



COLORADO

Department of Corrections

FREMONT CORRECTIONAL FACILITY

MANAGEMENT PLAN/QUARTERLY REPORT

FISCAL YEAR

2024-2025

QUARTER: ☐1ST ☐2ND ☐3RD ☒4TH

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GOVERNOR

Mark Fairbairn
DIRECTOR OF PRISONS

MOSES STANCIL
EXECUTIVE DIRECTOR

SHANE STUCKER, WARDEN
FREMONT CORRECTIONAL FACILITY

A handwritten signature in black ink, appearing to read 'S. Stucker', is written over the name 'SHANE STUCKER'.

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EXECUTIVE SUMMARY

Fremont Correctional Facility (FCF) is a mixed custody, Level III institution located in the East Canon Complex in Fremont County, Colorado. We are the second largest state facility with 1,600 bed capacity with classifications ranging from minimum to close custody. The facility capacity was reduced by 18 beds due to the ongoing ADA conversion project in Living Unit 4 and an additional 2 beds were reduced due to the Facility Therapy Dog Program. The facility encompasses approximately 51 acres with 545,605 square feet in 48 buildings. FCF is operated and managed by over 500 dedicated employees. FCF strives to create a culture to meet the Department's mission and vision. The goal is to ensure a safe living and working environment for offenders, staff, and volunteers. The facility provides all offenders the opportunity to progress toward an incentive-based living unit.

FCF offers a Drug and Alcohol Program in a Therapeutic Community (TC) setting. FCF maintains a capacity of up to 144 offenders to complete this program. Certified clinicians provide therapeutic services through work and programming which assists in offender accountability in a structured environment.

Offenders have the opportunity to learn specific job skills in one of the Correctional Industries Programs (Metal Products & Leather Products). The offenders that participate in this program have the opportunity to save money for restitution, child support, and their release. CCI programs provide opportunities for offenders with marketable job skills to increase their chance of employment for successful reentry into society.

In 2015, FCF implemented one of the first Re-Entry units in the Department. Initially, starting with the general population, FCF initiated and currently maintains the only close custody Re-Entry unit in the state. Services provided to the offenders are Pre-Release classes; OSHA and Flaggers certificate opportunities, Parents on a Mission, T4C, MRT, and the chance to interact with guest speakers. Outside agencies and volunteers address topics ranging from medical, employment, education, family reunification and possible re-entry barriers. FCF Case Managers complete Supplemental Nutrition Assistance Program (SNAP) applications for offenders to be prepared when they are released.

Track 1, 2 & 3 Sex Offender Treatment and Monitoring Program (SOTMP) is also offered at FCF. Offenders who successfully complete the program may continue with treatment; however, the goal is to successfully prepare them for reentry.

FCF recognizes the importance of academic and vocational training in reducing recidivism and increasing educational proficiency and to allow for successful reintegration into society. As well, FCF recognizes the importance of providing offenders with training in marketable skills that are relevant and in demand in the workforce. Through FCF Education, offenders are provided opportunities to address academic, cognitive, and vocational needs through GED instruction, Cognitive Education, and Career and Technical Education (CTE) courses. College and graduate curricula are also available through partner colleges. Offenders have the opportunity to cover the costs of college through the Second Chance Pell Grant. Additionally, FCF hosts the Juveniles and Young Adults Convicted as Adults Program (JYACAP).

FCF was selected as a pilot facility for the RESTORE program. Parole Case Managers in conjunction with Community Partners from the Latino Coalition have offices in the education hallway. Staff from RESTORE meet with offenders and set up in-reach/employment events with members from communities throughout Colorado.

FCF has been designated and participated in the Behavioral Health Peer Mentor Specialist Program. The mentors must complete 60 hours of CHOICES training. The mentors have been paired with mentees who meet regularly and the team meets several times monthly, as well as quarterly with the management team.

The professionalism and diversity of FCF staff members fosters an environment which role models for offender success while promoting courtesy and mutual respect. FCF offers a wide variety of opportunities for staff enrichment, professional development and personal growth. FCF was the first facility to offer 7 Habits of Highly Effective People to staff. FCF plans to continue to make the 7 Habits of Highly Effective People program available to staff members. Seventeen classes totaling 234 staff have successfully completed the 7 Habits program.

Since 1957, the facility has undergone twenty-six changes in administration, from Captain Clarence Tipton to the current Warden, Shane Stucker. Fremont Correctional Facility has a proud history of efficient and effective offender management, geared towards our diverse population and inclusive of our diverse staff roster. FCF continues this tradition as innovative programming to increase the success rate of offenders returning to the community and reduce recidivism is developed and implemented.

Fremont Correctional Facility Description

	Classification	Total Number	Percentage
Inmate Custody Level/Mix:	Close	193	12.6
	Medium	1322	86.9
	Minimum Restrictive	6	0.4
	Minimum	0	0
Physical Plant:	FCF was originally two separate facilities (Both facilities were combined and are now operated as one). The physical plant consists of many older buildings and systems with 545,605 square feet of building space on approximately 51 acres. Living Units: ● Living Unit 1 - 192 Close Custody Beds, 4 pods (24 double cells) ○ 48 Close Re-Entry, 144 Close GP ● Living Unit 2 - 192 Medium Custody Beds, 6 pods (16 double cells) ○ 62 Re-entry beds ● Living Unit 3 - 191 Medium Custody Beds, 6 pods (16 double cells) ○ 1 cell is single for K-9 ● Living Unit 4 - 174 Medium Custody Beds, 6 pods (16 cells, mixed double and single ADA) ○ 18 cells are single ADA cells ● Living Unit 5 - 127 Mixed Custody Beds ○ 63 Restrictive Housing Beds (A, B, E, F) ○ 32 A&O beds ○ 32 RP/A&O overflow ● Living Unit 6 - 292 Medium Custody Beds (Dry Cells, communal bathrooms) ○ LU 6 Upper, 148 SOTMP beds ○ LU 6 Lower, 144 TC Beds ● Living Unit 7 - 247 Medium Custody (Incentive Inmates) ○ 1 cell is single for K-9 ● Living Unit 8 - 248 Medium Custody (Incentive Inmates)		

Inmate Assignments:	SOTMP Treatment(Beds)	148
	Alcohol/Drug Treatment(Beds)	144
	Living Unit Workers	165 Unit Workers 88 Light Duty Workers
	Behavioral Health Peers	8
	Laundry	39
	Volunteer Programs	3
	Law Library	3
	Library	13
	Inmate Rep	2
	Maintenance	141 full-time workers / 20 RP Grounds workers
	Recreation	32 Rec workers and 35 Rec Volunteers
	Housekeeping	31
	Food Service	322
	OCA	138
	Close Custody	41 Living Unit Positions 49 Education Positions
	TC Jobs	105
	JYACAP	10
	Metal Products	68
	Leather Products	25
	ABE/GED	Medium 30 students per teacher Close 24 students per teacher
	CAD	15
	Customer Service	15 Medium 15 Close
	Custodial Training	15 Medium 15 Close
	Machine Shop	15
	Welding	15
	TRP	100 Medium 31 Close
	T4C	36
	T4C Close	12

	MRT	12
	Why Try	12
	Why Try Close	7
	CIS	18
	Work Skills (WINCR)	12
	Red Rocks Community College	4 Assigned
	Trinidad State (2nd Chance Pell)	12
Industries:	• Metal Products • Leather Products	
Academic/Vocational and Cognitive:	• ABE/GED • Foundations of Career and Technical Education (FCTE) • Custodial Training • Computer Information Systems (CIS) • Customer Service • Welding Technology • Post-Secondary Education (2nd Chance Pell) • Moral Recognition Therapy (MRT) • Thinking for a Change (T4C) • Why Try • Parents on a Mission • Juveniles and Young Adults Convicted as Adults Program (JYACAP) • Pre-Release/Community Re-Entry • 7 Habits on the Inside • Starting Over on the Inside	
Clinical Services/Treatment:	• SUD (Substance Use Disorders) Services • MAT/InReach Appointments • SOTMP • Mental Health Services Individual and Group treatment • Medical Services • Chronic Care	

	• Specialty Clinics & Ancillary Services • Emergency Care • Routine Sick Call • Daily Med lines • Dental • Optometry • Annual Inmate Education
Food Service:	FCF provides nutritionally balanced meals and specialized diets to all inmates three times daily. Meals are prepared by inmate workers. FCF provides approximately 3600 regular trays, 162 therapeutic diets, and 195 Religious meals daily. FCF also provides CSP with bread products that equate to an annual savings of approximately \$34,000.
Laundry:	Laundry serves the facility populations of FCF and CCI laundry needs. Laundry also provides many special laundering and tailoring services to assist the facility with physical plant requests, custody control projects, and volunteer and faith program's needs.
Community Labor:	FCF does not provide community labor programs.

GOALS AND STRATEGIES

(Established at the beginning of the fiscal year. Items should remain on the list throughout the year. If completed, document as such under status. New items may be added with appropriate dates.) **Goals and Strategies:** *A table listing measurable performance goals and strategies.* Each goal has strategies that are action steps to improve a specific portion of a facility or subprogram. Goals and strategies must have a specific outcome, must be measurable, and include a time frame for completion. Sources are the performance plan, subprogram, and/or facility goals and strategies. An update of goals and strategies are documented quarterly. Goals and strategies are retained in this section until the end of each fiscal year. New goals or strategies may be added at any time during the year.

