming operations.

December

- Recreation and Food Services staff continue to assume security posts and work overtime as facility need dictates.

January

- Four staff are attending a six-week training for Restorative Justice practice as part of their new assignments in living unit 4A.
- Methods to provide more programming for the Protective Custody population at AVCF are being reviewed. Some options are participation in cross fit, 7 habits on the inside, and Above recovery. Security issues are the obstacle and are being evaluated.

February

- Weekly collaborative Restoring Promise meeting with North Dakota, South Carolina, and Colorado was conducted.
- Recreation had a non-profit food sale on February 9 & 10th, proceeds went to the Cross Fit Program.
- Woodman valley hosted a food event for religious services in education 02/09/2023.
- Restoring Promise utilized the parole simulator as a learning tool to prepare mentees for parole.
- College classes started for 15 PC offenders through Trinidad State College Second Chance Pell Program.
- DU PAI Introduction to Art class starts in Education. It is a weekly class and the class will end in June 2023.

April

- Elias Gonzales and Ivan Lucas from MILPA were on grounds April 12-13, 2023 for a visit and assessment of the Restoring Promise program.
- Taline Agamy and Joshua Somers were on grounds April 21 from MILPA for a visit to the Restoring Promise unit and complete the survey with offenders.
- 7 Habits group held a graduation on April 12, 2023. 37 Offenders participated in this event.
- Jessica Thomas was on grounds April 4 for a Breakthrough event.
- Crossfit held an event on April 17, 2023 with Ben & Heather Bergeron, Liz Markowitz, and Nicholas Wells in attendance.
- DU PAI Introduction to Art class is being held in Education. It is a weekly class and the class will end in June 2023.

May

- Tuesday May 2, 2023 7 virtual DU PAI Group Leader interviews were held in Education with Mr. Arnold, Dr. Ashley Hamilton, and other DU PAI offender staffers.
- Tracy Thompson started in her new position Monday May 1, 2023 as the new Culinary Arts instructor.
- Breakthrough held a Mock Interview Day on May 2, 2023 in the gym. There were 36 volunteers on grounds for this event.
- Executive Director Stancil and Mia, formally with Restoring Promise, were on grounds on May 5, 2023 to visit with Restoring Promise unit.
- VERA was on grounds May 17, 2023 to meet with Mentors, Mentees, and staff in the Restoring Promise Pod.

- On Monday, May 29, 2023 AVCF hosted a Crossfit Xrucible-Mrph challenge. Participants completed a series of timed exercises and will run a one-mile course. Approximately 250 approved offenders attended these activities.

June

- DU PAI Introduction to Art class is being held in Education. It is a weekly class and the class will be ended in June 2023.
- Breakthrough held an event on June 27th.
- Restoring Promise held a virtual Booster training on June 27-28th

CLINICAL SERVICES

July

- Continue to utilize agency staff to assist clinical staff.

August

- Continue to utilize agency staff to assist clinical staff.

September

- Continue to utilize agency staff to assist clinical staff.
- Would like to utilize agency staff for mental health and SOTMP.

October

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued to assist in reducing deaths in parolees as well as recidivism related to drugs and alcohol.

November

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued to assist in reducing deaths in parolees as well as recidivism related to drugs and alcohol.
- Beginning to receive complaints regarding not having follow up appointments for receipt of scan results/lab results (after review, normal results). Developing a process to ensure that patients obtain either a follow up appointment or notice that results were received.

December

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued to assist in reducing deaths in parolees as well as recidivism related to drugs and alcohol.

- Cold/flu season is impacting both staff and offender population, increasing emergencies, transports, and position vacancies.

January

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued to assist in reducing deaths in parolees as well as recidivism related to drugs and alcohol.

February

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued to assist in reducing deaths in parolees as well as recidivism related to drugs and alcohol.

March

- Continue to utilize agency staff to assist with nursing vacancies.
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued.
- Facility pharmacy storage issues unfolding with increase in MAT participation and main pharmacy issues.

April

- Decreased agency usage expected for May
- MAT In-Reach appointments for offenders releasing with identified and assigned diagnoses is being continued.
- Facility pharmacy storage issues continue with increase in MAT participation and main pharmacy issues.

May

- MAT appointments via telehealth doubled in May.
- Second MAT storage cabinet was installed due to increased MAT participation.