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- 1.1: Kasey Artichoker was recognized as the employee of the 4th quarter as well as presented with a Fremont Correctional Facility Coin for his long years of dedication and willingness to assist FCF. FCF ERT members were recognized for their dedication to the department and willingness to provide support and assistance to area facilities. This included receiving letters of appreciation from Centennial Correctional Facility as well as ERT Coins from Fremont Correctional Facility. Lt. Glab was recognized as the employee of the 1st quarter. CTA Capt's Amanda Ravello and Armando Sosa were recognized with Fremont Correctional Facility Coins for their dedication to supporting the training needs of FCF staff.
- 1.2: FCF hosted Positive Professional Communication training. 7 Staff participated from 5 different facilities. FCF hosted Advanced COPD and Due Process Training. 8 Supervisory Level staff from three facilities were in attendance. FCF hosted "Gum on your shoe" Training. Four staff participated from four different facilities. FCF hosted Annual Duty Officer Training. 16 Supervisory level staff attended. FCF offered 3 mock interview opportunities for staff on promotional lists. Several staff participated in the opportunity.
- 1.3: FCF conducted the quarterly town hall to discuss the strategic planning and the current management plan. During the town hall, staff were able to ask questions and voice concerns. The townhall was broadcast via google meets and recorded for staff to view at their convenience.
- 1.4: This being a new measure there was only data recorded for those that have completed the NEO portion of this measure. Future quarters will show additional data.

Second Quarter- Goal 1

- 1.1: Sgt. Norman was recognized and presented the Value of Life Award in front of his peers for rendering aid to a fellow staff who was choking. Ofc. Lucio Reyes was selected as the FCF Employee of the year. Lt. Glab and Warden Stucker attended the Employee of the Quarter Celebration at Headquarters. OIG recognized numerous staff for their involvement in a large drug bust at FCF. Sgt. Norman, Sgt. Gregory, Sgt. Smallwood and Ofc. Trujillo were recognized for graduating from the East Canon Complex Search Team Academy. Food service staff were recognized for assisting with the preparation of the family reunification meal. Sgt. Tezak was recognized in front of his peers as the employee of the 2nd quarter. FCF SUD staff Silas McArthur was recognized for the 2nd Quarter for maintaining 100% on all CQI markers in the SUD outpatient program.
- 1.2: FCF had several staff on various promotional lists. FCF offered 6 mock interview opportunities for the staff. FCF electronics maintenance team worked with Sgt. Biernaki to obtain his journeyman's license.
- 1.3: On November 20th, FCF Management team hosted a town hall event. During the town hall, the Warden discussed progress toward meeting the departmental WIGS. The town hall was recorded and broadcast virtually so all staff had the opportunity to attend.

1.4: During the quarter, FCF had 13 staff complete NEO. FCF training sergeant set up a process to resume 90 day conversions with the Warden.

Third Quarter-Goal 1:

- 1.1:** On January 9th, Caryoln Lovern was presented with a 20 year pin to recognize her dedication to the state. On January 23rd, FCF Custody and Control Manager, Justin McBride, presented the employee of the 3rd quarter, Sgt. Prater. On February 28, FCF management team attended the FMCC roll call and presented Major Stewart with a promotional certificate and badge. In the month of March, Sgt. Summers was recognized on the event of his retirement after 20 years of dedicated service to the Colorado Department of Corrections. March also saw a number of FCF staff promotions to include Officers Bautista, Peters, Aschom and Gribble who were all promoted to the rank of Sergeant, Captain Witt was recognized in roll call by SCCF Warden, Pat Fhuere, and AW Borja for his promotion to Administrative Service Manager at SCCF.
- 1.2:** FCF education team attended a 2 day professional development seminar at CSU-Pueblo. FCF offered an Administrative Side of Use of Force class on February 2nd. During the month of March, FCF held Walk The Talk on the 14th and 25th as well as Ground Defense Training on the 18th and 19th.
- 1.3:** On February 26th, FCF hosted the 2nd quarter town hall. During the town hall, Mr. Stucker presented the 2nd quarter's finalized report and the strides that FCF has made to meet the WIGS. The town hall was open to all staff. It was also recorded for and broadcast to staff who could not attend the event in person. During the townhall, Mr. Stucker opened the floor to staff for questions.
- 1.4:** During the 3rd quarter, FCF held 2 opportunities for 90 day conversations with the Warden on February 3rd and March 17th. Although all staff who fell within the necessary timeframe received emails, no staff attended the 90 day conversations. To increase participation, the 90 day conversions with the warden were announced at NEO, so new staff were made aware of the upcoming opportunity.

Fourth Quarter-Goal 1:

- 1.1:** FCF recognized 14 staff for promotional opportunities. The FCF management team recognized 2 staff who retired after 20 years with the Department of Corrections. During the quarter, FCF had 4 staff recognized for milestones within their career with the department. FCF had 7 staff stop the instruction of contraband into the facility. FCF management team presented the employee of the 4th quarter award to Sgt. Auldridge from food service. The employee of the 3rd quarter, Sgt. Prater, and Associate Warden, Joe Gonzales, attended the headquarters employee of the 3rd quarter celebration. FCF recognized 6 medical staff for rendering aid to an inmate who needed to be transported by flight for life.

- 1.2:** Throughout the quarter, FCF worked to provide meaningful training opportunities to staff. Throughout the quarter, FCF had staff attend advanced COPD, CTAP, Ripp restraint, SAB/SVR, use of force admin, and first line superior training. FCF SUD Supervisors attended the ASAM Conference in Denver. FCF supervisor provided staff with mock interview opportunities for promotional readiness.
- 1.3:** During the 4th quarter, FCF scheduled a town hall for April; however, due to unforeseen circumstances, the townhall was postponed. On Tuesday, April 8th, FCF Administrative Services held an SAB/SVR training for all case managers and supervisors.
- 1.4:** FCF continued to encourage staff to attend the 90 conversations with the Warden. The management team presented information to all new employees at the facility meet and greets. Although opportunities were provided, only one staff member attended.

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
1.1	Numbers of times that staff were recognized	1	15	3	10	5	4	2	1	2	8	4	12	67
1.2	Number of professional development opportunities afforded to staff.	2	0	4	2	3	2	1	1	3	2	3	2	25
1.3	Number of Town halls held.	0	0	1	0	1	0	0	1	0	0	0	0	3
1.4	Number of staff completed NEO	4	6	16	3	6	6	6	13	8	8	7	8	91
	Number of staff that completed 90 meeting with Warden	0	0	0	0	0	0	0	1	1	1	0	0	3
	Number of staff that completed probationary period*	75%	71%	45%	50%	100%	75%	64%	100%	33%	50%	0%	100%	63.5% Avg

**Numbers are from staff for a year behind*

Goal	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No
2	Goal	Modernize the Department					
	2.1	Review policies and procedures to identify methods of reducing redundancy and antiquated policy/procedures	1	Management Team	7/1/24	6/30/25	No
	2.2	Evaluate current infrastructure and technology for needed improvements	2	Management Team	7/1/24	6/30/25	No
	2.3	Increase the use of tele-health and tele-psych to reduce the number of off grounds transports	2	HSA	7/1/24	6/30/25	No
Status:							
First Quarter - Goal 2							

- 2.1:** Food Service Procedures in regard to the handling and disposal of can lids was reviewed. Changes to procedures were made to ensure the safety of staff and offenders as well as to maintain facility security. Facility Procedures in regard to the Least State Service Roster and Mandatory Hold Over List were reviewed to ensure fair and equitable treatment of all staff mandated to work overtime and ensure that the facility was compliant with the Partnership Agreement. Facility Procedures in regard to available posts for overtime volunteers were reviewed to ensure fairness for overtime volunteers, assigned staff and to ensure facility security. Use of Force reporting and documentation processes were reviewed resulting in Staff Acknowledgement Forms, previously attached to all FCF Use of Force Packets, were eliminated due to being ineffectual. Facility Handoff procedures between shift commanders were reviewed and modified to ensure that critical incidents were handled by Shift Commanders on duty rather than the relieving Shift Commander. Cover weapons in FCF Towers 1 and 2 were reviewed resulting in the Remington 870 Shotgun systems that had acted as cover weapons being replaced with AR-15 Rifles. COPD/OIG evidence handling procedures were reviewed and modified to ensure compliance with policy. IA 850-07 Offender Reception and Orientation was reviewed and modified in an effort to increase facility efficiency in regard to Intel Operations and Offender Intake. The FCF Custody Control Schedule was replaced with a new Google Sheets based schedule which provides additional tools for supervisors to ensure effective and efficient scheduling of FCF Custody Control personnel.
- 2.2:** Trayslots in the living unit 7 and 8 control centers were welded shut and speaking ports were installed in order to maintain the sanctity of the control center and prevent unauthorized access. A Tool Cage was added to FCF Property to ensure the security of class A tools in the area. Physical manning boards were removed from Living Units 6 Upper and 6 Lower in favor of digital manning boards and to maintain consistency between living units.