June

- Having issues with release medications being available for offenders who are leaving DOC. Working with other areas to ensure that enough time is provided for medical staff to order medications in enough time to have available prior to offender leaving.

3. SECURITY

INCIDENT ALERT DRILLS

Quarter	# of Functional Exercises	# of Table Top Exercises	# of Full Scale Exercises	Corrective Measures
1 st Qtr	7/02/22 8/30/22	--	8/13/22	N/A
2 nd Qtr	10/19/2022 10/26/2022 11/15/2022 12/15/2022 12/17/2022	--	--	N/A
3 rd Qtr	1/19/2023 1/26/2023 1/28/2023 1/31/2023 2/17/2023 X2 2/21/2023 3/24/2023 X2 3/25/2023 3/30/2023	--	--	N/A
4 th Qtr	4/14/2023 4/16/2023 4/23/2023			

CRITICAL INCIDENTS

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
Alcohol	7	13	22	23	65
Assault Inmate with Serious Injury	1	0	0	1	2
Assault Inmate w/o Serious Injury	2	6	9	10	27
Assault Staff - Attempt	0	0	0	0	0
Assault Staff-Incidental Contact	0	0	1	0	1
Assault Staff-spitting	0	0	0	0	0
Assault Staff w/ o Serious Injury	0	0	2	3	5
Below Minimum Staffing	3	2	4	2	11
Damage to Buildings/Property	1	3	2	2	8
Drugs/Drug Paraphernalia	31	38	38	89	196
Dry Cell Observation	1	3	2	0	6
Communication Device	3	2	0	1	6
Emergency Transports	22	21	25	32	100
Equip Malfunction-Communications	0	0	0	0	0
Equip Malfunction-Utility Service	4	2	2	2	10
Equip Malfunction-Potable Water	0	0	0	0	0
Equip Malfunction-Climate Device	0	0	1	1	2
Escape Threat	0	1	0	0	1
Fight	6	11	10	13	40
Firearms, Knife, Bludgeon	1	10	6	1	18
Hunger Strike (Single)	3	2	4	2	11
Incident Alert Drill	0	4	1	3	8
Lost Keys/Tools/Chem/Ammo/Weap	4	0	1	1	6

Major Incident-Facility Search	1	1	2	4	7
Major Incident- Fire	0	0	0	1	1
Major Incident - Group Disturbance	0	1	0	1	2
Medically Attended Death	0	0	0	0	0
Security Monitoring Exercise	7	11	10	8	36
Self-Inflicted Injury	0	6	14	4	24
Sexual Act	1	3	2	0	6
Sexual Contact	2	1	1	5	9
Sexual Harassment	11	16	19	20	66
Staff Injury	13	18	6	13	50
Suicide Attempt	0	0	0	0	0
Use of Force-Hard Empty Hand	0	0	1	0	1
Use of Force-Soft Empty Hand Control	4	12	17	10	43
Use of Force-Soft Intermediate Hand	0	2	1	7	10
Use of Force-Emergent Need Entry	0	2	3	1	6
Use of Force-Force Team Activated (NO FORCE)	0	1	1	0	2
Use of Force-Restraint Chair	0	1	0	0	1
TOTAL	128	193	207	268	796

PERFORMANCE MEASURES

SEARCHES	QTR 1	QTR 2	QTR 3	QTR 4
# of cell searches	691	782	808	796
# of common area searches	3612	3678	3697	
TRANSPORTS	QTR 1	QTR 2	QTR 3	QTR 4
Transports done by facility transport personnel	112	96	196	169
# of offenders	186	118	204	222
# of miles	16860	16020	23460	27490
# of personnel hours	934	868	1270	1461
Transports done by non-transport facility personnel	73	61	49	85
# of offenders	58	76	62	95
# of miles	7840	10372	8140	14120
# of personnel hours	414	585	511	873
Hospital Supervision	QTR 1	QTR 2	QTR 3	QTR 4
# of offenders	10	8	15	17
# of personnel hours	3192	2044	3491	3664
Special Teams: # of Active Members	QTR 1	QTR 2	QTR 3	QTR 4
ERT/ESCAPE	15	15	16	16
SORT	0	0	0	0
Crisis Negotiation	5	5	8	8
Critical Incident Response	0	0	1	1
Honor Guard	1	1	0	0

COPD CHARGES/CONVICTIONS

Class I COPDs	QTR 1	QTR 2	QTR 3	QTR 4
Charges	3	26	22	20
Convictions	3	21	17	15
Charges to Convictions	100%	80.8%	77.3%	75%

Class II COPDs	QTR 1	QTR 2	QTR 3	QTR 4
Charges	125	112	146	146
Convictions	103	98	134	139
Charges to Convictions	82.4%	87.5%	92%	95.2%

4. PERSONNEL

CUSTODY CONTROL

July

- Employee morale is holding steady. There is a lot of overtime right now and employees are tired. They do however, remain in good spirits. We are receiving some resignations due to hours worked.

August

- Employee morale has shown improvement as AVCF has been available to recruit a significant number of new staff.
- Lorenzo Tobin (FCF) was promoted to Captain at AVCF effective August 1st, 2022.
- CO I Daniel Gallegos-Sauceda was selected for the Main Entry officer position on day shift security.
- CO I Sabrina Garcia was selected for the Midway/Tool Crib position on day shift security.

September

- AVCF received 7 new staff on post this month. Another 7 new staff will be placed on post in October. As a result, overtime times hours and the need for stayovers has decreased. This has had a significant impact on the improved morale at AVCF.
- Joeline Gonzales and Richard Aragon were promoted to Captain effective September 15th, 2022.
- Sgt Patricia Ward transferred from BVCC to AVCF on 9/1/2022.

October

- AVCF received 2 new staff on post this month.
- James Tyler promoted to COIII on 10/1/2022.
- Employee morale appears to be improving due to scheduling and staffing stability.

November

- AVCF received 1 new staff on post this month.
- Tneil Magdaleno, Aurora Hernandez, Bradley Dickerson, Anthony Beise, Robyn Esquibel, and Joe Ybarra were promoted to COII on 11/15/2022.
- Employee morale has improved due to scheduling and staffing stability.

December

- AVCF received 6 new Custody/Control staff on post this month.
- Steven Romero and James Gomez promoted to COIII on 12/1/2022.
- Employee morale appears good, but was strained in December due to the increased number overtime shifts due to vacations/holidays.

January

- AVCF received 3 new staff on post this month.
- Employee morale appears to be OK, with continual efforts being made to ensure scheduling and staffing stability.

February

- AVCF received 5 new staff on post this month.
- AVCF promoted Robert Lucero, Donovan Gonzales, Rudolph Valdez, and Andrew Rodrigues to Sergeant.
- Employee morale appears to be OK, with continual efforts being made to ensure scheduling and staffing stability.

March

- AVCF received 6 new staff on post this month.
- Employee morale appears to be good, with continual efforts being made to ensure scheduling and staffing stability.

April

- Employee morale appears to be good, with continual efforts being made to ensure scheduling and staffing stability.

May

- Employee morale appears to be good, with continual efforts being made to ensure scheduling and staffing stability.

June

- Employee morale appears to be good, with continual efforts being made to ensure scheduling and staffing stability.

PHYSICAL PLANT

July

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

August

- Employee morale is OK. No grievance and no disciplinary actions taken.

September

- Employee morale is OK. No grievance and no disciplinary actions taken.

October

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

November

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

December

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

January

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

February

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

March

- Employee morale is ok but is wavering because of the unknown of what post will need to be covered from day to day. No grievances and no disciplinary actions taken.

April

- Employee morale is good because they can see the end coming near for covering security duties. No grievances and no disciplinary actions taken.

May

- No grievances and no disciplinary actions taken. Employee morale is good.

June

- No grievances and no disciplinary actions taken. Employee morale is good.

PROGRAMS

July

- Employee morale is good. Staff continue to be optimistic that they will return to their normal posted jobs soon. No grievances.

August

- Employee morale is OK. Some employees are frustrated with not working within their normal scope of work. No grievances.

September

- Employee morale is OK. The facility has been able to fill some of our vacant positions which has helped with the workload on staff.

October

- Employee Morale is fair with Food Services and Recreation staff filling security posts as needed. No staff grievances.

November

- Employee Morale continues to be fair as food services and recreation staff are filling security posts per facility need.

December

- Employee Morale continues to be fair as food services and recreation staff are filling security posts per facility need.

January

- Employee morale is fair. Staff continue to security posts as facility need dictates.