Second Quarter- Goal 2

- 2.1:** FCF implemented a new Google Sheets Based custody control schedule. The schedule allows for more adequate personnel, leave usage and overtime tracking and is in line with all Policy and WINs based requirements. The courtesy mark process was revamped to ensure equity for all FCF staff in regard to frequency of courtesy marks on the schedule. FCF increased its emergency readiness by reallocating weapons throughout the facility to enhance less lethal coverage in all areas, specifically, a Remington 870 Less Lethal Shotgun was added to Living Unit 8 control to provide less lethal coverage to the east side of the facility as well as the gym and recreation yards. Facility handguns, utilized for armed transports, were moved from Tower 1 to Tower 2 to facilitate expedited emergency transports. The FCF offender Dress Code was revised to ensure offenders were properly attired during Controlled Movement, Meals, Recreation, and programs. Offenders were provided with two weeks' notification regarding this change via the titler. Processes regarding the FCF Hospital/Transport bags were reviewed to ensure accountability of all equipment. Bags are now inventoried and then sealed utilizing red security tags after use. Revised SME

lists and procedures were implemented to ensure that SME's are conducted in accordance with policy and with the goal of better preparing our team for a myriad of situations. The FCF Phone and Radio Call Sign list were revamped and added to Google Sheets, allowing staff to access the phone and call sign list from their state computers, removing the necessity for paper lists to be printed.

2.2: FCF received grant funding to complete the MAT med line. The maintenance team worked additional hours to complete the project prior to the December 31st deadline. FCF maintenance team built a shelf outside master control for staff to place equipment on in order to prevent dropping and damaging equipment. FCF Management team, Electronic Maintenance, and Securus completed a facility tour to determine locations for the CAP Tel phones. Securus installed two Cap Tel phones during the quarter. FCF Maintenance mounted two TV's in the FCF Dining halls to serve as digital bulletin boards, this action has enhanced information sharing and transparency with the offender population. The FCF ERT Commander, Lt. Rapp as well as Lt. Hill and Sgt. Simpson from FCF Recreation assessed breach point locations in the FCF Offender Gym to ensure staff ability to adequately address emergency situations in the gym area, as a result, gun ports were added to identified breach points to assist staff with area denial should a breach be necessary. FCF Electronics staff worked with contractors to place fence energizers in one NLEF cabinet as part of ongoing fence maintenance and upgrades.

Third Quarter- Goal 2

2.1: During this 3rd quarter, FCF reviewed the movement schedule and staffing matrix. The movement schedule was updated to increase the efficiency of offender movement. During the 3rd quarter, FCF worked with HQ to review 300-58. The form was updated to reflect the supervisory round required to meet the PREA standards. FCF management team met virtually with HQ to discuss the JAYACP program's structure and curriculum. A curriculum meeting was scheduled for May. FCF programs completed a walk through with the tool sergeant to review the JAYACAP program and update the processes for the area. SAB/SVR assessment responsibilities were reviewed to ensure efficiency and equity of responsibilities, as a result, facility Case Managers took on Yearly SAB/SVR assessment responsibilities. The FCF Staffing Matrix was reviewed and updated to ensure proper staffing levels throughout the facility. Several positions were moved to ensure staffing needs were covered and that staffing levels were in accordance with applied relief factors. A number of Facility drives were reorganized to ensure efficiency, confidentiality and eliminate/prevent redundancy. A management round log was initiated to ensure that, at minimum, a FCF Manager would visit all areas of the facility once per week.

2.2: During the 3rd quarter, FCF physical plant completed a project directive for the main entry project. The project directive was forwarded to FMS for review and approval. If the project is approved, work will start on the main entry project in the 4th quarter. In March, FCF updated the vacation selection process and included a good drive spreadsheet. Several pieces of stationary workout equipment were acquired from Colorado State Penitentiary. This equipment was installed in FCF's Living

Unit 1 (Close) in an effort to improve health and recreation possibilities for the Facility's Close Custody population. The FCF OIG Evidence Box was removed from Master Control and placed into the FCF Evidence Locker

Fourth Quarter-Goal 2:

- 2.1:** FCF revamped the living unit databases to ensure consistency and ease of use for staff. The new databases launched in June. A multidisciplinary team worked on the movement schedule. It was reviewed for policy revision. FCF held the annual facility clean up day allowing areas to dispose of unwanted or unused items.
- 2.2:** The laundry facility was cleaned and painted to fix the fire damage the area had incurred. The hot water storage tank suffered a complete failure. FCF maintenance staff worked with FMS to replace the tanks. FCF maintenance moved 2 cameras in the education hallway to provide better security coverage of classroom spaces. FCF electronics and security reviewed camera placement in medical to ensure proper coverage. The JYACAP classrooms were painted and the kitchen was updated with food grade counters and equipment.

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
2.1	Redundancies and antiquated procedures/policies reviewed.	34	9	25	7	2	0	5	2	4	2	1	1	92
2.2	Number of improvements regarding infrastructure and technology	0	0	3	3	0	2	1	1	2	2	3	2	19
2.3	Number of tele-health	4	10	8	28	5	23	23	18	19	26	21	22	207
	Number of tele-psych	144	107	135	133	98	110	166	197	198	145	162	132	1,727

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3.4: This quarter Restore participants had the opportunity to attend the Rehire from Goodwill Virtual event and the Colorado Department of Labor event. The in-reaches provided participants with information about employment resources upon release. Jim Jones continued to facilitate Restorative Justice classes and follow up meetings throughout the quarter.

Second Quarter- Goal3

- 3.1:** During the quarter, FCF employee council was involved in several community events to include, Boo at the Bridge, Truck or Treat, Shop with a Cop, and Heroes and Helpers. FCF Escape Team Members, Robert Simpson and Dennis Taylor, attended the Apple Day Parade. FCF Captain, Greg Smith, assisted with a career fair at the Pikes Peak Workforce Center. Associate Wardens, Jennifer Malebranche and Joe Gonzales, attended the FBOP Community Relations Meeting. The networking event was attended by DOC and FBOP management, local law enforcement and community leaders.
- 3.2:** Headquarter's staff interviewed 10 potential peer mentors. They selected 9 peer mentors who will be voluntarily working with TC to support the mentees' recovery. During the quarter, FCF had one inmate complete the Choices Recovery Coach training
- 3.3:** Offenders discharged from prison will receive a 30 day supply of prescribed medication. Offenders discharging to an Inreach Treatment Program will receive a 90 day supply of prescribed medication. Each discharging offender will be scheduled with a nurse to receive parole education one week prior to their release.
- 3.4:** During the 2nd quarter, FCF restore provided 4 In-reach opportunities for the inmate population to include, REMERG and Dog Star Recovery with 62 offenders in attendance, Servicios de la Raza with 62 offenders in attendance, and Empower Recover Transitional Living with 23 offenders in attendance. FCF held 2 Restorative Justice classes with Jim Jones. FCF Administrative Services hosted a family reunification event with over 120 participants and families. FCF staff from case management, food service, administration, clinical, and management served a holiday meal to the participants.

Third Quarter- Goal3

- 3.1** During the third quarter, FCF Crochet Workshop had a donation of hats, scarves, and stuffed animals for Children's Hospital in Colorado Springs. FCF 7 Habits Core Group Inmates met virtually with Norfolk County Sheriff's Office in Massachusetts to discuss 7 Habits on the Inside. In February, FCF hosted the 7 Habits graduation. Members of the community attended the event. The guest speaker was a formally incarcerated inmate from FCF who successfully completed parole.
- 3.2** FCF Programs Department started an Adult Basic Education Authorization course through Red Rocks Community College. During the 3rd quarter, FCF management team met with HQ, Peer Mentor Coordinator, to develop a plan to roll out the behavioral peer specialist program at FCF. There were 8 inmates who were selected to be paid behavioral peer specialists and assigned into eOMIS.

- 3.3:** Restore Case Manager Yunker, held an In-reach with Servicios de la Raza. The inreach provided re-entry services to include information on employment opportunities, mentorship and sobriety programs.
- 3.4:** This quarter, FCF provided a Spanish OSHA class to the inmate population. The class was a four day class which was facilitated by PCC. Members of the FCF Management Team met virtually with Breakthrough staff to discuss the roll out of the Breakthrough program. FCF Vocational Education hosted a 120 hours HVAC class facilitated by Pueblo Corporate College. Restore Case Managers provided an in person inreach opportunities. There were 75 inmates who participated in the event.

Fourth Quarter-Goal 3:

- 3.1:** On April 30th, FCF JYACAP staff and inmates provided lunch and a facility tour to four members of the Parole Board. FCF hosted RealVida TV Religious Group with 239 inmates in attendance. FCF Employee Council hosted Rounds for Hounds, raising over \$300 in donations for local animal shelters.
- 3.2:** During the 4th quarter, FCF hosted monthly GRAACE Alliance meetings and voted on ambassadors. An FCF ABEA peer-facilitator was approved to attend Close Custody GED sessions to help with mentoring. FCF management team met monthly with HQ behavioral peer specialist coordinator and behavioral peer specialists. FCF behavioral peer specialists began peer led programming in the mental health classrooms.
- 3.3:** Offenders discharged from prison will receive a 30 day supply of prescribed medication. Offenders discharging to an Inreach Treatment Program will receive a 90 day supply of prescribed medication. Each discharging offender will be scheduled with a nurse to receive parole education one week prior to their release.
- 3.4:** FCF Education launched the Breakthrough class with a combined GP and Close Custody class with 40 inmates. The new program provides inmates who are released in the near future with re-entry skills and information. FCF RESTORE offered monthly in-person and virtual in-reaches with community partners. Additionally, FCF RESTORE hosted an In-Reach with several community partners and 125 inmates in attendance. In June, the restorative justice class held a graduation celebration to conclude the class.