February

- Employee morale is fair. Staff continue to security posts as facility need dictates.

March

- Employee morale is fair. Staff continue to security posts as facility need dictates.

April

- Employee morale is fair. Staff continue to security posts as facility need dictates.

May

- Employee morale is fair. Staff continue to security posts as facility need dictates.

June

- Employee morale is fair. Staff continue to security posts as facility need dictates.

CLINICAL SERVICES

July

- Employee morale is good
- No employee grievances
- Agency staff on site for assistance

August

- Employee morale is good
- No employee grievances
- Agency staff on site for assistance

September

- Employee morale is good
- No employee grievances
- Agency staff on site for assistance
- Tara Coen promoted to SW/C IV at La Vista. She is to report 10/15/22.
- Gayle Gribble to retire 10/28/22.

October

- One employee grievance.
- Employee morale is good in medical clinic.
- Employee morale is fair in behavioral health clinic.
- A. Garcia continues to fill in for after-hours mental health.

November

- One employee grievance.
- Employee morale is good in medical clinic.
- Employee morale is fair in behavioral health clinic.
- A. Garcia continues to fill in for after-hours mental health.
- Plans to send 2 AVCF nurses to SCF to view their MAT procedures to distribute special medication in GP medline to develop a process for our facility.

December

- Employee morale is fair in medical clinic.
- Employee morale is fair in behavioral health clinic.
- A. Garcia hired for telehealth SOTMP position at CCF.
- R. Apodaca lateral transfer to PPMU supervisor.
- C. Rich lateral transfer to Medical Admin 3 position.
- Hired Nurse 1 to start CTA 2/1 to fill night position. This will provide much needed relief for nursing staff.

January

- No employee grievances
- Morale is good in medical.
- Morale is good in mental health.
- Mental Health Supervisor has moved to PPMU.
- Mental Health Clinician has moved to SOTMP at another facility.
- Mental Health Supervisor position is posted and closes on 2/7/23.

- Continue using agency staff to fill vacancies.

February

- No employee grievances
- Morale is good in medical.
- Morale is good in mental health.
- Mental Health Supervisor position was filled and will be effective 3/1/23.

March

- No employee grievances
- Morale is good in medical.
- Morale is good in mental health.
- Continue using agency staff to fill vacancies.
- 1 new RN to start CTA 4/3/23.
- 1 new RN has completed orientation and is working independently.

April

- No employee grievances.
- Morale is good in medical
- Morale is good in mental health
- Morale is good in dental
- Received one notification of retirement from dental employee
- Continue to use agency as needed to fill staff vacancies.

May

- No employee grievances
- Morale is good in medical
- Morale is good in mental health
- Morale is good in dental
- Agency usage has decreased with FTE's hired
- One open nursing position in the medical clinic
- One open provider position in the medical clinic
- Three open positions in the mental health clinic
- All positions open in SOTMP
- Expecting two new agency staff to arrive in June for assistance
- MLP's have been assisting LCF with appointments via telehealth on a weekly basis as they have 0 providers currently

June

- No employee grievances
- Morale is good in medical
- Morale is good in mental health
- Morale is good in dental
- One open nursing position in the medical clinic
- One open provider position in the medical clinic
- Three open position in the mental health clinic
- All positions open in SOTMP
- SOTMP admin position moved to parole and off of AVCF clinical services organizational chart

- Continue waiting for agency staff to arrive for assistance (Mental Health and MD)
- MLP's continue to assist other facilities

STAFFING	QTR 1	QTR 2	QTR 3	QTR 4
Requests for Transfers In	1	0	0	0
Requests for Transfers Out	0	0	5	0
# Transferred In	1	0	1	0
# Transferred Out	0	0	2	0
Overtime Hours	15116.37	16475.15	14361.56	12282.19
12/16 Hour Shifts	1378	2249	2247	1921
# of Staff on Flex Schedules	4	8	8	8
FMLA Hours	4736.46	4694.28	4088.92	2626.75
Turnover Rate	1.17%	0.39%	1.14%	3.65%
Times under Minimum Staffing	3	2	4	2

VACANCY REPORT	QTR 1	QTR 2	QTR 3	QTR 4
# Authorized FTEs	275	275	275	275
# Vacancies	41	45	35	25
% Vacancies	14.91%	16.4%	12.7%	9.10%

EMPLOYEE GRIEVANCES	QTR 1	QTR 2	QTR 3	QTR 4
Step I	0	2	0	0
Step II	0	1	0	0

STAFF TRAINING	QTR 1	QTR 2	QTR 3	QTR 4
Total Staff Trained	432	357	160	334
Total Staff Training Hours	4204	2313	2153	2397

OFFENDER POPULATION

Population Figures by Scored Custody Level	Quarter 1	Quarter 2	Quarter 3	Quarter 4
MEDIUM	98.2%	98.5%	97.8%	97.4%
MINIMUM	.3%	.1%	.1%	.1%
MINIMUM RESTRICTIVE	1.4%	1.4%	1.8%	1.6%
CLOSE	.1%	0%	.4%	
Population Figures by Ethnicity	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
AM. INDIAN	3.5%	4.0%	4.0%	4.0%
ASIAN	1.1%	1.1%	1.1%	1.1%
BLACK	18.1%	17.5%	17.4%	17.5%
HISPANIC	33.2%	32.4%	31.8%	31.8%
UNKNOWN/OTHER	.2%	.2%	0%	0%
WHITE	43.7%	44.7%	45.2%	45.3%
Gang Members by Ethnicity	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
AM. INDIAN	4.3%	4.4%	5.1%	5.0%

ASIAN	1.3%	1.2%	1.9%	1.9%
BLACK	18%	14%	18%	19%
HISPANIC	40.9%	35.5%	41.2%	42.3%
WHITE	35%	30.7%	34%	33.5%

Offender Grievances

Step 1 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Account	7	5	2	2
ADA	0	0	0	7
Canteen	26	22	26	31
Case Management	6	10	12	12
Dental	3	4	0	2
Earned Time	0	1	3	1
Food Service	4	0	1	2
Housing Conditions	5	12	5	6
Hygiene	0	0	0	0
Jobs	9	4	1	4
Laundry	0	1	3	1
Legal Access	3	7	4	0
Mail room	16	10	4	9
Medical	63	48	49	57
Mental Health	7	2	4	4
Other	11	12	19	21
PREA	1	0	2	0
Privileges	0	0	1	0
Programs	0	0	2	2
Property	26	32	24	41
Publications	5	3	3	0
Recreation	2	2	1	4
Religion	0	0	1	0
Searches	0	0	6	13
Staff Conduct	6	8	16	17
Visitation	1	2	3	1
Total	202	186	193	237

Step 2 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Account	2	2	0	1
ADA	0	0	0	2
Canteen	4	6	7	12
Case Management	3	2	3	6
Dental	3	0	1	2

Step 2 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Earned Time	0	0	0	2
Food Service	1	0	1	0
Housing Conditions	1	1	1	3
Jobs	0	3	4	1
Laundry	0	0	0	0
Legal Access	5	4	4	1
Mail room	8	4	1	4
Medical	22	22	17	24
Mental Health	3	3	2	2
Other	1	4	5	9
PREA	0	0	1	0
Programs	0	0	1	2
Property	10	19	13	16
Publication	3	2	3	0
Recreation	0	0	1	0
Religion	0	0	0	0
Searches	0	0	2	7
Staff Conduct	1	3	2	6
Total	67	75	66	100

CUSTODY CONTROL

July

- AVCF had no significant changes in population this past month. Morales remains good.

August

- AVCF had no significant changes in population this past month. Morales remains good.

September

- AVCF had no significant changes in population this past month. Morales remains good.

October

- AVCF had no significant changes in population this past month. Morales remains good.

November

- AVCF had no significant changes in population this past month. Morales remains good.

December

- AVCF had no significant changes in population this past month. Morales remains good.

January

- AVCF had no significant changes in population this past month. Morales remains good.

February

- AVCF had no significant changes in population this past month. Morales remains good.

March

- AVCF had no significant changes in population this past month. Morales remains good.

April

- AVCF had no significant changes in population this past month. Morales remains good.

May

- AVCF had no significant changes in population this past month. Morales remains good.

June

- AVCF had no significant changes in population this past month. Morales remains good.

PHYSICAL PLANT

July

- Offender morale is good. No grievances.

August

- Offender morale is good. One grievance.

September

- Offender morale is good. No grievances.