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
3.1	Number of engagements	1	3	1	2	2	2	1	2	0	1	1	2	18
3.2	Number of Peer Advocates/Mentors Trained	0	15	0	1	0	0	0	0	0	1	0	6	23

	Number of opportunities provided to inmate population	0	1	0	1	0	1	0	0	0	2	2	2	9
3.3	Number of inmates that received medication/education prior to release	20	18	17	6	13	5	15	18	19	23	13	15	182
3.4	Number of Re-entry opportunities	0	2	0	2	1	1	1	2	1	1	1	2	10
	Number of restorative Justice opportunities	3	4	5	1	0	3	4	4	4	7	2	1	28
	Number of other assistive opportunities	0	0	0	0	0	0	47	77	0	2	2	3	124
	Number of inmates that released with ID/DL	35	28	24	27	11	25	20	15	17	14	17	16	249

Priority Guidelines

1. Urgent - Impacts major DOC systems and carries a sense of urgency with management.
2. High - Has a high impact on DOC systems and will result in improvements in efficiency, effectiveness, or personnel morale.
3. Medium - Will have a moderate impact on system efficiency and effectiveness.
4. Low - Would be valuable to the Department but could be delayed for higher priority issues.

OPERATIONS

1. MAJOR DEVELOPMENTS/ACCOMPLISHMENTS

1st Quarter:

CUSTODY / CONTROL:

- On July 8 & 9th, FCF had 9 ERT members assist BVCF with a planned operation.
- FCF assisted YOS with housing 16 status review inmates in Living Unit 5 E-Pod.
- FCF deployed five ERT members and one intel Lieutenant to assist YOS with a planned operation.
- On August 1, 2024, Captain Josh Adams was promoted to the rank of Program Manager 1 and assigned as the FCF Security Support Manager.
- On Thursday, August 29, 2024, an OIG investigation led to the seizure of 82.1 grams of methamphetamine.
- On Friday, August 30, 2024, FCF completed a planned search of identified cells in Living Units 4 & 8. The search produced miscellaneous contraband and one cell phone.
- Kasey Artichoker was promoted to Program Manager I at Arkansas Valley Correctional Facility.
- Cpt. Smith participated in the job fair at Petersen Air Force Base and Pikes Peak Workforce Center.
- During the Months of August and September, Several FCF Supervisors and Managers conducted Security Audits, Vulnerability Assessments and PREA Audits at various facilities around the state to include Delta Correctional Facility, Rifle Correctional Facility, San Carlos Correctional Facility, Bent County Correctional Facility and Territorial Correctional Facility. The expertise of these staff is highly valued by the department and their efforts are greatly appreciated.
- On September 18, FCF completed an inmate ID exchange and all FCF vending machines were updated to eliminate the use of tokens.

PHYSICAL PLANT:

- FCF completed the planning and purchasing for the MAT med-line project.
- FCF received a temporary climate-controlled med storage on-site which will be used to store meds while medical is under renovations.
- FCF purchased filter feeders for the facility hydronic systems supplying heat and hot water. The filter feeders will improve the efficiency and longevity of the equipment.

ADMINISTRATIVE SERVICES:

- The first Compliance Audit since the new process was initiated and completed.
- Overall, the audit was very successful with some minor deficiencies that were addressed during the audit or within 30 days with a POA.
- FCF continues to host Restorative Circle Groups weekly with Jim Jones. JYACAP, RESTORE, and SOTMP inmates participated in the groups.

- Hannah Feldhacker was promoted to the JYACAP Administrator position.
- FCF completed the Annual PREA Audit on August 9, 2024. The auditors made positive comments about the staff and procedures at FCF.

PROGRAMS:

- Prison Programs Assistant Director, Leigh Burrows, notified FCF management team that as a result of a staffing analysis, the CAD position at FCF will not be filled and the position will be eliminated.
- In September, FCF Welding teacher, Mr. Duvick completed his first Welding I Program. A new class was referred to ICC for review and placement.

Clinical Services/Behavioral Health:

- SOTMP staff attended the Annual SOMB conference in Breckenridge, CO July 9-12.
- Mental Health staff attended the Colorado Counseling Association conference in Keystone, CO August 21-23.
- FCF nursing staff participated in MERT training.

2nd Quarter:

CUSTODY / CONTROL:

- FCF Emergency Response team finished 6th in the ERT challenge hosted at AVCF.
- In October, FCF had 2 staff, Teacher Dan Garcia and Sgt. Christopher Navrro, completed the ERT Academy.
- Throughout the quarter, FCF sent 12 staff to complete Day hall breach training at CCF and CSP.
- FCF celebrated the promotion of Lavelle Holloway to Captain at FCF.
- FCF celebrated the promotion of Kyle Soucie to the rank of Captain at CCF.
- FCF Escape Team Members Robert Simpson and Dennis Taylor attended the Apple Day Parade in Penrose, CO.
- Sgt. Norman, Sgt. Gregory, CO Trujillo and CSTS I Smallwood graduated from the Search Academy.
- The inmate dress code was modified. All inmates are now required to be in full uniform in the Dining Hall.
- FCF conducted interviews for CO II. Eleven candidates were selected for vacant positions throughout the facility.
- FCF promoted Jaclyn Sullivan to Lieutenant from CCF.
- Captain Greg Smith assisted with a career fair at the Pikes Peak Workforce Center.
- FCF welcomed our new Associate Warden Joe Gonzales.
- Sgt. Christopher Tezak was awarded Employee of the 2nd Quarter.
- FCF welcomed employees from Core Civic and PPMU as they visited to observe the MAT program on November 14th.

- On Monday, December 9th, FCF was placed on modified operations. ERT teams from the Canon and Pueblo area assisted with a search of living units 4 and 1. The OIG K-9s assisted with the operation. During the search, dangerous contraband to include, weapons, drugs, communication devices, and drug paraphernalia was found.
- On December 16th, FCF modified recreation operations to send 16 staff to Day 1 of Fire Arm training.
- On December 17th, FCF sent 23 staff members to a two day shot gun and rifle training.
- On December 18th, FCF employee council, area supervisors, and FCF management team served the facility holiday meal to dayshift, swing shift, and third shift staff. Staff were able to come to the FCF training room and eat as a team. FCF employee council had over 120 gifts that were handed out to staff including the following large gifts, a smoker, Blackstone, pizza oven, inflatable hot tub, apple ear buds, tools, fire pit, TV, Roomba Vacuum and a battery jump start kit.
- On December 22, FCF was placed on modified operations after staff reported an inmate outside the perimeter fence. Area facilities were notified and an emergency count was conducted. The Shift Commander from CMC notified FCF that a work crew was near the perimeter. All facilities' counts were cleared and returned to normal operations.

PHYSICAL PLANT:

- On November 20 - 23, electronics staff worked with contractors to upgrade the fence energizers in one of the NLEF cabinets.
- On December 17th, FCF maintenance team completed the grant based MAT med line project.
- During the quarter, FCF maintenance completed the toilet combo exchange in living unit 5. All combo units were exchanged for ICON system units and cells were patched and painted.

ADMINISTRATIVE SERVICES:

- In October, FCF completed the national PREA audit. Throughout the remainder of the quarter, FCF worked to address the corrective actions from the PREA audit.

PROGRAMS:

- In November, FCF programs staff started planning the bi-annual graduation for CTE and GED.
- On December 16th, FCF held a family reunification event. There were over 125 participants and families. Case Managers, Supervisor, and Area Managers served a holiday meal.
- On December 20th, FCF Chaplain held their Christmas Program. Multiple volunteers assisted with the event and staff from all areas attended the program.

- In December, FCF Captain Smith established a collaborative effort with Diversity, Equity, Inclusion and Belonging Coordinator, Christina Ortiz-Marquez to establish a G.R.A.A.C.E. Alliance at FCF. FCF staff Associate Warden, Joe Gonzales, Major Benavidz, and Captain Smith met with Christina Ortiz-Marquez and developed a plan to implement G.R.A.A.C.E. at FCF. A titler message was posted for the offender population with application deadlines. Information was presented in roll calls for staff to garner interest from staff. Additionally, FCF attended the bi-weekly G.R.A.A.C.E. check-in.

Clinical Services/Behavioral Health:

- In October, FCF medical completed their NCCHC audit.
- Upon discharge from prison, offenders are provided with a 30-day supply of essential prescription medications to ensure a smooth transition back into the community and to address any ongoing health issues. If offenders are released into an Inreach Treatment Program, they are provided with a 90-day supply of essential prescription medications due to them being unable to leave the program.

3rd Quarter:

CUSTODY / CONTROL:

- On Monday, February 3rd. FCF had seven ERT members assist SCF with a planned operation.
- On Wednesday, February 5th, FCF Captain Smith attended a job fair at the Pikes Peak Work Force Center.
- On February 24th, Major Adams and Major Benavidz attended the T4T Maximizing Potential class.
- On Tuesday, February 25th, members of FCF management team and mental health met with HQ Peer Specialist Coordinator to discuss the implementation of the Behavioral Health Peer Specialist program at FCF and a communication plan for both staff and inmates.
- On February 26th, FCF conducted a Town Hall Meeting. The town hall was recorded and broadcast for staff who were unable to attend.
- FCF captains and management team had the opportunity to pin five staff, four sergeants and one Administrator V who were recently promoted and will report to FCF in the month of March.
- On March 10, FCF held a meet and greet with BT 577. There were 8 new staff members who were in attendance.
- On March 11, FCF and area ERT teams were activated for planned operations to search living units 6, 7 and 8. The facility was placed on modified operations at approximately 7:30 am, on March 12, the OIG Bernal and K-9 drug dog, Rusty, was able to assist with the operation. The 2 day operation concluded on March 12. During the operations, staff found dangerous contraband to include drug paraphilia.
- On March 12, FCF Management team held a pancake breakfast for staff on all shifts.

- On March 29th, graveyard staff Sgt. Summers retired with 20 years of service with DOC. Members of the management team as well as the SRC and PA I attended the retirement ceremony.
- On March 31st, Captain Zach Witt was promoted to Major at SCCF.
- On April 1st through April 3rd, FCF had 4 staff members attend the Rip restraint training.
- On March 22, Unit 5 vestibule ABC and DEF vestibule doors needed to be operated with keys. Electronics staff re-built circuit cards, and the issue was resolved on March 25.
- On March 27, FCF Tool Control conducted a Tool Control Audit/Inventory in the JYACAP Classroom.
- On March 27th, FCF Living Unit 2, 3, and 4 Captain, Greg Smith, attended a job fair at Fort Carson.

PHYSICAL PLANT:

- On February 14th, a representative from McKinney Door visited the facility and provided an estimate for modifications to the main entry double doors. The necessary components were procured in March.
- On February 19th, a technician from Vita Detection repaired the facility's E Scan machine.
- In March, FCF physical plant manager submitted the project directive to FMS for approval on the main entry project.

ADMINISTRATIVE SERVICES:

- On January 1st 2025, Major Gary Benavidz was promoted to Administrative Services Manager for FCF.
- On Feb 4th 2025, FCF held an After Action Review on the Laundry Room fire.
- On February 27th 2025, FCF hosted a facility tour for the Korean Delegates.
- On March 3, 2025, the Administrative Services Captain, Captain Sherwood, was able to start assuming Ad. Service responsibilities since his programs backfill reported to the facility.
- March 27th 2025, FCF had the PREA Audit Corrective Action follow-up site visit.

PROGRAMS:

- On Wednesday, February 5th, FCF programs held a GED graduation in FCF visiting. The graduates were able to invite family to attend. FCF management, programs staff, administration, case management, recreation, and housing staff attended the graduation ceremony.
- On February 12, 2025, FCF staff held a GRAACE Alliance meeting for staff. New members were approved and a staff ambassador was selected.
- On February 20th, members of the FCF management team attended the JYACAP capstone presentation for individuals who completed the first two phases of the program.

- On February 20th, Restore Case Manager Yunker, held an In-reach with Servicios de la Raza. There were over 75 individuals in attendance. The inreach provided re-entry services to include information on employment opportunities, mentorship and sobriety programs.
- On Monday, February 24th, FCF hosted a 30 hour Spanish OSHA class. FCF had 15 inmates participate in the 4 day class which was facilitated by PCC.
- On March 4, FCF Administrator V over Programs, Alexis Stewart, reported to her new position.
- On March 7, FCF programs department began an ABEA course through Red Rocks Community College with 8 inmate participants.
- In March, FCF Programs Manager, Alexis Stewart attended a meeting with HQ mentor program coordinator to discuss peer led programming.

Clinical Services/Behavioral Health:

- An OCA 3 class was held on February 24th and 25th.
- An OCA 2 class was held on March 31st.
- SOTMP clinicians and supervisors had a site visit with the REMERGE program that has been working with some SOTMP clients releasing to the community and helping with housing/employment/resources in February.
- In the third quarter, SOTMP hosted two In-Reach meetings (one virtual and one in-person) where treatment providers from the community along with parole departments spoke with pre-treatment offenders as well as individuals in treatment about what to expect in treatment settings and prepare for successful transition to the community
- In March, SOTMP began a telehealth facilitated Track I treatment group for 8 Spanish only speaking clients. Individual telehealth sessions were set-up for 1 additional Spanish only speaking client. Throughout the 3rd quarter, telehealth individual sessions were facilitated by an SOTMP clinician who works from home.
- During the 3rd quarter, 10 SOTMP lifetime supervision clients successfully met treatment criteria to be considered parole eligible.
- SOTMP facilitated staff training in the 3rd quarter on topics including SOTIPS risk assessment scoring, human trafficking and sexual trafficking, updates to discharge documentation based on SOMB standard updates, navigating job impacts to reduce burnout, as well as recent curriculum updates.
- SUD staff AS II Silas McArthur has maintained a sustained level of excellence in meeting SUD Outpatient CQI markers for the past three quarters.
- February 2025 FCF SUD team attended the 50th Annual Winter Symposium on Addictive Disorders conference in Colorado Springs
- FCF Behavioral Health assisted in the scheduling and facilitation of over 25 MAT in-reach opportunities, with 20 completed in-reach appointments with the MAT providers in the community for clients with opioid use or alcohol use disorders for seamless transition of medications upon release.

4th Quarter:

CUSTODY / CONTROL:

- FCF hosted a vitalant Blood drive. It was open to all Canon City Facilities.
- FCF management team recognized the hard work and dedication of the administrative assistants by hosting a lunch and tour of the Prison Museum.
- FCF Associate Wardens, Joe Gonzales and Jennifer Malebranche, met with COWINS stewards for monthly meetings to maintain an open dialogue.
- FCF recognized staff appreciation week with a week's worth of meals. Each day, the employee council offered a meal. All staff received a small token of appreciation for their dedication to the department.

PHYSICAL PLANT:

- The hot water storage tank in the laundry failed. FCF worked with FMS and replacement tanks were installed.
- The touch screen control for Boiler Four was reprogrammed, and the boiler was put back in service.
- Freezer number two showed a fault was repaired and placed back in service.
- In early May, the greasetraps behind FCF food service overflowed. FCF attempted to have the greasetraps pumped which was ineffective. FCF modified operations in food service due to water to the area being shut off. FCF maintenance department collaborated with FMS and HQ food service to contract an agency to review the greasetraps. A temporary fix was made and water was restored; however, the grease trap is a total failure and will require replacement next fiscal year.
- Major Rocchi and Captain West attended a physical plant meeting at headquarters.

ADMINISTRATIVE SERVICES:

- FCF hosted a tour for the Fremont County Family Crisis Center Sexual Abuse and PREA Coordinator.
- FCF hosted a tour for a working group with the NIC.
- FCF management team hosted a facility tour for a CGL capacity assessment.
- FCF hosted two separate SAB/SVR trainings for supervisory staff.
- FCF requested 3 external reviews.
- FCF hosted a Family Reunification event in visiting.
- FCF participated in a full scale IAD with Canon City fire rescue, ambulance service, and UC flight for life. The drill was very successful and allowed for collaboration and teamwork amongst various agencies.
- In June, FCF Administrative Services Manager and Administrative Services Captain, attended the ADA Coordinators Quarterly meeting.

PROGRAMS:

- Members of FCF's management team provided a facility tour for 4 members of the parole board. The JYACAP program hosted a luncheon with the parole board members.
- FCF hosted a 7 Habits Sharpen the Saw workshop.

- FCF launched the Breakthrough program. The kickoff event had 5 volunteers and over 35 inmate participants in attendance.
- FCF hosted a Family Reunification Event in the Visiting Room. In honor of Mother's Day, families were gifted crochet rose pens, crochet turtles, and cards made by the Crochet Class and Art Class participants.
- FCF Volunteer Coordinator, Lt. Narva Courtney, facilitated a 7 Habits Graduation Ceremony with various staff and volunteers in attendance.
- FCF Education hosted Restorative Justice Circles and Graduations for inmates.
- FCF Programs held a Memorial Day Remembrance Service for the inmate population.
- FCF hosted a filming crew from KKTV to capture testimonial information of staff and offenders who are assigned to work in Vocational, GED, and Mental Health.
- FCF Education completed an Electrical Lab through Pueblo Community College with 12 inmate completions.
- Programs held GRAACE Alliance meetings and voted on inmate ambassadors.
- FCF RESTORE hosted an In Reach Event with several community partners and 125 inmates in attendance.

Clinical Services/Behavioral Health:

- FCF welcomed HPVI/HSA Carla Carrillo to Clinical Services.
- Katie Hausman, Nurse I, started CTA in June.
- Suboxone dispensing went live in Medline which continues to improve clinical operations.

2. TRENDS/ISSUES AND ACTIONS TAKEN

1st Quarter:

CUSTODY/CONTROL:

- FCF completed an inmate ID exchange and all FCF vending machines were updated to eliminate the use of tokens.

PHYSICAL PLANT:

- An expansion tank for Living Unit 6 hot water failed. The expansion tank was purchased and replaced.
- The heat exchanger supplying hot water to the laundry is failing. HVAC Staff worked on a contingency request for a replacement which will be submitted to FMS.
- FCF physical plant scheduled an interview for a CSTS I boiler house position. The candidate was a no show no call. A request was made to reallocate the position to a State Trainee.

ADMINISTRATIVE SERVICES:

- FCF was without a Life/Safety Lieutenant during the first quarter. FCF is utilizing staff from other facilities to conduct accident investigations when needed. FCF did complete interviews and selected a candidate who will report on November 1, 2024.

- COPD hearings have continued to be higher than previous years. Additional training was conducted to add to the number of staff who can assist with the COPD process.