October

- No major changes in programming. Offender Morale remains good.

November

- No major changes in programming. Offender Morale remains good.

December

- No major changes in programming. Offender Morale remains good.

January

- No major changes in programming. Offender Morale remains good.

February

- No major changes in programming. Offender Morale remains good.

March

- No major changes in programming. Offender Morale remains good.

April

- No grievances. Offender morale is ok at this time.

May

- No grievances. Offender morale is ok at this time.

June

- No grievances. Offender morale is ok at this time.

PROGRAMS

July

- Offender morale is good. Programs have been able to run with very little interruption.
- Education teachers are teaching 50% of the time and working other areas of the facility 50% of the time.
- Another program was able to start thanks to a peer led Mental Health America Peer Specialist training which in the Education department.

August

- Offender morale is good. More programs have started again to include 7 Habits on the Inside and Trinidad State College Pell Courses.
- Education teachers are teaching 50% of the time and working other areas of the facility 50% of the time.

September

- Offender morale is good. Programs continue to run with very little interruption.
- Education teachers are teaching 50% of the time and working other areas of the facility 50% of the time.

October

- No major changes in programming. Offender Morale remains good.

November

- No major changes in programming. Offender Morale remains good.

December

- No major changes in programming. Offender Morale remains good.

January

- No major changes in programming. Offender Morale remains good.

February

- No major changes in programming. Offender Morale remains good.

March

- No major changes in programming. Offender Morale remains good.

April

- No major changes in programming. Offender Morale remains good.

May

- No major changes in programming. Offender Morale remains good.

June

- No major changes in programming. Offender Morale remains good.

CLINICAL SERVICES

July

- Offender morale is good.
- 17 new offender grievances
- Masking continues in the medical clinic per Public Health Orders

August

- Offender morale is good when they are seen in clinics/appointments
- 33 new offender grievances
- Masking continues in the medical clinic per Public Health Orders

September

- Offender morale is good when they are seen in clinics/appointments
- Masking continues in the medical clinic per Public Health Orders
- 22 new offender grievances

October

- Offender morale is good.
- 20 new offender grievances.
- Masking continues in the medical clinic per Public Health Orders.

November

- Offender morale is good.
- 16 new offender grievances.
- Masking continues in the medical clinic per Public Health Order 20-38.

December

- Offender morale is good.
- 7 new offender grievances.
- Masking continues in the medical clinic per Public Health Order 20-38.

January

- Offender morale is good.
- Public Health Order regarding masking in the medical clinic continues.
- 18 clinical grievances.

February

- Offender morale is good.
- Masking in clinic continues.
- 27 clinical grievances

March

- Offender morale is good.
- Masking in clinic has been discontinued at this time.
- 17 Clinical grievances

April

- Offender morale is good.
- 15 Clinical grievances

May

- Offender morale is good
- 19 Clinical grievances
- MLP's are assisting LCF with appointments via telehealth on a weekly basis

June

- Offender morale is good
- 25 Clinical grievances
- MLP's continue to assist other facilities via telehealth

6. PROGRAMS

July

- A 60-hour Peer led Mental Health America Training began.

August

- Two members from the restorative Justice team conducted a site visit at AVCF to gather data from RP residents and staff.
- Restoring Promise continued Restorative Justice training for seven mentors and two staff.
- AVCF Cross fit participated in a meeting with TCF CrossFit start up team to provide information and support.

September

- An Above! Recovery graduation was held for participants completing the program.
- A Bloodborne Pathogen Cleaning class was provided to the offender population. 138 offenders completed the course.

October

- Offender morale is good.
- 20 new offender grievances.
- Masking continues in the medical clinic per Public Health Orders.

November

- Offender morale is good.
- 16 new offender grievances.
- Masking continues in the medical clinic per Public Health Order 20-38.

December

- Offender morale is good.
- 7 new offender grievances.
- Masking continues in the medical clinic per Public Health Order 20-38.