PROGRAMS:

- Education Liaison transferred to the medical administrative assistant position. HQ, Jenna Percival and Leigh Burrows were notified, so the PAR could be submitted to fill the position.
- In July, two GED teachers submitted letters of resignation. HQ prison programs was notified and PARs were submitted.
- FCF programs held interviews for the State Teacher I for GED. An offer was not made and a new list was requested.
- Special Education/GED Teacher resigned. Her last day was September 24th. HQ Prison Program was notified and a PAR was submitted.
- FCF programs staff participated in the close custody programming analysis. As a result, FCF started 2 close custody cognitive based education classes to increase programming opportunities for close custody inmates.
- In September, FCF held interviews for the Administrator V position. A referral was made to human Resources.
- Due to the facility being placed on modified operations, Restore canceled a community inreach with KeyBank.

Clinical Services/Behavioral Health:

- SUD Therapeutic Community held interviews for a SW/Co III in September and a referral was made to HR.
- SOTMP held interviews for a HP I position in September and a referral was made to HR.
- The new Nurse 3 started in the academy in July.
- Had an interview for a Dentist in July.
- Had the quality department visit and tour FCF.
- Had multiple Nurse 1 interviews and referrals were sent to HR.
- SUD staff hired an SW/ColI.

2nd Quarter

CUSTODY/CONTROL:

- Every year CDOC sends out a Food Service survey. In past years, the inmate responses have been below expectations. This year FCF offered inmates an incentive of fresh baked chocolate chip cookies and hot chocolate to every inmate that completed the survey. FCF also provided inmates with the education piece that these surveys do make a difference and gave specific details of the past surveys that made positive changes in the menu process.
- On October 9th and 10th, FCF conducted searches of all offenders, cells, property and common areas in living units 1 and 5. These searches, conducted by

FCF ERT in conjunction with CSP, CCF, CTCF and CMC ERT's as well as numerous FCF staff resulted in the seizure of drugs, weapons and communication devices.

- During the 2nd Quarter, FCF ERT was activated on numerous occasions to assist with operations at CCF, YOS and Skyline. By taking part, FCF ERT members were able to assist in assurance of the safety and security of these facilities.

PHYSICAL PLANT:

- In December, The heat exchanger supplying hot water to the laundry failed. Maintenance staff made adjustments to temporarily provide hot water through the kitchen heat exchanger until such time that the replacement equipment can be installed. HQ Food service Administrator V assisted with the costs associated with the temporary fix.
- Due to several vacancies in the boiler house, overtime increased for staff assigned to the boiler house. FCF conducted interviews for CSTS I boiler operators and an offer was made and accepted. Additionally, FCF reallocated a CSTS I boiler operator to a CSTS I trainee. Interviews were conducted, an offer was made and accepted.

ADMINISTRATIVE SERVICES:

- Major Warner accepted a transfer to AVCF. FCF conducted interviews for Program Manager I, made a selection, and the offer was accepted by Captain Benavidz with an effective date of January 1st.
- FCF conducted interviews for the Life Safety position, an offer was made and accepted. Life Safety, David Reekers, reported to the facility in November.
- FCF disciplinary had a vacancy for the majority of the quarter. The facility held interviews to fill the position and an offer was made and accepted by Lt. Vigil.
- FCF case management and housing lieutenants completed over 800 SAB/SVR initial assessments to correct a deficiency from the PREA audit. The process for SAB/SVR changed as a result and case management assumed the 6 month and 1 year SAB/SVR reviews.

PROGRAMS:

- Interviews were conducted for the education liaison position. An offer was made and accepted. The candidate will begin the training academy on January 13th.
- In December, FCF conducted joint interviews with CCF for two GED vacancies. Two offers were made and accepted. One candidate started the CTA on December 9th, CTA and the other candidate will begin the training academy on January 13th.
- Interviews were conducted for the machine shop CTE teacher. An offer was made and accepted. The candidate will begin the training academy on January 13th.
- FCF held joint GED teacher interviews with CCF. FCF selected 2 candidates. One candidate started the training academy on December 9th, and the other candidate will begin CTA on January 13th.

- On December 18th, a position announcement for an Administrator V over programs was closed.

Clinical Services/Behavioral Health:

- Prior to releasing from prison, offenders are scheduled for a tailored parole education which equips them with critical knowledge about managing their healthcare needs, including medication adherence, understanding potential side effects, and accessing local health resources. By combining medication support with educational programs, the aim is to reduce recidivism and promote overall well-being, helping former inmates reintegrate successfully into society while prioritizing their health.
- FCF SUD/ TC hosted a Holiday door decorating contest in the living unit 6 L with staff judging the contest and prizes awarded.
- FCF SOTMP completed the virtual community In-Reach on December 17th, 2024 and every other month community support education.
- SOTMP met with community treatment providers and Parole Officers to coordinate care.

3rd Quarter:

CUSTODY/CONTROL:

- On March 10, FCF management team held a follow up meeting with Canteen to discuss timeframes for phase I of canteen operations transfer to FCF.

PHYSICAL PLANT:

- On January 3, FCF maintenance staff assisted Securus with installing a fiber optic cable from Unit 3 basement to Unit 1 security electronics room.
- On January 6th, Securus representatives were able to restore tablet service to Unit 1.
- On January 16th, Simplex Fire Alarm was on site to perform repairs on the kitchen fire alarm panel.
- Due to severe low temperatures on January 20th and 21st, water piping in Towers 1 and 2 and the heating coil on the rooftop air handler serving education and mental health were damaged. FCF maintenance team was able to repair the water pipes in tower 1 and tower 2, on January 21st. The FCF HVAC team worked on correcting temperatures and balancing the heating system on January 22nd and 23rd.
- On January 27th, a water pipe broke near the FCF Midway Gate. This break caused some minor flooding damage to the grassy area between the administration building and visiting. The break did not initially affect operations nor the service of water to the facility, however, water to the facility was shut off intermittently to effect a repair. FCF physical plant in conjunction with FMS resolved the issue by 1700 on Tuesday, January 28th, and all areas of the facility reported adequate water pressure. On Tuesday, January 28th, Matt Schmidt from FMS life safety visited FCF to remove and properly destroy fentanyl contaminated property from a cell house incident in 2023.
- On Monday, February 3rd, FCF HVAC/Boiler house staff reported that the mechanical display for Boiler 4 needed to be repaired. On February 19th, the control module for

boiler 4. On March 22, the intercom system in Unit 5 experienced loud feedback over the speakers. Electronics staff responded to the facility and corrected the issue.

- On March 22, Unit 5 vestibule ABC and DEF vestibule doors needed to be operated with keys. Electronics staff re-built circuit cards, and the issue was resolved on March 25.

ADMINISTRATIVE SERVICES:

- FCF has an increased number of ADA accommodations within the facility. We continue to work with HQ on accommodations.
- Case management did a case load restructuring and assigned 2 Case Managers to SOTMP and 2 Case Managers to the TC Program.
- FCF Hearings department has made a great stride in catching up on cases. The facility has really pushed for IAR's to be utilized when acceptable in order to assist Hearings and be fiscally responsible.

PROGRAMS:

- On March 11, FCF Programs Manager, Alexis Stewart and Captain Sherwood conducted interviews for a State Teacher I, a selection was made and information was forwarded to HQ, human resources for review.
- In March, members of the FCF Management Team met virtually with Breakthrough staff to discuss the roll out of the Breakthrough program. There will be a follow up meeting to determine timelines for the start of the program.
- On Tuesday, March 18th, HQ Prison Programs staff and Administrator V, Kayla Prosser, conducted a Program audit. The audit team made recommendations for changes that the management team will be working to implement including evaluating tool control and security monitoring of the education corridor.
- On March 27th, a Tool Control Audit was conducted in the JYACAP Classroom to ensure policy compliance.

Clinical Services/Behavioral Health:

- On March 25th and 27th, Mental Health staff provided information on "Mental Health and Crisis Review/ Low Level Interventions" to custody and control staff at each roll call. The Behavioral Health Peer Mentor Program Coordinator also attended to explain the role of the Behavioral Health Peer specialist and the Mental Health Peer assistant.
- SOTMP held interviews with 2 contract staff. 1 contract clinician was offered a position, however they were unable to start with the program. SOTMP interviewed 3 individuals for SW/C II and SW/C III positions. 1 individual is in the process of being offered a SW/C II position, however the offer process has not completed as of the end of the 3rd quarter.
- During the 3rd quarter SOTMP supervisors met with the person responsible for Securus tablets at FCF to discuss how tablet access can be managed with clients who have been put onto a clinical rehabilitative need material restriction.

- SOTMP clients in 6 Upper participated in a large-scale living unit move. Those who are actively in treatment now live in units B and C while those waiting to start treatment live in A and D.
- The FCF SUD team started using the new Department SUD assessment process to determine the SUD treatment level of offenders based on ASAM standards. The new assessment process is more in line with established evidence-based community treatment assessment standards.
- DOC SUD Services began Job impact meetings. SUD personnel from the Canon City area met with the DOC wellness team and discussed supportive actions for each other.
- FCF SUD Team held interviews for two AS I staff and one AS II position. Offers were extended for all three positions and accepted. One AS graduated from the Academy on March 20th, and the other AS I is currently in the Academy. The AS II will begin the Academy in June

4th Quarter:

CUSTODY/CONTROL:

- FCF Lt. Stice updated the living unit data bases. The new databases streamlined the living unit data bases to ensure consistency and ease of use for all staff.
- FCF management team reviewed and adjusted the dot system for all meal and medline pulls. The dot system was discontinued and the movement schedule was updated.

PHYSICAL PLANT:

- A temporary repair was made to the greasetrap behind food service; however, water in the greasetrap began to back up. As a result, Byrds Sewer was contacted, and responded to the facility to partially pump the tanks.
- FCF received the new generator for the tunnel. It will be installed in the next fiscal year.

ADMINISTRATIVE SERVICES:

- Due to an increased backlog in COPD, FCF developed a POA to reduce the number of outstanding cases. Additionally, FCF offered training to increase the number of staff who can provide assistance to hearings.
- FCF was under corrective action for the PREA Audit. FCF worked hard to ensure compliance in the identified standards and passed the PREA audit.

PROGRAMS:

- In May, HQ Program Oversight Committee conducted an audit at FCF. FCF Case Management, Education, and Management Team were in attendance.
- In May, FCF GED Teacher, Wendi Heffner, graduated from BT 580.

- FCF Programs Manager, Alexis Stewart, attended a Strategic Planning Committee meeting at HQ.

Clinical Services/Behavioral Health:

- Audiology clinics were held on April 2nd and June 25th.
- Prosthetics and Orthotics Group presented on April 3rd and May 29th.
- An ‘All Clinic Staff’ meeting was held on April 3rd and June 26th.
- Physical Therapy was conducted on April 4th and May 29th.
- The wheelchair clinic was held on April 16th.
- The Orthopedic clinic was attended on May 14th.
- Pharmacy Audit was conducted on June 25th.
- Health Inspection was completed on June 23rd without any clinical deficiencies.
- Clinical Service completed the following:
 - 504 chronic care appointments
 - 65 unscheduled transports with a Flight for Life transport on June 20th
 - 203 MAT enrolled patients

3. SECURITY

INCIDENT ALERT DRILLS

Quarter	# of Functional Exercises	# of Table Top Exercises	# of Full Scale Exercises	Corrective Measures
1 st	3	0	0	N/A
2 nd	2	0	0	N/A
3 rd	2	0	1	N/A
4 th	4	1	1	N/A

REPORTABLE INCIDENTS

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
TOTALS	395	371	410	498
ALCOHOL	6	13	40	44
AMMUNITION	0	0	0	0
ASLT STAFF - ATTEMPT	3	2	1	1
ASLT STAFF - HAZ LIQUID	2	0	1	2
ALST STAFF - INCIDENTAL CONTACT	1	0	1	0
ASLT STAFF WITH SERIOUS INJ	0	1	1	0
ASLT STAFF WOUT SERIOUS INJ	5	6	5	3
ATTEMPTED SEXUAL ACT	2	0	0	0
ASLT STAFF - SPITTING	0	1	2	1
ALTERNATE MEAL SERVICE	0	0	0	0
BELOW MINIMUM STAFFING	17	5	6	4
CELL EXTRACTION (OC USED)	1	0	0	4

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
CLIMATE CONTROL DEVICES	0	0	0	0
COMMUNICATION DEVICE	7	6	4	8
COMMUNICATIONS	0	0	1	1
DAMAGE TO BUILDINGS/PROPERTY	7	6	1	3
DRUGS/DRUG PARAPHERNALIA	92	61	98	135
DRY CELL OBSERVATION	0	1	3	3
EMERGENCY TRANSPORTS (MEDICAL)	68	64	56	65
EMERGENCY TRANSPORTS (SECURITY)	8	7	6	11
EMERGENT NEED ENTRY	3	3	0	5
ESCAPE PARAPHERNALIA	2	3	1	1
EVACUATION	0	0	0	0
FACILITY SEARCH/LOCKDOWN	1	2	2	4
FIGHT	22	23	21	23
FIRE	3	0	1	1
FIREARM, KNIFE, BLUDGEON	1	15	17	21
FORCE TEAM ACTIVATED (NO UOF)	0	1	0	0
FORCED CELL ENTRY (TRADITIONAL)	2	0	0	0
FOUR OR FIVE POINT RESTRAINTS	0	0	0	0
GROUP DISTURBANCE	3	1	0	0
HARD EMPTY HAND CONTROL	6	3	4	3
HARD INTERMEDIATE CONTROL	0	0	0	0
HEALTH INCIDENT (MULT INMATES)	0	0	0	0
HUNGER STRIKE (SINGLE INMATE)	0	3	2	4
ID/UNIFORM/CIVILIAN CLOTH	2	1	2	0
IMPLEMENT SPECIAL CONTROLS	2	1	0	0
INCIDENT ALERT DRILL	4	0	0	3
INJURY/ILL REQ OFF GRD TRANSPORT	1	1	2	1
INMATE ASLT WITH SERIOUS INJ	1	0	1	2
INMATE ASLT W/OUT SER INJURY	5	7	9	5
INMATE ASSAULT ON VISITOR	0	0	1	0
INMATE ASLT HAZARDOUS LIQUID	1	0	0	0
KEYS(PERSONAL/FACILITY)	0	0	1	0
MEDICALLY ATTENDED	1	0	0	1
MEDICALLY UNATTENDED	0	0	0	0
OUTSIDE SECURITY THREAT	0	0	0	0
POTABLE WATER DEVICE	0	0	3	3
RESTRAINT CHAIR	0	1	0	0
SECURITY DEVICE	6	10	4	5
SECURITY EQUIPMENT	2	0	0	0
SECURITY MONITORING EXERCISE	8	9	10	7
SELF-INFLICTED INJURY	8	21	6	24
SEXUAL ACT	4	0	1	1
SEXUAL CONTACT	5	5	3	2
SEXUAL HARASSMENT	3	12	18	29

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
SOFT EMPTY HAND CONTROL	33	33	45	31
SOFT INTERMEDIATE CONTROL	11	14	9	12
STAFF INJURY	25	26	20	23
SUICIDE	0	1	0	0
SUICIDE ATTEMPT(MH ASSESSMENT)	1	1	1	0
TOBACCO	3	0	0	1
TOOLS (CLASS A & B)	1	0	0	0
UNINTENTIONAL DISCHARGE-FIREARM	1	0	0	0
UNKNOWN	0	0	0	0
UTILITY SERVICE	1	0	0	0

PERFORMANCE MEASURES

SEARCHES	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
# of cell searches	2791	2530	1573	2591
# of common area searches	371	931	770	1501
TRANSPORTS	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Transports done by facility transport personnel	42	41	36	51
# of offenders	44	41	37	52
# of miles	626	1092	611	752
# of personnel hours	62.50	102.5	93	82
Transports done by non-transport facility personnel	89	63	78	85
# of offenders	94	61	78	85
# of miles	2686	1285	2450	2490
# of personnel hours	384	502	486	490
Hospital Supervision	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
# of offenders	17	13	19	16
# of personnel hours	2376	1114	3040	2501
Special Teams: # of Active Members	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
ERT	14	15	17	18
SORT	1	0	0	0
ESCAPE	9	12	9	9
Crisis Negotiation	1	1	1	1
Critical Incident Response	4	4	4	4
Honor Guard	1	1	1	1

COPD CHARGES/CONVICTIONS

Class 1 COPDs	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Charges	69	90	72	57
Convictions	69	90	72	57
Charges to Convictions	100%	100%	100%	100%

Class 2 COPDs	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Charges	282	229	260	192
Convictions	233	202	215	183
Charges to Convictions	82.62%	88.21%	82.69%	95.31%

Note: historical data can be found on the R drive

4. PERSONNEL

STAFFING	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Requests for Transfers In	1	14	7	11
Requests for Transfers Out	5	16	11	45
# Transferred In	1	2	2	3
# Transferred Out	1	4	0	2
Overtime Hours*	13911.50	14800.17	21202.49	19528.46
12/16 Hour Shifts	43.33/87.44	308/1286	318/872	
# of Staff on Flex Schedules	34	35	36	35
FMLA/FAMLI Hours	6897/3708	5807/3171	6194/4331	5763/3792
Turnover Rate	6.6%	3.14%	4.19	3.80
Times under Minimum Staffing	17	5	6	3

**Runs a month behind will not include last month of quarter*

VACANCY REPORT	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
# Authorized FTEs	483	482	482	482
# Vacancies	42 regular 37 clinical 79 total	37 regular 35 clinical 72 total	24 32 56	19 20 39 total
% Vacancies	16.36%	14.93%	11.61%	8.09%

EMPLOYEE GRIEVANCES	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Step I	0	0	1	1
Step II	0	0	1	0

TRAINING	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Total Staff Trained	347	250	264	259
Total Staff Training Hours	4207	4004	4980	4450

5. OFFENDER POPULATION

Population Figures by Scored Custody Level	Quarter 1	Quarter 2	Quarter 3	Quarter 4
CLOSE	12.6%	12.67%	12.64%	12.44%
MEDIUM	86.9%	86.2%	86.2%	86.59%
MINIMUM	0%	0%	0.06%	0.13%
MINIMUM RESTRICTIVE	0.4%	.5%	1.03%	0.83%

Population Figures by Ethnicity	Quarter 1	Quarter 2	Quarter 3	Quarter 4
AM. INDIAN	3.6%	3.7%	3.4%	2.76%
ASIAN	1.5%	1.6%	1.3%	1.03%
BLACK	18.3%	17.8%	19.1%	18.41%
HISPANIC	29.2%	29.8%	29.5%	31.56%
WHITE	46.9%	46.5%	46.1%	45.61%