January

- On Tuesday, January 10, 2023 Breakthrough will be at the facility to conduct their first of their weekly classes. Classes will be held every Tuesday in Academics through the end of September 2023. With approximately 35 offenders participating in the program.
- Seven Habits held a graduation on January 10, 2023. Twenty-six offenders graduated the 7 habits on the inside class. Eleven core members also received certificates for completion of the 7 Habits on the Inside hosted by Jeff Carney.
- On January 19 & 20, 2023 Restoring Promise held an event in recreation. This was to celebrate the 1-year anniversary of Restoring Promise. Twelve approved volunteers and approximately 106 approved family members attended this event over the two days.
- Second Change Pell offerings were extended to 13 offenders in the Protective Custody unit.
- Seven Habits class began Thursday January 26, 2023 for approximately 40 Restoring Promise Mentees.
- AVCF continues to facilitate and grow offender mentoring programs to include Restoring Promise and the newly developed Peer Specialist program where individuals are trained in different fields to assist other individuals in their own personal growth.
- January 25, 2023 AVCF had 2 groups from VERA and MILPA at the facility. One group was collecting data about the Restoring Promise program. The second group was here for a facility tour.

February

- Weekly collaborative Restoring Promise meeting with North Dakota, South Carolina, and Colorado was conducted.
- Recreation had a non-profit food sale on February 9 & 10th, proceeds went to the Cross Fit Program.
- Woodman valley hosted a food event for religious services in education 02/09/2023.
- Restoring Promise utilized the parole simulator as a learning tool to prepare mentees for parole.
- College classes started for 15 PC offenders through Trinidad State College Second Chance Pell Program.
- DU PAI Introduction to Art class starts in Education. It is a weekly class and the class will end in June 2023.

March

- An OCA class for offenders was held on March 9th in Education with 14 GP offenders and 9 PC offenders in attendance.
- Life Line Denver based CBO toured AVCF on March 3, 2023. Their intent is to provide services and support to the i-Live program.
- Programs Oversight Committee held an AVCF Programs review/audit on March 8, 2023. On March 2, 2023 Amanda Clausen from HQ was on grounds to discuss Peer Mentoring programming with Mr. Arnold and offenders who serve in peer rolls.
- On March 2, 2023 LiAnn Richardson from Trinidad State College was on grounds to speak with Second Chance Pell students. We now have 28 in total between PC and GP
- Two OSHA Confined Spaces classes were held on February 28 and March 1, 2023 with 22 GP offenders and 12 PC offenders participating.
- DMV2GO was at AVCF on March 23, 2023, with 12 offenders participating in this program

April

- Elias Gonzales and Ivan Lucas from MILPA were on grounds April 12-13, 2023 for a visit and assessment of the Restoring Promise program.
- Taline Agamy and Joshua Somers were on grounds April 21 from MILPA for a visit to the Restoring Promise unit and complete the survey with offenders.
- 7 Habits group held a graduation on April 12, 2023. 37 Offenders participated in this event.
- Jessica Thomas was on grounds April 4 for a Breakthrough event.
- Crossfit held an event on April 17, 2023 with Ben & Heather Bergeron, Liz Markowitz, and Nicholas Wells in attendance.
- DU PAI Introduction to Art class is being held in Education. It is a weekly class and the class will end in June 2023.

May

- Tuesday May 2, 2023 7 virtual DU PAI Group Leader interviews were held in Education with Mr. Arnold, Dr. Ashley Hamilton, and other DU PAI offender staffers.
- Tracy Thompson started in her new position Monday May 1, 2023 as the new Culinary Arts instructor.
- Breakthrough held a Mock Interview Day on May 2, 2023 in the gym. There were 36 volunteers on grounds for this event.
- Executive Director Stancil and Mia, formally with Restoring Promise, were on grounds on May 5, 2023 to visit with Restoring Promise unit.
- VERA was on grounds May 17, 2023 to meet with Mentors, Mentees, and staff in the Restoring Promise Pod.
- On Monday, May 29, 2023 AVCF hosted a Crossfit Xrucible-Mrph challenge. Participants completed a series of timed exercises and will run a one-mile course. Approximately 250 approved offenders attended these activities.