Subject Step 1 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Total	667	581	703	673
Account	10	8	9	22
Assignment Discrimination	2	1	3	1
Canteen	44	55	83	92
Case Management	31	19	35	28
Dental	3	7	2	2
Disagree with accommodations	2	9	10	7
Equal Access	11	11	4	4
Earned Time	4	5	0	1
Food Service	8	7	9	13
Housing Conditions	60	32	57	25
Hygiene	1	3	0	1
Indigency	0	0	1	0
Jobs	15	19	8	11
Laundry	16	5	23	17
Legal Access	0	0	0	3
Mail room	15	16	4	5
Medical	157	135	184	187
Mental Health	32	25	17	18
Other	37	36	22	23
Privileges	14	5	13	17
PREA	3	3	0	2
Physical Access Compl/Housing	4	6	7	4
Programs	3	2	2	2
Property	92	86	92	71
Publications	1	0	3	0

Subject Step 1 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Recreation	1	1	3	0
Religion	4	2	1	3
Searches	0	0	10	11
Safety	2	1	4	2
Staff Conduct	82	77	70	96
Staff Issues	3	1	25	5
Staff Sexual Harassment	1	1	0	0
Transport Issues	0	2	2	0
Visitation	1	0	0	0

Subject: Step 2 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Total	198	238	233	204
Account	4	5	0	5
Assignment Discrimination	2	0	3	0
Canteen	7	10	21	24
Case Management	3	5	8	16
Dental	1	0	1	0
Disagree with Accommodations	7	3	11	5
Earned Time	0	2	2	1
Equal Access	6	8	5	3
Food Service	4	2	1	1
Housing Conditions	11	14	10	6
Hygiene	0	1	0	0
Indigency	0	0	0	1
Jobs	7	7	4	3
Laundry	2	2	4	7
Legal Access	1	0	0	0
Mail room	1	8	7	0
Medical	39	51	58	53
Mental Health	10	17	14	5
Other	18	16	10	5
Physical access compl/Housing	9	8	7	2
PREA	0	2	0	0
Privileges	1	0	5	4
Programs	2	2	1	1
Property	44	32	23	27
Publications	0	0	2	0
Recreation	0	0	1	0
Religion	1	1	0	1
Safety	2	1	2	0
Searches	0	0	0	5
Staff Conduct	13	38	17	19
Staff Issues	2	2	14	10

Subject: Step 2 Grievances	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Staff Sexual Harassment	0	1	0	0
Transport Issues	0	0	2	0
Visitation	0	0	0	0

6. PROGRAMS

RECREATION	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
# of offenders, who participate in programs that are structured, implemented, supervised and coordinated by Recreational Programs. (include hair activities)	3624	2958	1106	3814
# of offenders that enter recreation areas for whatever recreational activity.	29180	26988	9212	31017
# of structured programs offered at the facility; programs facilitated and coordinated by Recreational Programs	36	33	11	35
# of disciplinary reports written by Recreational Programs for altercations occurring in the recreational area.	0	0	0	0
# of individual community volunteers involved in the facility recreation program	45	6	4	41
VOLUNTEER PROGRAMS	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
# of Formal Religious Services	122	128	133	129
# of Other Religious Programs (regularly scheduled faith group programs; not services)	82	107	127	115
# of Seminars (special events; count as event not # of days)	32	34	23	24
# of Non-Religious Programs (AA, GED Tutors etc)	39	29	26	31
# of Offender Participants (Total number in each event, 1 offender may attend numerous events and counted each time)	4,860	5,772	6,845	6,141
# of Offenders Served (do not count offenders more than once)	1,580	1,638	1,908	1,811
# of Volunteers (each volunteer is counted only once)	68	70	66	71
# of Volunteer Hours Served (Total hours of all volunteers)	355	377.50	368	346.50
Chaplain Hours	380.25	745.25	782.30	795.15
# of Emergency Notifications by Chaplains	2	5	8	4

OFFENDER LABOR CREWS		1 st Quarter	2nd Quarter	3rd Quarter	4 th Quarter
Offender Labor Hours Worked		6400	1125	5400	5400
Offender Labor Projects Completed		0	0	0	0
# of Agencies Served		1	1	1	1
TOURS					
	Date	Group Name	# in Group	Areas Visited	
1 st Quarter		ICA Kosovo	10	Facility Tour	
		ICA Mexico(September)	32	Facility Tour	
		ICA Mexico(August)	34	Facility Tour	
		LDACube Inc. toured the previous Furniture Building with CCI.	3	Furniture Building	
2 nd Quarter		Attorney General Director of Special Projects	20	CCI Machine Shop and CTE Vocational Welding	
		Core Civic and PPMU	6	MAT program/Medical	
3 rd Quarter		HQ/Programs Audit	4	Education/Programs	
		HQ/Korean Deligation	8	Facility Tour	
		Parole Board	4	Facility Tour	
4 th Quarter		NIC	2	Facility Tour	
		CGL Working Group	2	Facility Tour	
		HQ/POC	5	Programs/Admin.	
		KKTV Film Crew	4	Education/Programs /Mental Health	

7. TESTING AND INSPECTIONS

LIFE SAFETY

Quarterly Testing	1 st Quarter	2 nd Quarter	3rd Quarter	4 th Quarter
iEVAC Hoods	7/1-7/7/24	12/16-12/20	02/27/2025	04/15/2025
Fire StandPipe System	7/1-7/7/24	10-16-2024	03/10/2025	04/01/2025
Emergency Exit Lighting	9/15/24	12/16-12/20	03/10/2025	04/01-04/15/2025
Emergency Generator	8/20/24	10/17/24	03/26/2025	June 19th

FIRE DRILLS

1st Quarter Dates	Locations	After Action Report
7/11/24	LU 6	Drill was responded to appropriately.
9/27/24	LU 2 Apod	Drill was responded to appropriately.

2nd Quarter Dates	Locations	After Action Report
3rd Quarter Dates	Locations	After Action Report
01/04/2025	LU1	1 team responded, No PPE.
01/13/2025	Medical	Good evacuation; laundry fire
01/13/2025	Food Service	Good evacuation; laundry fire
01/29/2025	LU 6 upper	All staff responded properly
01/29/2025	LUC 6 lower	All staff responded properly
01/29/2025	Administration	No alarms activated, electronics notified and were aware of the issue. Horns and strobes activated in 6 upper.
01/31/2025	LU 4	Proper Response
02/03/2025	Programs	No horns or strobes; electronics was notified. Staff responded properly.
03/10/2025	West Maintenance	No alarms activated; tried 3 stations, electronics was notified.
03/14/2025	JCAP	Staff evacuated and the response was great.
03/15/2025	LU 3	Two teams responded with one iEVAC hood each. Educated staff.
03/18/2025	LU8	Staff did not enter in pairs or have iEVAC hoods.
03/19/2025	CC Classrooms	Staff entered without PPE
03/19/2025	Lockshop/Backgate	Alarm did not alert in MC.
03/20/2025	LU 7	Proper entry and sweeps.
03/21/2025	Gym	Great response and sweeps
03/21/2025	E&E	Great response.
03/24/2025	Visiting	Outstanding response and sweeps
03/25/2025	Medical	Great response
03/25/2025	Metal Products	Great response
03/28/2025	CI Leather Shop	Solid response
4th Quarter Dates	Locations	After Action Report
5/19/2025	Gym	Good evacuation
05/19/2025	CI Metal Shop	Good evacuation
05/19/2025	Programs/MH/Mail	Good response
05/20/2025	LU 8	Good
05/23/2025	LU 3	Good
05/25/2025	Backgate	Good job
05/25/2025	Electronics	Good response
05/26/2025	West Maintenance	Good education

05/27/2025	CI Leather Shop	Good education
05/27/2025	Visiting	Good evacuation
05/28/2025	Case Management	Good
05/29/2025	LU 2	All around good
05/29/2025	LU 6/SOTMP/Hearings	Good sweep
06/02/2025	Boiler House	Good search
06/06/2025	LU 1	Defend in place
06/15/2025	CC Classrooms	Good
06/16/2025	LU 7	Good
06/17/2025	Food service	Good evacuation
06/18/2025	Medical	Good evacuation of medical
06/25/2025	LU 5	Good check of entire building; defend in place.

ANNUAL EQUIPMENT TESTING

	Fire Alarms	Sprinkler System	Smoke Detection System	Fire Hydrant
Date	Continuous testing	04/2025	6/5/24 (LU-1) 7/1/24 (LU-6) 1/2025-5/2025 LU1-5	05/27/2025
Performed By	Electronics	Plumbing	Electronics staff	Reekers/Meese

ANNUAL CDPHE INSPECTION (INCLUDE FOOD SERVICE)

Note: add to data dictionary that this includes annual inspection, not mid-year

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Date of Inspection	N/A	N/A	N/A	June 23rd
# of Violations	N/A	N/A	N/A	8 (facility)
Violations Corrected	N/A	N/A	N/A	POA in progress
Violations Pending	N/A	N/A	N/A	8 (facility)

Comments if necessary: The Annual CDPHE Inspection has not been scheduled as of 1/1/2025 by CDPHE. Scheduled for Jun 23, 2025

ANNUAL FIRE INSPECTION

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Date of Inspection	N/A	10-16-2024	N/A	N/A
# of Violations	N/A	0	N/A	N/A
Violations Corrected	N/A	0	N/A	N/A
Violations Pending	N/A	0	N/A	N/A

Comments if necessary: Hydrant Testing schedule for May/June.