June

- DU PAI Introduction to Art class is being held in Education. It is a weekly class and the class will ended in June 2023.
- Breakthrough held an event on June 27th.
- Restoring Promise held a virtual Booster training on June 27-28th

RECREATION	Qtr 1	Qtr 2	Qtr 3	Qtr 4
# of offenders, who participate in programs that are structured, implemented, supervised and coordinated by Recreational Programs. (include hair activities)	15,965	16,586	17,287	18,151
# of offenders that enter recreation areas for any recreation activity	22,515	22,536	23,185	25,106
# of structured programs offered at the facility; programs facilitated and coordinated by Recreational Programs	4	4	4	9
# of disciplinary reports written by Recreational Programs for altercations occurring in the recreational area.	0	0	0	0
# of individual community volunteers involved in the facility recreation program	3	6	8	12
VOLUNTEER PROGRAMS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
# of Formal Religious Services	286	275	293	296
# of Other Religious Programs (regularly scheduled faith group programs; not services)	101	90	109	111
# of Seminars (special events; count as event not # of days)	8	4	9	9
# of Non-Religious Programs (AA, GED Tutors etc)	138	139	149	153
# of Offender Participants (Total number in each event, 1 offender may attend numerous events and counted each time)	3396	4179	5773	5679
# of Offenders Served (do not count offenders more than once)	1609	2132	3076	3204
# of Volunteers (each volunteer is counted only once)	49	133	147	175
# of Volunteer Hours Served (Total hours of all volunteers)	122	239	294	350
Chaplain Hours	494.5	505.5	460.5	533
# of Emergency Notifications by Chaplains	0	0	0	0

OFFENDER LABOR CREWS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Offender Labor Hours Worked	0	0	0	0
Offender Labor Projects Completed	0	0	0	0
# of Agencies Served	0	0	0	0

TOURS				
	Date	Group Name	# in Group	Areas Visited
1 st Quarter	N/A	--	--	--
2 nd Quarter	Oct 27	Vera	2	LU4A Restoring Promise
	Nov 9	Vera/MILPA	2	LU4A Restoring Promise
3 rd Quarter	Feb 9	Core Civic	4	Facility
4 th Quarter	N/A	--	--	--

7. TESTING AND INSPECTIONS

LIFE SAFETY

Quarterly Testing	Qtr 1	Qtr 2	Qtr 3	Qtr 4
SCBA	7/09/22 8/31/22 9/23/22	12/10/2022	N/A	N/A
Fire Stand Pipe System	7/09/22 8/31/22 9/23/22	12/10/2022	--	--
Emergency Exit Lighting	7/09/22 8/31/22 9/23/22	12/10/2022	--	--
Emergency Generator	7/09/22 8/31/22 9/23/22	10/4/2022 10/11/2022 10/18/2022 10/25/2022	--	--

FIRE DRILLS		
1 st Quarter Dates	Locations	After Action Report
9/27/2022	Unit 2, Unit 1, Recreation	Complete
09/28/2022	RH, Checkpoint, Unit 4, Unit 6	Complete
9/29/2022	Unit 3, Unit 5, Academics, Food Service, Laundry	Complete
2 nd Quarter	Locations	After Action Report
	None completed do to staff changes in Life Safety	N/A

3rd Quarter	Locations	After Action Report
3/14/2023	Living Units 1,3, Medical, RHU days	
3/15/23	Living Unit 5,6 days	
3/17/23	Living Unit 1-6, Food service Graves	
3/23/2023	Living Unit 2,4 Admin Swings	
4th Quarter	Locations	After Action Report
5/18/23	LU 1 & LU 3 & LU 5	
06/03/23	LU 2 C POD	
06/13/23	LU 2 & LU 4	
06/14/23	LU 1	
06/15/23	LU 2& LU 4 & LU 6	
06/26/23	LU 3 & LU 5 & LU 6	
6/23/23	RHU	

ANNUAL EQUIPMENT TESTING

	Fire Alarms	Sprinkler System	Smoke Detection System	Fire Hydrant
Date	12/15/21	Typically occurs third quarter-Will be conducted when fire alarm system is completed	12/15/21	May, 2019; next planned for 4 th quarter 5/2023
Performed By	Contractor	--	Contractor	N/A

ANNUAL CDPHE INSPECTION (INCLUDE FOOD SERVICE)

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Date of Inspection	Date pending	6/08/2022	06/08/2022	04/24/2023
# of Violations		72	72	30
Violations Corrected		40	67	23
Violations Pending		32	5	7

Comments if necessary:

ANNUAL FIRE INSPECTION				
	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Date of Inspection	Date pending	Date Pending	Date Pending	Date Pending
# of Violations		N/A	N/A	N/A
Violations Corrected		N/A	N/A	N/A
Violations Pending		N/A	N/A	N/A

Comments if necessary: