



COLORADO

Department of Corrections

Sterling Correctional Facility

Management Plan/Quarterly Report

Fiscal Year

2024-2025

Quarter: ☐1st ☐2nd ☐3rd ☒4th

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Executive Summary

Mission Statement

We are a team of dynamic and diverse professionals building a safer Colorado by cultivating transformative opportunities for those under our supervision.

Sterling Correctional Facility (SCF) is located in the northeast corner of Colorado, approximately 120 miles northeast of Denver. The facility covers 100 acres of the 765-acre site. The interior perimeter covers 80 acres. The 1.25 mile stun/lethal fences is the first perimeter of this type in the state. The facility officially opened in June of 1999. SCF is a Level 5 Multi-Custody Facility, with a current operational capacity of 2088.

East

The T North and T South area of the facility consists of 11 dormitory-style, metal buildings designed to house minimum and minimum restricted inmates. The current operational capacity is 796 as Units 21, 34 and 36 are shuttered. Living Unit 22: This unit houses Voluntary Transgender inmates who have been selected to be housed in this unit. Living Unit 25 houses the 48-bed General Population and 48-bed Organized Upon Recovery House Therapeutic Community. Living Unit 32 houses the 100- bed general population and Veterans program. Living Unit 35 houses 100 inmates for the Honor Unit Program.

West

The four living units in the North and South areas are prefabricated, concrete buildings that are designed to house primarily medium and close-custody inmates. Living Units 1-4 each have a capacity of 300. The current operational capacity is 1200.

Living Unit 1: Houses three pods of incentive inmates. These inmates work in CI assignments, Food Service, and other facility assignments.

Living Unit 2: This unit houses general population/medium custody inmates; most are assigned to programs or facility needs positions.

Living Unit 3: This unit houses general population medium inmates; A pod houses Food Service inmates, C pod houses new arrival inmates.

Living Unit 4: This unit houses close custody of general population inmates. Assignments are programs and facility needed positions.

Restrictive Housing

Living Unit 6: Houses inmates who have been removed from the population for the safety of the inmate as well as the safety of DOC employees, contract workers, volunteers, visitors, or the facility's security. This unit also houses inmates serving restrictive housing sanctions following a COPD conviction and pending reclassification. Restrictive Housing capacity is 64.

Protective Custody (PC)

Living Units 5, 7, and 8: These units house Protective Custody inmates. Protective Custody capacity is 224.



Facility Description

Facility	Sterling Correctional Facility
Inmate Custody Level/Mix Number of Inmates - 2088	Restricted Housing - 64 Protective Custody – 224 Medium – 900 Close Custody GP - 300 Minimum/Minimum Restricted – 696 VTU - 100
Physical Plant	SCF is the largest correctional facility in the state. The facility has a stun/lethal perimeter fence.
Special Needs Inmates	Medical - 3 or higher 55% Drug and Alcohol - 3 or higher 72% Mental Health - 3 or higher 38% Developmentally Disabled Inmates - 3 or higher 3% Total ADA inmates 13%
Inmate Assignments	Food Service, Maintenance, General Library, Clerks, Housekeeping, Porters, Recreation, Mental Peer Assistants, and inmate care aids.
Industries	Canine
Academic/Vocational	Workers Specialized Population Education (ABE I, ABE II, ESL, PRE-GED, GED), Special Education, Carpentry, Culinary Arts, Moral Reconciliation Therapy, WhyTry, Customer Customer Service, Welding, Voc. Foundations, CIS, Custodial, Personal Achievement AAA, and post-secondary opportunities include 2 nd Chance Pell. Provides all levels of academic programming based on TABE scores and needs as identified in case planning, providing vocational education opportunities to allow the opportunity marketable skills. Protective Custody: GED, PRE-GED, MRT, AAA, 2 nd Chance Pell.
Clinical Services/Treatment	Medical – General Dental Vision



Mental Health to include groups
Psychiatric Care
Anger Management
Dialectical Behavioral Therapy
Drug and Alcohol
Therapeutic Community (includes Aftercare and Transition)

Food Service

Satellite feeding to approximately 288 inmates
Full-service food production
Medical and Religious Diets

Laundry

Provides laundry services and delivery to 2088 inmates

Community Labor

Community Labor is not active at this time, due to staffing levels



Goals And Strategies

Goals and Strategies: A table listing measurable performance goals and strategies. Each goal has strategies that are action steps to improve a specific portion of a facility or subprogram. Goals and strategies must have a specific outcome, must be measurable, and include a time frame for completion. Sources are the performance plan, subprogram, and/or facility goals and strategies. An update of goals and strategies is documented quarterly. Goals and strategies are retained in this section until the end of each fiscal year. New goals or strategies may be added at any time during the year.

Priority Guidelines

1. Urgent - Impacts major DOC systems and carries a sense of urgency with management.
2. High - Has a high impact on DOC systems and will result in improvements in efficiency, effectiveness, or personnel morale.
3. Medium - Will moderately impact system efficiency and effectiveness.
4. Low - This would be valuable to the Department but could be delayed for higher-priority issues.

Goal # 1	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No	Status
1	1.0	Improve the image and culture of the Department of Corrections.	High	SCF Management Team	7/1/2024	6/30/2025	No	1 st Qtr.: Ongoing 2 nd Qtr.: Ongoing 3 rd Qtr.: Ongoing 4 th Qtr.: Ongoing
1	1.1	Increase positive exposure and involvement in the community.	High	SCF Management Team	7/1/2024	6/30/2025	No	1 st Qtr.: Ongoing 2 nd Qtr.: Ongoing 3 rd Qtr.: Ongoing 4 th Qtr.: Ongoing
1	1.2	Encourage involvement in committees/groups such as G.R.A.A.C.E alliance.	High	SCF Management Team	7/1/2024	6/30/2025	No	1 st Qtr.: Ongoing 2 nd Qtr.: Ongoing 3 rd Qtr.: Ongoing 4 th Qtr.: Ongoing

To include staff volunteering or involvement in community events.



First Quarter

July

1.0

- The Sterling Correctional Facility VFW Post made it on the All-American Posts for 2023-2024.
- Peer Support Staff was at the facility. They toured the facility and talked with staff.

1.1

- SCF staff started working on this year's float for the Logan County Fair Parade. This year's theme was Back to our Roots and our Cowboy Boots. The parade will be held on August 3rd. The Management team, staff members, and family members will participate in the parade handing out flyers for the upcoming Fast Track event.

August

1.0

- The SCF Education Dept. is very pleased to report that for August the "7 Habits of Highly Effective People" (On the Inside version) team, led by an inmate Facilitator and Core Group team, supervised by Teacher II Book is graduating two more classes with a third containing Close Custody students to follow shortly in September. Our two graduating classes began in May and were able to graduate a total of 30 out of 35 who started the class.
- The Sterling Correctional Facility PRIN Advisory Board met (virtually) with Kerry Causey, MSW, LCSW, who partners with the University of Denver, who facilitated an interactive PowerPoint presentation entitled "The Impact of Trauma". The goals of the discussion revolved around; Learning how Trauma Impacts Human Beings, Understanding the Role of Evolution in Trauma Responses and Recovery, Identifying Coping Strategies for Self-regulation and Resiliency, and Learning Practical ways to Instill Hope.

1.1

- Sterling Correctional Facility participated in the Logan County Fair Parade. The theme was "Back to Our Roots in Our Cowboy Boots." The management team and other staff walked the parade route and handed out Fast Track flyers and freeze pops to the crowd.
- Sterling Correctional Facility hosted a Blood Drive through Vitalant to help support whole blood donations for local hospitals. In total, 27 staff members donated, with 39 units donated, and one staff donating blood for the first time.



September

1.0

- SCF staff and members of the Management Team held an award ceremony for Platte River VFW Post 12226. The VFW presented three awards. The first award was given to [REDACTED]. He received first place at the State convention for their Buddy Poppy display. The display went on to represent the facility at the VFW National Convention. The second award was presented to Post Commander [REDACTED] for the Post earning the designation of All State Post. The Final award was presented to Post Commander [REDACTED] for the Post earning the designation for All American Post.
- The Sterling Correctional Facility PRIN Advisory Board (which includes both staff and offenders) along with several other staff members interested in the event, met with Susan Kaplan, M.S.W, M.P.A., R.Y.T., from the University of Denver. Mrs. Kaplan teaches at the University as a Facilitator, Coach, Trainer, Mentor, and Wellness Practitioner. The blended training event was focused on Nonviolent Communication and how to implement it effectively.

Second Quarter

October

1.0

- DOC staff members from LCF Gilbert Caley and Steven Gossett and HR staff member Andrew Ross from Head Quarters came to the facility to conduct staffing analysis.
- The Sterling Correctional Facility PRIN Advisory Board met with Susan Kaplan, M.S.W, M.P.A., R.Y.T., from the University of Denver. Mrs. Kaplan teaches at the University and is a Facilitator, Coach, Trainer, Mentor, and Wellness Practitioner. The goal of the event revolved around trauma-informed yogic and mindfulness practices/exercises.

1.2

- G.R.A.A.C.E organized the first Culture Festival at SCF on October 2nd and 3rd. Teacher Nataliya Nickels exhibited various items and photos representing her Ukrainian heritage. Management assisted in preparing hamburgers and hotdogs for the staff to eat and come together. Offenders came together, performed music, shared their artistic history, and exhibited some of their work.
- Staff and offenders were invited to participate in the 2024 G.R.A.A.C.E Alliance Staff Survey. This anonymous D.E.I.B. (Diversity, equity, inclusion, and belonging) survey allows staff to gather comprehensive employee feedback.



November

1.0

- November 19, 2024, there was an InReach event.
- SCF held the first of 4 sessions of training for Circle Keeper Training. The Circles Project is a collective of restorative justice practitioners and advocates from various backgrounds seeking to transform communities with connection. We use the peacemaking circle process in parks, community, and community corrections to build relationships and deepen our understanding of one another. In addition to hosting circles, we have trained more than a hundred people in circle-keeping so that they can expand the fractals of accountability, support, and healing to their communities.

1.1

- SCF held a K9 Go Home class.
- SCF staff were invited to participate in “Hat Day for The Homeless” along with students and staff at RE-1 Valley School District. This was to raise money for the McKinney Vento Homeless Student Fund. Staff members who wished to participate by wearing a facility-approved hat, were asked to donate \$1.00 to help support the cause.
- SCF and Vitalant held a blood drive. We had 10 power red donations (double red) and 15 whole blood donations for a total of 35 units collected. That is the most power-red donation we have had at SCF so far.
- SCF collected 120 pounds of food that will be donated to three local locations. Thank you to everyone who donated.
 1. Family Resource Center
 2. Cooperative Ministries
 3. Hope House

December

1.0

- The Sterling Correctional Facility PRIN Advisory Board and other Sterling Correctional Facility staff members engaged in “Circle Keepers” facilitator training. Liz Porter-Merrill, an experienced “Circle Keeper” and noted lawyer of the Public Defender’s office, led the training for multiple facilitators from the public.
- PRIN held training for staff and offenders.
- Warden Long and the PRIN Team presented the survey results to the Executive Team at Headquarters.
- PRIN was at Sterling Correctional Facility to discuss the data they had gathered from the events held at SFC. Staff were invited to attend, and lunch was provided for everyone.



- PRIN Offender Advisory Board met with staff and offenders.
- PRIN held a meeting for staff and offenders.

1.1

- The dog program held a K9 go-home class. This allowed the offenders to show the owners of the trained dogs how to train at home successfully.
- Sterling Correctional Facility participated in the Logan County Parade of Lights, which had the theme “Hometown Christmas.” The Management Team and other staff walked in the parade and handed out Fast Track flyers to the crowd.
- Major Raff and Captain Thomas attended a wreath-laying ceremony at the Fort Morgan cemetery.
- Sterling Correctional Facility’s Staff Council delivered Angel Tree gifts and food to 14 families to Help For Abused Partners participating in the Angel Tree project.

Third Quarter

January

1.0

- An IAP was initiated to facilitate an annual religious meeting from January 9th through January 12th, 2025. Volunteer coordinators, Kairos staff, and other volunteers hosted the event. Lunch and dinner were provided to the offenders on all four days. This was the first return of Kairos since Covid. 55 offenders and 88 volunteers were able to participate in this event.
- The Correctional Industry Directors came to SCF to have a pizza party with the 36 dog handlers we have in the facility.

1.1

- The Chamber of Commerce held its annual banquet. SCF donated pictures, artwork, and a picnic table for the silent and live auction to raise money for the community.
- CNT was invited to Yuma by their local law enforcement to hold a training session. They met at an empty jail and practiced different scenarios with other outside agencies.

1.2

- G.R.A.A.C.E survey results were shared with the facility. The results from the offenders are still being compiled.



February

1.0

- The Golden Plains Choir visited the facility to share their music with the offenders.
- CrossFit Open started. 60 offenders participated from the East side and 50 offenders participated from the West side. 20 online participants also registered for the competition
- Representatives from Veteran's Affairs were at the facility and held a meeting.

1.1

- A K9 take-home class was held for the dogs trained at the facility before they went to their families.
- Major Reyes participated in a community event as a judge for FBLA Public Speaking.

March

1.0

- The Parole Release Case Manager Team hosted a R.E.S.T.O.R.E in-person in-reach event. Approximately 90 SCF inmates approaching release, spanning all custody levels, attended the event.
- Teacher II Book traveled to LCF to train with their staff members and to pick up 7 Habit books that were printed in the SCF CI print shop. The books will be used to teach classes on the West side as well as the East side.

1.1

- SCF and Vitalant held a blood drive. We had 11 successful donations. SCF had 2 first-time donors. A few scheduled attendees were unable to attend due to the inclement weather.
- Sterling Correctional Facility had been collecting items to donate to staff families that suffered a house fire. Thank you to everyone who donated.

1.2

- G.R.A.A.C.E is planning an unconscious bias training and an origami class at SCF for staff and offenders.



Fourth Quarter

April

1.0

- The “Golden Plain Mennonite Choir” visited SCF to offer praise and worship services for the offenders.
- CrossFit Stand Against Child Abuse took place. Participants were given the information to conduct the Workout of the Day during their normal gym times
- Teacher II Saffer helped facilitate a Comeback Yoga workshop with 10 East side participants.
- The Christian Motorcycle Association hosted an Easter gathering on April 19th and 20th, 2025, supplying food for the east and west yards. The event attracted more than 165 attendees in total.
- Yard sales were held for offenders in the east and west yards. Offenders had to have been 90 days free from any write-ups or COPDs.
- The final Restorative Justice Circle for Medium Custody was held.
- Kyle Jones visited SCF to hold CHOICES training for the Peer Behavioral Health program to 11 offenders.
- FCP came to Sterling to tour the grounds and assist with potential sites for future ceremonial grounds for faith groups. They enjoyed a meal from Culinary while taking a break from the winds in the yards and met with all the perimeter and volunteer staff.
- Six offenders completed the East Decision Points class this month.

1.1

- SCF staff gave a facility tour every Monday for students from Northeastern Junior College.
- Major Reyes was a part of an interview panel for Administrative Vs at Denver Complex.
- Two Customer Service classes began on the East side with Teacher I Galey.

1.2

- In April, the focus for G.R.A.A.C.E was on Mindfulness. This month, the Alliance has recognized Sgt. Ehrhart and Officer Hesser for their exemplary ability to remain present.



May

1.0

- Lt. Orin was a guest at the Governor's Mansion, where they recognized the different divisions in the state.
- The Parole Release Case Manager team at SCF hosted a RESTORE in-person in-reach event, featuring WAGEES community partner, Servicios De La Raza. In total, approximately 80 SCF inmates approaching release attended this event. Servicios brought a team of representatives who presented on miscellaneous re-entry services provided by Servicios, to include assistance and/or guidance with: ID acquisition, family safety plans and legal resources, GED/post-secondary vocational opportunities, job readiness/employment, digital literacy, HIV services, financial planning, transportation, housing, food bank resource, etc. Clients attending the event received several informational flyers and had an opportunity to speak one-on-one with Servicios representatives. RCM Adriana Flores acted as the lead organizer of this event.
- Restorative Justice support circles began this month for Close Custody offenders and will meet every Thursday in West Programs.
- Dennis Avila led Restorative Justice Classes.
- Angela Cummings led a Restorative Justice meeting.
- A Town Hall meeting was held on May 14, 2025, led by Kyle Jones, Coordinator for the CDOC Behavioral Health Peer Mentor Program. During this meeting, Mr. Jones provided a comprehensive overview of the Behavioral Health Peer Specialist program as detailed in AR 900-03. Mr. Jones also attended roll calls for each shift to discuss the program.
- 12 Close Custody offenders graduated 7 Habits.
- Two offenders in Units 5, 7, and 8 participated in 30 hours of CHOICES virtual training to eventually become Behavioral Health Peer Assistants.

1.1

- SCF held a K9 Go Home Class.
- Paperwork was finalized to partner with Family Resource Center to present Correctional Family Wellness training.
- A staff member's child was being bullied at school. The local law enforcement agencies and SCF staff signed a shirt for them with positive affirmations and delivered it to the family.



1.3

- A new structure has been set on the West side, and there will be one on the East side to recruit and gain staff participation. The offenders will meet twice a month independently, and the Alliance will meet as a whole twice a month to address pending issues.
- G.R.A.C.C.E. gained 10 new incarcerated members on both the East and the West side and 4 new staff members.
- G.R.A.C.C.E. Alliance sponsored a Memorial Day event for the entire facility. Close custody offenders were not able to attend due to first responders being called out to multiple units during the day. Arrangements are being made for a make-up date. The event included Homerun Derby, Soccer Shootout, Handball Shootout, Corn Hole Toss, and Knockout Basketball. The winner from each event receives a prize and a picture. The purpose of this event is to encourage building rather than tearing down bridges. It was a great opportunity to recruit new members through teaching the philosophies of G.R.A.C.C.E to promote a safe and responsible community. There was a lot of positive feedback with no issues stemming from the events.

June

1.0

- SCF RCM East hosted an in-person In Reach for The Other Side Academy in the Northwest, visiting for Minimum and General population offenders from the West side.
- A K9 Go Home Class was held for two of the dogs that were trained at the facility.
- Teacher Book worked closely with the 7 Habits Core members to create a plan to offer the 7 Habits class to offenders in PC. Those classes will be coming soon.

1.1

- SCF staff trainers Lt. Ruiz and Teacher Carey hosted a Correctional Family Wellness class at the local family resource center. The information was provided by the training from Desert Waters. This training provided valuable resources to help families learn how to support their family staff members who work in correctional facilities, as well as guidance for staff on how to assist their family members with any challenges or stressors that may accompany employment in a correctional facility.
- Approximately 20 motorcycles and 59 guests arrived at SCF to participate in a yard event featuring guest speakers from Bill Glass Ministries. The event was held in the Southeast yard, as well as Units 5, 7, and 8, and the Southwest yard.



1.2

- To promote inclusion, G.R.A.A.C.E. Alliance, Lt. Ruiz, and offender [REDACTED] hosted an Origami workshop for staff and offenders. This workshop was streamed via Google Meet for other facilities and staff to join. Twelve offenders and 6 staff members attended the event in person at SCF and Denver Complex.
- SCF G.R.A.A.C.E. Alliance donated a total of 6 pieces of artwork and 12 coffee mugs to Headquarters that were displayed statewide during Juneteenth events by the DEIB team.

Goal # 2	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No	Status
2	2.0	Modernize the technology that is utilized within the department.	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
2	2.1	Continue to upgrade the computer systems utilized by staff and the offender population and make spaces such as Education Opportunity Centers (EOCs).	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
2	2.2	Enhance communication and staff productivity.	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing



First Quarter

July

2.0

- An IPI class was held for the transition of reporting offenders property on eOMIS.

2.2

- An apology writing workshop was available for the offenders to attend.

August

2.0

- OIT Network came to the facility to upgrade network switches.
- A virtual meeting was held to start the final stages of the Q:Drive Network file remediation.

2.1

- Sterling Correctional Facility held a Graduation Ceremony for offenders who graduated from Trinidad College. Family members of the offenders were able to attend the ceremony virtually. Melissa Smith, Director of Prisons Operations, was also in attendance.

September

2.1

- September 12, 2024 J-Pay messaging transitioned over to e-messaging. This will allow messages to go directly to the offenders tablets. Offenders are able to order Canteen via phones instead of by paper copies.
- September 30, 2024, Janet Smith and Adrienne Sanchez were at the facility to start the process of implementing ADA text watches. These will send notifications to those offenders that need an additional source for getting alerts.
- Securus started to push out notifications for a platform application release for the offender's tablets.

Second Quarter

October

2.1

- SCF replaced some of the Education laptops.
- SCF bought new Chromebooks for the offenders in Education.
- ADA watches were given to offenders who needed special accommodations for notifications and appointments. The offenders were moved into a unit with a special transmitter for the watches to receive those messages.



2.2

- Every second Tuesday of the month an apology letter writing workshop takes place for offenders to participate.

November

2.0

- A virtual meeting was held to follow up on the final stages of the Q:Drive Network file remediation.

2.1

- Ms. Strauss a Securus rep was onsite and visited each living unit on a rotation for the offender tablets.
- Chromebooks were delivered to East and West Libraries this week, 10 on each side. AR computers were removed from the libraries by OIT to be replaced with Chromebooks. We are working on getting a data line added in the east library and ways to secure the Chromebooks so they do not leave the library.
- SCF has 7 Education Opportunity Centers utilized by Trinidad State College students and offender-led programs.

2.2

- Every second Tuesday of the month an apology letter writing workshop takes place for offenders to participate.

December

2.1

- Trinidad State College students completed the fall semester.
- December was the first full month of offender-led program facilitators entering their programs' attendance for Head Quarters via the Chromebooks. Liaisons also entered that attendance information into eOMIS.
- Associate Warden Dorcey and Teacher II Jessica Book traveled to Missouri to observe the success of their PRIN Program. They learned about Missouri's program and brought back anything that would benefit the Colorado Department of Corrections.
- Every second Tuesday of the month an apology letter writing workshop takes place for offenders to participate.

Third Quarter

January

2.1

- Securus was able to resolve its issues with the Federal Communication Commission. This means that video visits will soon be restored and available for offenders and their families.



- Servicios de la Raza from Jennifer Roybal and Lucas Salas held a re-entry event. They were able to visit every unit in the facility.
- Every second Tuesday of the month an apology letter writing workshop takes place for offenders to participate.
- Several teachers attended a conference called, Enhancing Education in Corrections. It's geared toward opportunities for offenders such as college and apprenticeships. There was information about community partnerships.

February

2.1

- Applications for the next Adult Basic Education Authorization through Red Rocks Community College were available for Medium Custody offenders to apply.
- The new volunteer club, Make a Chess Move, started at SCF with 26 offenders in attendance.
- 13 offenders completed the Financial Literacy class on Acceleron, and 11 more offenders are currently taking the class. This class is completed utilizing Chromebooks.
- Peer program leads have been utilizing Chromebooks to update attendance for class participation.

2.2

- Every second Tuesday of the month an apology letter writing workshop takes place for offenders to participate.

March

2.1

- 2025 Trinidad students were on spring break. Liaisons Marx, West and acting Liaison Harms facilitated a study hall that week so that offenders had the opportunity to work on their college assignments over spring break.
- Chromebooks continue to be used primarily by Trinidad, ABEA and GED offenders. Students in vocational classes are also utilizing them periodically.
- Dr. Stephen Hartnett and Meghan Cosgrove from University of Colorado Denver came to meet with East, West and LU's 5-7-8 students for a recruitment meeting. They plan to begin holding classes in Sterling again this fall.

2.2

- An Offender Care Aid (OCA) Training Class was held in the West Programs Building from 9:00 am until 4:00 pm.



Fourth Quarter

April

2.1

- Li Ann Richardson from Trinidad State visited SCF to register offenders for classes for the summer semester.

2.2

- Our Administrative Team, the Associate Wardens, Majors, and Captains, commemorated Administrative Assistants Day. Attendees enjoyed lunch and received a gift bag.
- The Food Service Major led a retirement party for CO II Threasa Mortland. The management team and staff members got together and had cake and refreshments to help celebrate her 23 years of service with the Department of Corrections.

May

2.1

- A class facilitated by David Carrillo, a former offender from Red Rock Community College, was provided to Medium and Close Custody offenders in a Life Skills class this week through Dream Initiative.
- The photo/blue screen pilot was used for the quarterly pictures. Printing will be done outside SCF.
- Securus was set up for use in the East Hub.
- The library staff held poetry slams on each side of the facility which were very successful and well-received.

2.2

- Staff from Academics attended a meeting to go over new changes and anticipated changes.
- The Academics staff had several staff members receive service of time awards.
- An Unconscious Bias Training class was held for staff.
- 5.1 Committee meeting over SCF shift bids.



- The administration hosted a retirement gathering for AW Michele Rios. The management team and staff came together for cake made by our Culinary department and refreshments to recognize her 28 years of service to the Department of Corrections.

June

2.1

- Three UC-Denver Professors interviewed prospective students for the fall semester. Major Reyes acted as the point of contact for this event.
- GED testing through Pearsonvue ended on June 18th and will resume on July 7th.
- A Google Classroom training was held on June 4th in the training room, as teachers are encouraged to set up and utilize a Google Classroom.

2.2

- Warden Caley and Associate Warden Dorcey held Duty Officer training in the Command Center.
- SCF and staff from Headquarters completed a 1st line supervisor training class.

SCF Measures

Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Number of Dynamic Security Interactions	1,814	1,959	1,959	1,010	3,523	5,575	1,916	1,620	2,271	1,863	2,012	1,257
Number of Peer-to-Peer Mentoring Interactions (Hours)	500	504	500	240	300	495	504	240	392	470	500	485



Goal # 3	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No	Status
3	3.0	Improve staff retention and decrease staff vacancies	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
3	3.1	SCF will provide staff to attend Hiring Events in the community	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
3	3.2	Continue initiatives to improve communication with staff in all disciplines	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
3	3.3	Provide Staff opportunities for development and promotional readiness	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
3	3.4	Enhance Facility Safety	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing



First Quarter

July

3.1

- Major MacIntosh's team hosted SCF's July Fast Track Hiring Event. CDOC TAG member Jessica Staats was at SCF to assist potential employees with the Fast Track process. 17 candidates registered, 13 candidates attended, and 3 walk-ins. 5 contingent offers were made and all 5 were accepted. An additional offer was made and accepted for LCF. Two applicants are pending additional information.

3.3

- SCF sent Intel LT. Andrew Thode to the Intel Academy at the Penrose House in Colorado Springs.
- Most SCF education staff attended the Colorado Association for Career and Technical Education (CACTE) conference in Grand Junction.
- SCF Staff participated in "Understanding Gender Identity" training presented by Warden Ryan Long, Major McCarthy, and consultant Julie Graham.

3.4

- SCF completed its annual Full Scale Exercise. The exercise involved multiple agencies. Staff from SCF Special Teams, CDOC SORT, Sterling/Northeastern Colorado SWAT, Logan County Office of Emergency Management, and the Northeastern Junior College participated. Shift Commander Captain Smart was identified as the Incident Commander. Emergency count and staff accountability were completed. Blockers were deployed. Incident Command was transferred to Major Piel. SCF special teams (Search and ERT) conducted Search operations. SORT Operators participated at the Logan County Fairgrounds training with the Northeast Colorado regional SWAT team. SCF's CNT built profiles and completed negotiations. The exercise concluded followed by a debrief at approximately 8:55 PM.

August

3.0

- Staff Council and members of the Management Team handed out free root beer floats throughout the day to staff. This was to show appreciation to all staff and thank them for their hard work.
- During the dayshift roll call, on behalf of the SCF Management Team Associate Warden Dorsey presented CO Castillo the Valor of Life Award. CO Castillo was recognized for her decisive actions for life-saving measures for an offender in January 2024. CO



Castillo observed an offender in distress, assessed the situation, and utilized skills learned in training.

3.1

- Major MacIntosh's team facilitated SCF's August Fast Track Hiring Event. CDOC TAG member Jonna Castanos was at SCF to assist potential employees with the Fast Track process. 14 candidates registered, 4 candidates attended, 4 candidates signed up but did not attend, and 6 walk-ins. Five contingent offers were made and all 5 were accepted. One accepted offer was for a Food Service Apprentice position.

September

3.1

- Major Dorsey's team hosted SCF's September Fast Track Hiring Event. James Murphy and Jessica Staats from CDOC TAG were at SCF to assist potential employees with the FT process. Out of 10 registered candidates, 7 attended, which resulted in 2 pending BIU, and 3 contingent offers for SCF! One registrant received an offer before the event and 1 received an offer the morning of the event for 5 contingent offers.

3.2

- Staff and offenders were invited to participate in the 2024 PRIN Staff Survey. This anonymous survey allows staff and offenders to document their experience at Sterling Correctional Facility. There were two ways to participate in this survey. One was to take it online and the other was available by hard copy.
- The management team and the facility CO WINS representatives CM Taylor and CM Mahaffey participated in the monthly WINS meeting.

Second Quarter

October

3.0

- The Management Team cooked chili and brownies for all staff that helped with the shakedown in Living Unit 2.
- The management team gave the Value of Life Award to Correctional Officers Katelynn Falcon, Jeremiah Deleon, Isaiah Martinez, and James Carr during Roll Call on October 24th. They were recognized for their life-saving actions on June 24, 2024.



3.1

- Major Dorcey's team hosted SCF's October Fast Track Hiring Event. Cheryl Ahumada from CDOC TAG was at SCF to assist potential employees with the FT process. Out of 15 registered candidates, 10 attended, which resulted in 1 pending for a part-time employee wanting to be full-time, and 3 contingent offers for SCF.

3.2

- The management team and the facility COWINS representatives CM Taylor and CM Mahaffey participated in the monthly WINS meeting.
- Joseph Herrera with COWINS was at the facility and met with CM Taylor. He was able to visit every post on every shift.
- The Management Team held Town Hall meetings. They discussed changes that will occur for indoor recreation time due to staffing and colder weather. They also discussed incentive pay that will appear on the November 29th paycheck and read the minutes from the operations meeting. They also discussed looking into different options for Narcan duty belt pouches.

3.4

- Members of the Search Team conducted an active shooter drill at Northeastern Junior College.
- Denver County Sheriff's Office members came to the facility to train with our Special Teams staff on crisis negotiation.

November

3.0

- SCF proudly congratulates Lt. Jess Orin on winning CDOC Employee of the Year. Lt. Orin radiates enthusiasm and pride while doing his job. He has become a role model and helps in any area that he can. Lt. Orin can be counted on by staff, and he also supports his community, reflecting positively on the organization and facility.

3.1

- Major Dorcey's team hosted SCF's November Fast Track Hiring Event. Jonna Castanos and Erin Schwaba from CDOC TAG assisted potential employees with the FT process. Out of 21 registered candidates, 7 attended, and there was one walk-in, which resulted in 5 contingent offers for SCF. 5 candidates were also extended contingent offers the day before the Fast Track Event.
- SCF was one of 78 employers participating in the Rural Colorado Career Expo, hosted by Northeastern Junior College. Over 700



high school and college students who expressed interest in careers with the Department of Corrections attended the event. The event was very successful as it provided DOC and students with information regarding the many opportunities available at SCF and DOC.

3.3

- Case Management participated in a training.
- SCF held a 32-hour Defensive Training class.

December

3.0

- Lt. Anthony Chavez attended Roll Calls on his day off to bring holiday cheer to staff members. Lt. Bryant and Officer Hardy also came in as Santa and The Grinch. The staff appreciated it and left Roll Call laughing and smiling.
- The Staff Council gave staff hoodies for their holiday gift. The Staff Council would like to thank all staff members for everything they do for the facility.

3.1

- Major Dorcey's team hosted SCF's December Fast Track Hiring Event. Jonna Castanos, Jessica Staats, Cheryl Ahumada, and Jack Zeller from CDOC TAG assisted potential employees with the FT process. Out of 20 registered candidates, 9 attended, and another was a walk-in, which resulted in 6 contingent offers, 1 Temp offer, and one pending offer for SCF.

3.2

- Major Kelli Reyes, Teacher II Jessica Book, and Teacher II Melinda Saffer virtually attended a quarterly Education meeting at Buena Vista Correctional Facility
- Warden Long and Associate Warden Rios attended the CO WINS meeting.

3.4

- The Training Department held a Dim Light Training for officers.



Third Quarter

January

3.0

- The Staff Council provided a pancake breakfast to all staff. The Staff Council would like to thank all staff members for everything they do for the facility.
- Sgt. Kettle presented CO Goldback with a commendation coin for preventing the induction of a considerable amount of contraband into the facility via visiting. Captain Quinlin also showed his support by congratulating him on his diligence and excellent observational skills to ensure the safety of the facility.

3.1

- Major Dorcey's team hosted SCF's January Fast Track Hiring Event. Jonna Castanos and Jack Zeller from CDOC TAG assisted potential employees with the FT process. Out of 29 registered candidates, 11 attended, which resulted in 1 contingent offer, and five pending offers for SCF. One candidate was hired before the event. Another candidate was put on an eligible list for Pueblo. Seven of the candidates were for facilities other than SCF. Four candidates had failed BG before the event.

3.2

- The management team conducted a facility-wide town hall meeting, which will continue through January 14, 2025. Management presented information on the door panel project that will be happening in December 2025 and some of the changes the facility may go through during this process.
- The management team conducted a facility-wide town hall meeting, which will continue through January 14, 2025. Management presented information on the door panel project that will be happening in December 2025 and some of the changes the facility may go through during this process.

3.3



- Kim Mora and Abby Walker were here to teach a refresher classification class for Case Managers. Two classes will be held, one in the morning and one in the afternoon.
- There was a Lieutenant's leadership class.

3.4

- Food Service underwent an informal Audit led by Charleen Crockett and her team.
- The range was open for staff to get qualified on all weapon systems.

February

3.0

- The Administration Major led a retirement party for CO I Tina Steerman. The Management Team, staff, and a few family members got together and had cake and refreshments to help celebrate her 25 years of service with the Department and Corrections. We wish her a very happy retirement and thank her for her dedication to SCF.

3.1

- SCF and CDOC Tag held a virtual Fast Track. There were 26 applicants, 24 of whom attended. Three applicants came to the Fast Track in person and 21 attended virtually. SCF hired four Correctional Officers and three are pending hire status until their background checks can be concluded.

3.2

- Lt.s worked with their staff on the East side to ensure the cell inspections were done correctly and efficiently.
- Colorado Wins held Rep meetings.
- Colorado Wins Steward O'Ryan Taylor went to Head Quarters for a Labor Management Committee meeting. He met with executive staff and discussed situations that affect a majority of the areas in the department.
- Major Reyes, Teacher IIs Jessica Book, and Melinda Saffer, met in West Programs with Deni Montano, Lauren Gawlak, and Kyle Jones from Headquarters for a monthly meeting to discuss peer programs.
- Numerous Customer Service teachers throughout the state met for the CSA Advisory Board.

3.3



- The library staff completed virtual mandatory CLIC training.
- A payroll training refresher was available to staff.

March

3.2

- Associate Warden Jessica Dorcey, Major Kelli Reyes, and Teacher II Jessica Book, PRIN Representative, attended the Symposium on Prison Research and Innovation: Lessons Learned and Future Directions in Washington, DC, along with the Urban Institute. This closed out a 5-year grant on PRIN.

3.4

- SCF hosted a two-day tour assessment. The assessors were Rollin Cook and Travis Birney. They met with the Management Team and then they were given a tour around all areas of the facility. They interviewed various staff throughout the day. Among other things, they assessed: Facility schematics/Current population and capacity by housing unit/Current staff vacancy rate/Identification of any major capital projects underway/Any major space needs such as offices, classrooms, etc.
- Mr. Harenberg traveled to the Trinidad facility to attend a training session. He teaches West Foundations.

April

3.1

- A Virtual Fast Track Hiring Event was held from 10:00 am to 1:00 pm, attracting 62 applicants. Among these, 9 applicants preferred SCF as their desired location. One applicant was successfully hired for SCF, while the remaining candidates were either recruited for other facilities or were in a pending status. Basic Training Academy will begin on May 12, 2025.

3.2

- Major Reyes and Teacher II's Saffer and Book traveled to Headquarters to attend the quarterly Prison Programs meeting.
- Town Hall meetings were held to address modifications to the schedule. One significant alteration discussed was releasing the schedule two months in advance to meet COWINS staffing requirements. Additionally, Food Service was contacted to provide their suggestions for a survey related to the shift to an 8-hour workday.
- The April Operations meeting was held at 8:15 AM in the Command Center. There were 15 attendees, including SCF management and supervisors. Each manager gave a summary of current operations in their respective area.



- Town Hall meetings were initiated on April 29, 2025, to address the forthcoming changes impacting the functional work areas and custody control staff. Rebidding will take place following the WINS partnership agreement, which is set to begin next month. This process will be carried out according to seniority, as specified in departmental policy. The bidding will be categorized into CO I, CO II, and CO III.

3.3

- Managers and above met with the Attorney General's office for training.

3.4

- Teacher Siegrist traveled to the NCCER Western Slope Audit to conduct program audits.
- SCF modified operations to facilitate necessary staff training. At 10:30 am, Living Unit 4 conducted a count. Once the Living Unit 4 count was cleared, all inmates were fed in-house, and medications were provided door to door. At 11:15 am, the remainder of the facility conducted a count. Once the count cleared, all units were fed by satellite tray. When the swing shift arrived for the post, the facility returned to normal operations.
- A CIPS class was held regarding Spy Box Monitoring.

May

3.0

- Jessica Book, Teacher II, was named SCF Employee of the 3rd Quarter. She attended a leadership training and celebration at Headquarters on 5/27; Warden Caley read her nomination, and she received a certificate and special coin

3.1

- A Virtual Fast Track Hiring Event was held from 10:00 am to 1:00 pm. One applicant was successfully hired for SCF, and one applicant was added to the eligibility list. Basic Training Academy will begin on June 9, 2025.



3.2

- LMC meeting over state-sponsored care and Wardens meeting about shift bids.
- Town Hall meetings continued for each shift on May 1, 2025, to address the forthcoming changes impacting the functional work areas and custody control staff. Rebidding will follow the WINS partnership agreement, which is set to begin next month. This process will be carried out according to seniority, as specified in departmental policy. The bidding will be categorized into CO I, II, and III.
- LT Aucoin, CO Cockroft, and CO Smith went to an Intel meeting.
- LMP prep meeting with other WINS Co chairs.
- 5.1 Committee meeting over changes to AR 1450-1.
- LMC meeting with Headquarters and Executive team.
- The May Operations meeting was held at 8:15 AM in the Command Center. There were 15 attendees, including SCF management and supervisors. Each manager gave a summary of current operations in their respective area.

3.4

- James Olsen and his team were on the grounds and conducted a Programs Oversight Committee Audit.
- SCF began scenario-based training with staff members throughout the facility.
- Warden Sandoval, accompanied by Associate Wardens Malebranch and Armstrong and Major Gold, were at SCF to review procedures and processes.
- Major Gabriel and CM III Santos were at SCF to meet with PC offenders regarding movement. Major Gabriel and CMIII Santos were able to tour SCF. They also met with Case Management leadership to discuss RH movement and processes.
- The week of May 19, 2025, SCF participated in a Facility Compliance Audit and a Facility Security Audit. DOC staff from other facilities visited SCF and documented whether the facility complied in all areas.
- Tara Taleb with Atom Physics came to the facility to inspect medical equipment.

June

3.2

- The management team held town hall meetings for all shifts to discuss updates regarding overtime mitigation.



- Warden Caley and Associate Warden Dorcey held an Administrative assistant meeting in the Command Center. During the meeting, budget plans for FY 25/26 and backup positions were discussed.

3.4

- SCF hosted the Critical Incident Response Team mandatory training. Following the training, a facility tour was given for the 58 team members.
- Beginning June 17, 2025, until further notice, the East door in the T-North gym leading to no-man's land cannot be utilized due to an open trench outside the door. The East door has been sealed with caution tape.
- June 25, 2025, the Education Department had an Education for Higher Learning Audit.

SCF Measures

Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	May	June
Number of Participants for Hiring Events	14	10	16	15	21	20	22	31	11	9	10	6
Number of Staff Recognition Efforts	1	2	6	8	3	5	7	14	3	4	15	6



Goal #4	Action Step	Strategies	Priority	Lead Person	Start Date	End Date	Resources Required Contingency Yes/No	Status
4	4.0	Improve the environment with Green initiatives by modernizing the facility and operational infrastructure	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
4	4.1	Facility Upgrade Process Improvement (security equipment; mail and body scanners)	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
4	4.2	Fleet Updates (Electric Buses, Charging Stations, and incarcerated workforce opportunities)	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing
4	4.3	Evaluation of Facility Footprint (utilization, water rights, building use)	High	SCF Management Team	07/1/2024	06/30/2025	No	1 st Qtr: Ongoing 2 nd Qtr: Ongoing 3 rd Qtr: Ongoing 4 th Qtr.: Ongoing

First Quarter

July

- Work continued on the steam/condensate project.
- Crews worked on yards and the front yard.
- Superior Roofing continued to work on the roofs.
- Crews began to put “skins” on the inside walls of the water treatment building.

August

- Continue working on Roofs by Superior Roofing.



- JHL Seeded the No man's land where they worked on the West side.
- Started working on the septic line for the Range House.

September

- Physical Plant completed a walkthrough to create a punch list of the East Housing Rooftops with Superior Roofing.
- The Physical Plant, Schendt Engineering, and JHL had a pre-construction meeting for Phase 2 of the Steam Condensate Project.
- Repaired old steam condensate line behind Hub Control .
- Finished up the Range House septic line.
- Worked on Living Unit 22 to get it ready to open for the new transgender unit.
- Put in outlets and cable for Living Unit 5 B pod 1st tier for PC offenders.
- Installed the medline in the PC gym.
- Replaced a water line that was leaking up by the compost pile.

Second Quarter

October

- JHL came and potholed areas to get ready to put in new vaults for the new condensate project
- Maintenance staff worked on putting Living Units 34 and Living Unit 35 back to double bunk cells to be in compliance with the rest of the state for the honor units.



- A pre-construction plan meeting was held for the Food Service remodel. This will be a 24-month project once we break ground.
- Sidewalks on the East side that were damaged were torn out and new cement poured.
- The back yard for Living Unit 22 was worked on. Cement pad was poured and fencing set.
- Holes found in all the drywall on the 20's yard have been repaired and are being kept in check by maintenance staff.

November

- Door walk through for the new controls.
- Had Cranmore come out and so hydro tests on fire extinguishers.
- Had Fire Pump Sales and Service come out and do a flow test for fire system

December

- Work has begun on the kitchen renovation
- JHL has started on the condensate line for the East side.
- December 4, 2024, Major Schumacher and Warden Long went to HQ for the Physical Plant manager meeting/work session
- The Door Controls project was awarded to Cornerstone. They plan to have a pre-construction meeting in January 2025 with a possible estimated start of March 2025.
- DPhysical Plant held meetings for the condensate line project and the kitchen renovation.
- Physical Plant held a contingency meeting.
- Superior Roofing is bringing all the lightning protection systems on the east side up to code.

Third Quarter

January

- Sterling Food Service began the implementation of iPad units and the production of a floor laptop. This is a push toward a new paperless version of the area. On average our work area alone uses approximately 2.5 million pieces of paper per year, which costs \$18,000.00. While not all paper usage can be removed, a vast majority of what we use to document our daily tasks can be completed digitally.
- SCF maintenance worked on the steam condensate line. The hot water and heat on the west side were not operational. The issue was resolved within two hours.



- The Physical Plant had to shut off the steam to work on the condensate line in Voc. Ed, Units 5-8, and West Visiting for 20 minutes and then it was turned back on.
- Kitchen contractors came to the facility to tour the new area for the kitchen.

February

- Steam/condensate work on the East side continues.
- Superior Roof is finishing up work on the roofing contract.
- Door checks were performed in units 5,6,7 and 8 ensuring functionality.
- Work continues with contractors on the kitchen renovation throughout the month.
- Continued walk throughs for door access control project.

March

- The South East yard backyards were temporarily closed during active construction.
- Maintenance worked on the Kitchen to get it into health code compliance.
- The Door Access Control Project started.
- The Broadband project began this month.
- The irrigation line was completed.
- Generator #2 was taken out of service for repair
- Continue working with architects on gender neutral restrooms.

Fourth Quarter

April

- Irrigation lines were put in and repaired to get yards ready for spring
- When chill water was tested a significant leak was located on the back dock. Staff dug it up repaired the leak and covered back up with cement.
- Chill water was turned on for the facility.



May

- SCF's Maintenance staff, working with on-site contractors, identified a critical fault in SCF's condensate line. To prevent damage to linked systems, the line was shut down, resulting in a loss of hot water service. The fault was evaluated and corrected by contractors. Additionally, contractors were able to replace a valve that had been scheduled for replacement later in the month. At approximately 7:30 pm, the repairs and replacement were completed. The condensate line was reopened, restoring hot water service to SCF.
- The Minnesota Elevator was on grounds to inspect the Facility's elevators.
- A retirement party was held for James Trum, Jim Long and Rod Talbert.

June

- Physical plant staff assisted in cell integrities for the mass shakedowns.
- Backbone was onsite for fiber optics
- Cement got poured for the yard for PC
- Fencing went up for the yard for PC
- New cameras were installed
- In the process of pulling new lines for body cameras.
- Footers were poured by Bryan construction in the new kitchen.
- Retirement for Marty Krier and Ed Byczkowski



Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	May	June
Pieces of Mail Scanned Legal Mail	615	552	525	612	481	624	614	503	634	642	610	595
WebEx Appearances	59	70	44	54	51	57	61	52	67	73	74	54
Water Consumption	9,255	9,120	11,457	8,961	9,397	5,798	5,709	7,021	5,760	6,870	8,827	11,831
Gas Consumption	2,687.90	3042.90	2603.20	3956.10	5303.060	5,573.50	7,153.70	9,147.30	6,215.30	6,725.50	5,083.30	Not received
Electrical Consumption	1,272,534	1,196,871	1,180,586	960,976	785,056	855,734	931,171	820,264	886,862	1,432 New System	5,800.00 New system	Not received
Compost												

SCF Measures

Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Number of SMEs	5	5	7	6	9	1	6	6	6	9	11	3
Number of Special Team Activities	1	5	4	7	4	3	6	5	7	6	4	4



Operations

1. Major Developments/Accomplishments

First Quarter:

- June 29, 2024 an IAP specific to Living Unit 4 STG-identified Bloods and Crips offenders went into effect. Additional offenders from Living Unit 3 of the same STG affiliations were placed on lockdown on June 30th. Meals and meds were provided cell side. The unit was on lockdown to allow an investigation and to conduct interviews regarding an incident. No force was utilized during the incident and no staff were injured. Unit staff and SCF Intel completed investigations and interviews and determined that the incident was isolated. Those STG offenders were removed from lockdown on July 5th, 2024.
- July 11, 2024 Sterling Correctional Facility locked down Sureno STG-affiliated offenders in Living Units 2 and 3. The offenders remained locked down until OIG and Intel could complete their investigation. Meals and meds were provided cell side. The purpose of the lockdown was to allow for interviews, behavioral expectation discussions, and to gauge the group mindset. No staff were injured during the situation. No force was utilized to control the group.
- Sterling Correctional Facility took first place for the commercial division at the Logan County Parade for their Back to Our Roots float.
- August 15, 2024 an IAP specific to Living Unit 4 STG-identified Surenos offenders went into effect. All identified offenders were fed and received medications cell side. The lockdown was initiated due to an STG-related assault. The lockdown implementation facilitated additional interviews surrounding the assault.
- August 16, 2024 The management team implemented an IAP specific to Living Unit 2 STG-identified Sureno offenders. A lockdown was initiated for the identified offenders. Those offenders received meals and medications cell side. The IAP was implemented to address safety and security concerns surrounding an STG-related assault and Security Threat Group activity. OIG Investigators and Intelligence Officers conducted investigations and interviews. The management team reviewed the findings to determine the appropriate disposition. The Management Team determined that the objectives identified in the IAP had been met and the IAP was closed. LU2 was returned to normal operations.



- August 19, 2024 The management team implemented an IAP specific to Living Unit 4. A lockdown was initiated for LU4 offenders. Those offenders received meals and medications cell side. The IAP was implemented to address safety and security concerns after multiple significant incidents and Security Threat Group activity. A large metal plate was discovered removed from a sink within a cell. Maintenance established a plan to secure all plates throughout the facility. Targeted cell searches were completed and Intelligence Officers conducted interviews. The management team reviewed the findings to determine the appropriate disposition. The management team determined that the objectives identified in the IAP had been met and the IAP was closed. LU4 was returned to normal operations.
- September 16, 2024 An IAP was initiated to facilitate a comprehensive search in Living Units 23, 24, and 25. The search was necessary to detect and remove dangerous contraband from the units. All offender footwear was checked to verify notching in compliance with the policy. The Facility modified operations to adjust staffing to graveyard minimums freeing additional staff to assist search. The facility was returned to normal operations at 1400.

Second Quarter:

- October 17, 2024, four staff members graduated from the Search Academy.
- October 18, 2024, an IAP was initiated after the management team determined that Living Unit 4 was locked down due to numerous inmates exhibiting behavior that suggested they were under the influence of an illicit substance. All inmates were fed in-house and the med line was given out cell to cell. Interviews and CIPS were ongoing during the operational period.
- October 22, 2024, an IAP was initiated to facilitate a comprehensive search in Living Unit 4. The search was necessary to detect and remove dangerous contraband from the unit. All offender footwear was checked to verify notching in compliance with the policy. All electronic devices were checked for alteration. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. The facility was returned to normal operations at 1430.
- October 26, 2024, an IAP was initiated after the management team determined that Living Unit 2 was placed on lockdown due to several offenders fighting with weapons. All inmates were fed in-house and the med line was given cell to cell. Interviews and CIPS were ongoing during the operational period.
- October 30, 2024, an IAP was initiated to facilitate a comprehensive search in Living Unit 2. The search was necessary to detect and remove dangerous contraband from the unit. All offender footwear was checked to verify notching complied with the policy, and all electronic devices were checked for alteration. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. The facility was returned to normal operations at 1430.



- November 24, 2024, an IAP was initiated for Unit 4 to be placed in lockdown. The Shift Commander was made aware of an offender assault that had occurred in Living Unit 4. Two offenders were fighting and after being removed from population the staff gave directives for the rest of the unit to lock down. Multiple offenders refused the directives to return to their cells, which resulted in a Phase II response. CIPS and cameras are being reviewed.
- December 24, 2024, an IAP specific to Unit 4 STG-identified Surenos offenders went into effect. All identified offenders were fed and received medications cell side. The lockdown was initiated due to an STG-related fighting. The lockdown implementation facilitated additional interviews surrounding the fighting. The lockdown continued until OIG Investigators and Intel completed their investigation. The Management Team reviewed the findings and determined that the IAP objectives had been met and that Unit 4 could return to normal operations concerning the involved offenders.
- December 27, 2024, Units 1-4 were put on lockdown after Phase II response was called for an offender fight in the Chow Hall. One offender would not listen to staff directives, OC was deployed and 2 rounds from the 870 shotgun were also deployed. One staff member was taken to the ER by ambulance and another went to the ER because they slipped and fell.

Third Quarter:

- January 2, 2025, the facility went into an MA 12 Lockdown after a four-on-one offender assault that resulted in serious injury. Staff had observed multiple offenders in Living Unit 5 exiting a cell. First Responders were called and they observed multiple small cuts around the offender's upper torso and head region. Staff reviewed cameras and identified the four offenders who entered the cell during the assault. All involved offenders were removed from population and OIG was notified of the incident. Living Unit 5 continues to be on lockdown until all investigations are concluded.
- January 7, 2025, an IAP was initiated to facilitate a comprehensive search in Living Unit 5. The search was in response to an incident that occurred on 1/2/2025 and was necessary to detect and remove dangerous contraband or weapons from the unit. All offender footwear was checked to verify notching in compliance with the policy. All electronic devices were checked for alteration. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. The facility was returned to normal operations at 12:30.
- January 10, 2025, an IAP was initiated after the management team determined that Living Unit 4 was on lockdown due to an offender assault on 1/9/2025. All inmates were fed in-house and the med line was given cell to cell. Interviews and CIPS were ongoing during the operational period.



- January 14, 2025, an IAP was initiated to facilitate a comprehensive search in Living Unit 4 A Pod. The search was in response to an incident on 1/9/2025 and was necessary to detect and remove dangerous contraband or weapons from the unit. All offender footwear was checked to verify notching in compliance with the policy. All electronic devices were checked for alteration. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. The facility was returned to normal operations at noon.
- January 16, 2025, Sterling Correctional Facility locked down Blood gang-affiliated offenders out of Living Unit 4. The offenders identified were red-tagged and remained locked down until OIG completed their investigation. That group was given meals and received medications in their cell. The purpose of the lockdown was to allow for interviews, behavioral expectation discussions, and gauging the group mindset after an offender utilized a homemade knife to assault another offender. No staff were injured during the incident.
- January 22, 2025, all of the objections for the Red Tag IAP were completed and Living Unit 4 returned to normal operations.
- January 29, 2025, Sterling Correctional Facility locked down for Living Unit 1. The management team determined the need for this lockdown after discovering multiple items of dangerous contraband including 6 cell phones, dangerous drugs, and other unauthorized electronic items. An IAP was generated. Inmates will be fed by staff cell to cell. Medline will also be delivered cell to cell. They will be locked down until all investigations can be completed.
- January 31, 2025, an IAP was initiated after the management team determined that the facility was placed on lockdown due to security concerns and security protocols that may have been compromised. The facility was placed on lockdown after the dinner meal and remained on lockdown until the management team assessed any security concerns. Meals were fed slowly in the dining halls and Medline ran accordingly. The Shift Commander directed all offender movement. At the end of each operational period, a briefing was conducted for the next 24-hour period. All visits, classes, and programs were canceled. Unit one was fed meals and given medication in-house.
- February 1, 2025, an IAP was initiated to facilitate a comprehensive search for the entire facility on February 3-7. The management team was advised of potential information that security protocols may have been compromised. Multiple items of dangerous contraband may have been introduced into the facility and potentially spread to various areas. All offender footwear was checked to verify notching in compliance with the policy. All electronic devices were checked for alteration. Every facility area was searched with common areas being searched multiple times. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. Special Teams from four other correctional facilities also assisted with the search. The staff that assisted with the search were provided lunch every day the searches took place.



- February 24, 2025, an IAP specific to Unit 4 STG-identified Surenos offenders went into effect. All identified offenders were fed and received medications cell side. The lockdown was initiated due to an STG-related fight. The lockdown implementation facilitated additional interviews surrounding the fight. The lockdown continued until OIG Investigators and Intel completed their investigation.
- March 10, 2025, an IAP specific to Unit 4 STG-identified Crips offenders went into effect. All identified offenders were fed and received medications cell side. The lockdown was initiated due to an STG-related three-on-one fight that occurred on 3/8/2025. The lockdown implementation facilitated additional interviews surrounding the fighting. The lockdown will continue until OIG Investigators and Intel have completed their investigation.
- March 22nd, 2025, SCF facilitated an IAP that went into effect for LU 4 Bloods on “Red Tag” status due to multiple significant incidents and Security Threat Group activity. On March 22nd, 2025, a two-on-one assault occurred in LU 4. This was after a substantial show of use of force the night prior in the dining hall, and other incidents in the previous week. SCF Intel and Management Team will conduct interviews with identified Blood STG Members to gauge the threat to the safety and security of the facility.

Fourth Quarter

- April 3, 2024, an IAP specific to Living Unit 4 STG Surenos went into effect. All identified offenders were on Red Tag status and received their meals and medications in their cells. The IAP was implemented to address safety and security concerns surrounding an STG-related assault and Security Threat Group activity. OIG Investigators and Intelligence Officers conducted investigations and interviews.
- April 15, 2025, Living Unit 4 identified Surenos offenders who remained on Red Tag status pending the completion of all interviews. All medications and feeding were delivered to their cells. Interviews with another STG leadership were conducted. CIPS was to be monitored. Showers were provided every 72 hours.
- April 17, 2025, an IAP specific to Living Unit 4 STG Surenos took effect due to an offender assault. All involved offenders received their anatomical and mental health assessments. OIG Investigators and Intelligence Officers conducted investigations and interviews. On April 21, 2025, the management team determined that all IAP objectives were met. Normal operations resumed in Living Unit 4.
- On May 1, 2025 – STG Crips were placed on red tag status following a fight between two offenders in Living Unit 4 on 4/30/2025. CIPS and cameras are being reviewed.



- On May 13th, SCF's Management Team initiated an IAP to facilitate a DME Sweep of the facility. Clinical Service, Teachers, and Security Staff conducted a facility-wide sweep/review/verification of durable medical equipment. All IAP objectives were met by 11:00 am on May 14th. The facility returned to normal operations upon completion of the 11:15 am count.
- June 2, 2025, Living Unit 2 was placed on lockdown due to an offender assault. Living Unit 4 was also placed on lockdown due to a separate altercation.
- June 4, 2025, Living Unit 2 identified 211 STG offenders in Living Unit 2 who were placed on red tag status. The remainder of the unit was under normal operations.
- June 7, 2025, an IAP was initiated to lockdown Living Unit 4. This action was taken following an altercation involving several offenders in B-pod. A Phase II response was activated to lock down the pod and ensure that offenders remained in their cells. Video footage was reviewed, and Intel and IG were notified.
- June 24, 2025, an IAP was initiated to facilitate a comprehensive search of the entire facility. The management team was advised that security protocols may have been compromised. Multiple items of dangerous contraband have been introduced in the facility, potentially spreading to various areas. All offender footwear was checked to verify that notching complied with the policy. All offenders were scanned with our body scanner. All electronic devices were checked for alteration. Every facility area was searched, with common areas being searched multiple times. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search. Special Teams from four other correctional facilities also assisted with the search. The facility will be under an IAP until further notice.

2. Trends/Issues And Actions Taken

Trends/Issues and Actions Taken: Any significant issues should be included in this section that were discovered during the analysis of the data included in this report

First Quarter:

- Computer outages affected prison operations on July 19, 2024, resulting in the statewide cancellation of visits. OIT worked with the system to get the computers up and running.
- September 11, 2024 it was reported that a set of keys were missing from Hub Control. The facility was locked down for an emergency count and staff accountability to be conducted. Areas were searched and staff from the logs were contacted. The key set was located and returned to the checkout point. The facility returned to normal operations.



Second Quarter:

- November 6, 2024, SCF was placed on backup generators. The loss of the Wi-Fi connection during this period caused video visits to be canceled that day. The Wi-Fi was restored in time for visits on November 7th.
- Video visitation will be suspended until further notice starting November 19, 2024, due to a change made by the Federal Communications Commission (FCC) on September 20, 2024.
- November 22, 2024, the facility was locked down after footprints were found on the perimeter road behind LU 23. It was verified through photos that the footprints were from staff. An emergency count was conducted and all staff and offenders were accounted for.
- November 29, 2024, the Critical Incident Response Team members were on grounds to talk to staff if needed about the recent offender's death.

Third Quarter:

- January 20, 2025 – Video Visits were restored and the offenders and their families could participate in video visitation again.
- January 23, 2025 – video visits were interrupted briefly while the facility experienced a network outage. They did resume after the network issues were fixed.
- February 1, 2025 – A burst water pipe caused a massive leak in the northeast dining hall entrance. Water was pouring out of the air conditioning unit from the ceiling. The offender plumber and staff maintenance turned off the water, fixed the leak, and cleaned up the water before breakfast was served.
- February 19th and 20th, 2025, due to the extreme cold and winter weather conditions, the Appointing Authority authorized a late start on the 19th and a no-report work-from-home day on the 20th for non-essential staff and any operational modifications necessary to support.
- March 4, 2025, due to extreme cold and winter weather conditions, the Appointing Authority authorized a late start for non-essential staff and any operational modifications necessary to support them.



Fourth Quarter:

- April 1, 2025, an IAP was initiated after the management team identified a safety and security issue regarding gaming systems within the units. The Facility modified operations to adjust staffing to graveyard minimums, freeing additional staff to assist in the search for gaming systems. All housing units were searched, and any systems taken were documented and investigated. COPD or criminal charges will be filed accordingly. The removed systems are secured in the Administration Building. When all units were completed, the facility returned to normal operations.
- April 09, 2025, the American Indian Sweat lodge for Living Units 1-3 was provided an indoor location for ceremonies due to the ongoing construction in that area.
- April 11, 2025, maintenance encountered an unforeseen complication with the chiller lines. Unfortunately, this situation restricts our ability to operate the chillers to cool the buildings. The maintenance staff resolved the issue, and the cooling system was turned on.
- April 18, 2025, Major Raff and AW Dorsey met with the SRMC Leadership Team to discuss hospital coverages. This will continue monthly going forward.
- There was a delay in the deposits for phone time for some offenders on May 22, 2025. The delay will be corrected by 2 pm on May 23, 2025.
- June 12, 2025, the Sterling CF DTRS site in Logan County was out of service from 10:00 am to 2:00 pm for maintenance. This outage caused the facility's radios not to work correctly.
- June 14, 2025, East Control lost power to the doors, causing the East Side to only offer pod time after breakfast, as staff members had to use emergency keys to open doors going to and from Visiting and Sally Port.
- June 18, 2025, the facility had no hot water due to the Central Plant shutting down the steam to the facility. The hot water was turned back on by 2:45 pm.
- A Titler informed offenders that Securus changed its phone number. This caused phone calls to be blocked by spam filters and unknown number blocks. Securus suggested that the offenders contact their family and have them remove any filters or blocks from their phones.
- June 22, 2025, the facility experienced a temporary lockdown due to a complete power failure in Living Units 3 and 4. The Boiler house was notified, and maintenance successfully resolved the problem, restoring the power to both units.
- June 25, 2025, at 7:00 am, the Central Plant turned off the steam to the facility, causing the facility to be without hot water. The steam was restored by 12:44 pm.



- June 25, 2025, to support ongoing operations, the management team canceled visitations for the weekend.

Incident Alert Drills

Quarter	# of Functional Exercises	# of Tabletop Exercises	# of Full-Scale Exercises	Corrective Measures
1 st	3	0	1	0
2 nd	4	0	0	0
3 rd	1	1	0	1
4 th	1	1	1	0



3. Security

Reportable Incidents

Incident Type	Q1	Q2	Q3	Q4
Alcohol	31	40	26	44
Ammunition	0	0	0	0
Assault Staff-Attempt	3	9	4	7
Assault Staff – Hazardous Liquid	0	0	0	0
Assault Staff-Spitting	1	2	1	1
Assault Staff with Serious Injury	0	1	0	0
Assault Staff Without Serious Injury	19	20	10	23
Assault Staff – Incidental Contact	0	0	0	1
Attempted Escape	0	0	0	0
Attempted Sexual Act	0	0	0	1
Below Minimum Staffing	208	214	219	221
Cell Extraction (OC Used)	2	1	1	0
Climate Control Devices	1	0	0	0
Communications	0	0	0	0
Communication Device	22	16	47	21
Damage to Buildings/Property	9	2	11	13
Drugs/Drug Paraphernalia	177	215	254	217
Dry Cell Observation	2	1	1	1
Emergency Transports (Medical)	40	49	78	76
Emergency Transports (Security)	0	0	1	0
Emergent Need Entry	5	6	13	11
Escape Paraphernalia	1	0	1	1
Escape Threat	0	0	0	0
Facility Search/Lockdown	3	7	2	9
Facility Lockdown/Inclement Weather	0	0	1	0
Fight	20	22	37	18
Firearm, Knife, Bludgeon	38	39	44	37
Fire	1	1	0	1
Force Team Activated (No UOF)	2	8	1	3
Forced Cell Entry (Traditional)	3	1	0	1
Group Disturbance	0	1	0	3
Hard Empty Hand Control	4	7	4	2
Hard Intermediate Control	1	2	0	3
Hostage Situation	0	0	0	0



Hunger Strike (Single Inmate)	7	10	11	10
ID/Uniform/Civilian Clothes	8	6	4	7
Implement Special Controls	0	0	0	0
Incident Alert Drill	0	0	1	0
Injury/Ill Required Off-Ground Transport	0	5	1	1
Inmate Assault with Serious Injury	8	4	3	5
Inmate Assault – Hazardous Liquid	1	0	0	0
Inmate Assault - Spitting	1	0	0	0
Inmate Assault on Visitor	0	1	0	1
Inmate Assault without Serious Injury	19	28	21	30
Keys (Personal/Facility)	2	1	0	0
Medically Attended	0	0	1	1
Medically Unattended	0	2	1	1
Potable Water Device	0	0	0	0
Restraint Chair	0	0	0	1
Security Device	2	2	3	2
Security Equipment	1	1	0	1
Security Monitoring Exercise	20	18	16	27
Self-Inflicted Injury	15	12	9	16
Sexual Act	0	3	0	0
Sexual Contact	0	1	3	0
Sexual Harassment	13	12	7	7
Soft Empty Hand Control	41	43	28	43
Soft Intermediate Control	27	29	20	17
Staff Injury	37	36	31	43
Suicide Attempt (MH Assessment)	2	0	0	1
Suicide	0	1	0	0
Tools (Class A & B)	1	0	0	1
Tobacco	0	0	0	0
Unintentional Discharge-Firearm	0	1	1	0
Unknown	0	0	0	1
Utility Service	1	1	2	0
Warning Shot	0	1	0	0
Total	616	882	919	922



Performance Measures

Searches	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Number of cell searches East: EH + RH/MCC West: LU 1-4	East: 851 West: 762	East: 964 West: 1035	East: 1708 West: 958	East: 872 West: 1713
# of common area searches East: EH + RH/MCC West: LU 1-4, ES + WS	East: 763 West: 2342	East: 929 West: 1294	East: 1021 West: 931	East: 1001 West: 723
Transports	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Transports done by facility transport personnel	340	359	310	309
Number of inmates	513	516	419	459
Number of miles	47,932	48,938	36,354	31,953
Number of personnel hours	2,691	4,199	4,182	3,482
Transports done by non-transport facility personnel	29	39	43	98
Number of inmates	29	40	43	49
Number of miles	2,332	3,076	4,972	2,828
Number of personnel hours	652	656	324	2,484
Hospital Supervision	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Number of inmates	24	64	16	24
Number of personnel hours	776	3,612	1,160	920
Special Teams: # of Active Members	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
ERT	10	9	8	9



SORT	1	1	0	0
Search	19	19	12	9
Crisis Negotiation	8	7	6	6
Critical Incident Response	6	6	7	7
Honor Guard	0	0	0	0

COPD Charges/Convictions

Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Class 1 COPDs	Number	Class 1 COPDs	Number	Class 1 COPDs	Number	Class 1 COPDs	Number
Charges	134	Charges	123	Charges	70	Charges	67
Convictions	133	Convictions	123	Convictions	70	Convictions	67
Convictions to Charges	99.25%	Convictions to Charges	100%	Convictions to Charges	100%	Convictions to Charges	100%
Class 2 COPDs	Number	Class 2 COPDs	Number	Class 2 COPDs	Number	Class 2 COPDs	Number
Charges	617	Charges	633	Charges	243	Charges	453
Convictions	599	Convictions	604	Convictions	237	Convictions	438
Convictions to Charges	97.08%	Convictions to Charges	95.42%	Convictions to Charges	97.53%	Convictions to Charges	96.69%

4. Personnel

Staffing	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Requests for Transfers In	5	0	0	1
Requests for Transfers Out	0	0	0	2
Number Transferred In	0	0	0	0
Number Transferred Out	4	3	1	2
Overtime Hours	Tracked by Payroll	Tracked by Payroll	Tracked by Payroll	Tracked by Payroll



12/16 Hour Shifts	Tracked by Payroll	Tracked by Payroll	Tracked by Payroll	
# of Staff on Flex Schedules	41	41	48	72
FMLA Hours	9,638.98	7,815.21	10,243.42	10,344.08
FAMLI Hours	5,437.49	5,256.99	5,029.49	6,049.98
Turnover Rate	18.58%	19.56%	15.98%	14.43%
Times under Minimum Staffing	228	226	228	236

Vacancy Report	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
# Authorized FTEs	2,142	2,122	2,121	2,107
# Vacancies	398	415	339	304
% Vacancies	18.58%	19.56%	15.98%	14.43%

Employee Grievances	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Step I	4	0	4	1
Step II	1	0	2	0

Staff Training	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Total Staff Trained	1,900	587	1,049	583
Total Staff Training Hours	8,731	5,042	7,479	7,032

5. INMATE POPULATION (Include narrative data discussing any significant changes in the inmate population and comments related to inmate morale.)

Population Figures by Scored Custody Level	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Close	401.67	393.67	376.33	380.33
Medium	985.33	996.33	999.33	1,002.33
Minimum	43.67	38.67	29.67	27.67



Minimum Restrictive	667.67	693.33	717.33	707.33
Population Figures	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Ethnicity				
Am. Indian	78.33	66.33	63.33	68.00
Asian	14.33	14.00	12.67	13.33
Black	397.67	414.67	423.33	415.67
Hispanic	677.33	702.67	693.33	709.67
White	926.67	919.33	922.33	904.00
Hwn/Pacific Island	1.00	1.67	2.33	1.00
Other	2.00	2.00	3.00	4.67
Unknown	1.00	2.00	2.33	1.33
Gang Members by	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Ethnicity				
Am. Indian	28.67	25.00	29.00	32.67
Asian	4.33	3.33	3.33	3.67
Black	204.00	227.67	233.67	233.33
Hispanic	392.67	420.00	416.33	423.67
White	309.00	299.00	304.33	314.33
Hwn/Pacific Island	0.00	1.67	0.67	0.00
Other	1.00	0.33	0.00	1.00
Unknown	0.00	0.00	0.00	0.00

Steps	Step 1	Step 2	Step 1	Step 2	Step 1	Step 2	Step 1	Step 2
Description	Number	Number	Number	Number	Number	Number	Number	Number
Account	12	4	5	1	14	2	16	4
Assignment discrimination	1	0	0	1	0	0	0	
Canteen	167	37	140	29	142	32	127	30



Case Management	18	8	25	4	20	8	16	3
Dental	3	2	6	1	11	1	7	1
Disagree with accommodations	9	4	3	1	17	5	14	4
Earned Time	6	0	5	1	5	4	6	2
Equal Access	0	0	5	1	1	3	2	0
Food Service	19	6	27	6	25	10	17	0
Housing Conditions	20	3	17	7	35	2	20	5
Hygiene	1	0	2	0	2	0	3	0
Jobs	13	0	20	6	16	6	23	10
Laundry	51	14	43	17	50	12	56	16
Legal Access	11	2	11	6	10	8	7	1
Mailroom	14	8	27	12	27	9	18	8
Medical	173	56	216	52	224	74	183	47
Mental Health	13	4	9	7	5	0	8	4
Other	140	51	167	51	156	49	141	33
PREA	1	1	2	1	3	0	6	2
Physical access compl/Housing	0	1	2	0	0	2	1	0
Privileges	1	1	0	0	5	2	1	0
Programs	13	2	9	3	6	2	5	0
Property	135	51	180	47	183	40	123	49
Publications	1	1	0	0	0	0	1	
Recreation	1	2	12	3	0	0	3	0
Religion	4	3	4	1	31	3	10	10
Safety	8	2	7	4	16	2	10	8



Sanitation	0	0	0	0	0	0	2	0
Searches	15	6	18	5	24	6	0	3
Staff Conduct	76	32	115	32	112	40	113	32
Staff Issues	0	0	1	0	0	1	5	0
Staff Sexual Harassment	0	0	0	0	0	0	0	0
Urine Analysis	0	0	0	0	0	0	0	0
Visitation	2	0	6	3	2	1	5	2
Total	915	301	1,079	302	1,142	324	806	242

Recreation	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Number of Inmates, Who Participate in Programs That Are Structured, Implemented, Supervised, and Coordinated by Recreational Programs. (Include Hair Activities)	July: 6,889 Aug: 6,784 Sept: 6,722	Oct: 6,718 Nov: 6,522 Dec: 6,735	Jan: 6,622 Feb: 6,050 Mar: 6780	Apr: 5,760 May: 6,430 June: 5,342
Number of Inmates That Enter Recreation Areas for Any Recreation Activity”	July: 6,503 Aug: 6,458 Sept: 6,432	Oct: 6,551 Nov: 6,522 Dec: 6,551	Jan: 6,448 Feb: 5,650 Mar: 6360	Apr: 5,340 May: 6,030 June: 5,084
Number of Disciplinary Reports Written by Recreational Programs for Altercations Occurring in the Recreational Area.	July: 0 Aug: 0 Sept: 0	Oct: 0 Nov: 0 Dec: 1	Jan: 0 Feb: 0 Mar: 0	Apr: 0 May: 0 June: 0
Number of Individual Community Volunteers Involved in the Facility Recreation Program	July: 76 Aug: 55 Sept: 50	Oct: 51 Nov: 57 Dec: 64	Jan: 32 Feb: 47 Mar: 63	Apr: 59 May: 59 June: 61



Volunteer Programs	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Number of Formal Religious Services	July: 171 Aug: 205 Sept: 179	Oct: 60 Nov: 107 Dec: 98	Jan: 70 Feb: 55 Mar: 85	Apr: 88 May: 77 June:84
Number of Other Religious Programs (Regularly Scheduled Faith Group Programs; Not Services)	July: 49 Aug: 46 Sept: 20	Oct: 42 Nov: 15 Dec: 16	Jan: 9 Feb: 28 Mar: 14	Apr: 40 May: 8 June:16

Number of Seminars (Special Events; Count as Event Not # of Days)	July: 1 Aug: 1 Sept: 4	Oct: 3 Nov: 1 Dec: 2	Jan: 1 Feb: 0 Mar: 0	Apr: 1 May: 2 June:1
Number of Non-Religious Programs (AA, GED Tutors, etc.)	July: 3 Aug: 5 Sept: 4	Oct: 4 Nov: 4 Dec: 5	Jan: 3 Feb: 6 Mar: 32	Apr: 2 May: 32 June:32
Number of Inmate Participants (Total Number in Each Event,1 Inmate May Attend Numerous Events and Counted Each Time)	July: 702 Aug: 1,640 Sept: 1,509	Oct: 603 Nov: 583 Dec: 1,331	Jan: 1023 Feb: 607 Mar: 519	Apr: 1152 May: 1113 June:1433
Number of Inmates Served (Do Not Count Inmates More Than Once)	July: 352 Aug: 335 Sept: 374	Oct: 361 Nov: 577 Dec: 1,309	Jan: 391 Feb: 378 Mar: 324	Apr: 542 May: 449 June:574



Number of Volunteers (Each Volunteer is Counted Only Once)	July: 73 Aug: 65 Sept: 50	Oct: 57 Nov: 61 Dec: 62	Jan: 302 Feb: 65 Mar: 60	Apr: 44 May: 59 June:87
Number of Volunteer Hours Served (Total Hours of All Volunteers)	July: 597 Aug: 513 Sept: 531	Oct: 408 Nov: 552 Dec: 588	Jan: 2146 Feb: 432 Mar: 348	Apr: 429 May: 484 June:522
Chaplain Hours	July: 52 Aug: 88 Sept: 80	Oct: 79 Nov: 72 Dec: 52	Jan: 60 Feb: 60 Mar: 30	Apr: 49 May: 65 June:80
Number of Emergency Notifications by Chaplains	July: 7 Aug: 2 Sept: 3	Oct: 18 Nov: 3 Dec: 4	Jan: 12 Feb: 8 Mar: 7	Apr: 5 May: 8 June:4

Inmate Labor Crews	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Number of Inmates Assigned	40	34	33	50
Inmate Labor Hours Worked	14,400	14,040	13,850	9,200
FTEs Assigned	NA	NA	NA	10
Inmate Labor Projects Completed	Yards concrete grounds	Concrete yards Grounds fence	Yard Work Sprinklers fence recycle	12
# of Agencies Served	NA	NA	NA	NA



Tours	Date	Group Name	# in Group	Areas Visited
1 st Quarter	7/26/24	Attorney General's Office	4	Facility Wide
1 st Quarter	9/19/2024	Contractors	7	Facility Wide
2 nd Quarter	10/7/2024	NJC Students/Faculty	10	Facility Wide
2 nd Quarter	10/14/2024	NJC Students/Faculty	14	Facility Wide
2 nd Quarter	10/21/2024	NJC Students/Faculty	15	Facility Wide
2 nd Quarter	12/3/2024	Kairos For FSO Tour	4	Facility Wide
2 nd Quarter	12/7/2024	ACT Ensemble For FSO	3	Facility Wide
2 nd Quarter	12/20/2024	Make A Chess Move	7	Facility Wide
2 nd Quarter	12/28/2024	Kairos For FSO Tour	9	Facility Wide
3 rd Quarter	1/15/25	Run Club for FSO Tour	2	Facility Wide
3 rd Quarter	2/20/25	CDLE	4	Facility Wide
3 rd Quarter	2/20/25	RF2	5	Facility Wide
3 rd Quarter	3/25/25	CGL	5	Facility Wide
4 th Quarter	4/7/25	NJC	17	Facility Wide
4 th Quarter	4/14/25	NJC	15	Facility Wide
4 th Quarter	4/21/25	NJC	18	Facility Wide
4 th Quarter	4/28/25	NJC	15	Facility Wide
4 th Quarter	5/25/25	Jehovah's Witness for FSO Tour	1	Facility Wide
4 th Quarter	5/28/25	District Attorney' Office	8	Facility Wide
4 th Quarter	5/29/25	Kairos for FSO TOur	1	Facility Wide
4 th Quarter	5/31/25	ACT Ensemble for FSO Tour	2	Facility Wide
4 th Quarter	6/12/25	DOC CIRT Members	58	Facility Wide
4 th Quarter	6/21/25	Jehovah's Witness for FSO Tour	2	Facility Wide



Testing and Inspections

Life Safety

Quarterly Testing	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
I-Evac Hoods	7/2/25, 7/15/25, 7/16/25, 7/17/25, 7/18/25, 7/23/25, 7/24/25, 7/25/25, 8/8/25, 8/14/25, 8/15/25, 8/22/25, 8/26/25, 8/27/25, 9/9/25, 9/10/25, 9/11/25, 9/12/25, 9/25/25, 9/26/25	10/9/25, 10/10/25, 10/22/25, 10/23/25, 10/24/25, 11/7/25, 11/12/25, 11/13/25, 11/14/25, 11/19/25, 11/20/25, 12/4/25, 12/9/25, 12/16/25, 12/17/25, 12/18/25	1/7/25, 1/8/25, 1/14/25, 1/15/25, 1/16/25, 1/21/25, 1/22/25, 2/4/25, 2/5/25, 2/11/25, 2/18/25, 2/19/25, 2/20/25, 2/25/25, 3/4/25, 3/5/25, 3/6/25, 3/11/25, 3/12/25, 3/13/25, 3/18/25, 3/19/25, 3/26/25	4/2/2025, 4/15/2025, 4/16/2025, 4/22/2025, 4/29/2025, 4/30/2025, 5/6/2025, 5/7/2025, 5/26/2025, 5/27/2025, 5/28/2025, 5/29/2025, 6/10/2025, 6/11/2025, 6/17/2025, 6/18/2025, 6/24/2025, 6/25/2025, 6/26/2025
Fire StandPipe System	7/2/25, 7/15/25, 7/16/25, 7/17/25, 7/18/25, 7/23/25, 7/24/25, 7/25/25, 8/8/25, 8/14/25, 8/15/25, 8/22/25, 8/26/25, 8/27/25, 9/9/25, 9/10/25, 9/11/25, 9/12/25, 9/25/25, 9/26/25	10/9/25, 10/10/25, 10/22/25, 10/23/25, 10/24/25, 11/7/25, 11/12/25, 11/13/25, 11/14/25, 11/19/25, 11/20/25, 12/4/25, 12/9/25, 12/16/25, 12/17/25, 12/18/25	1/7/25, 1/8/25, 1/14/25, 1/15/25, 1/16/25, 1/21/25, 1/22/25, 2/4/25, 2/5/25, 2/11/25, 2/18/25, 2/19/25, 2/20/25, 2/25/25, 3/4/25, 3/5/25, 3/6/25, 3/11/25, 3/12/25, 3/13/25, 3/18/25, 3/19/25, 3/26/25	4/2/2025, 4/15/2025, 4/16/2025, 4/22/2025, 4/29/2025, 4/30/2025, 5/6/2025, 5/7/2025, 5/26/2025, 5/27/2025, 5/28/2025, 5/29/2025, 6/10/2025, 6/11/2025, 6/17/2025, 6/18/2025, 6/24/2025, 6/25/2025, 6/26/2025
Emergency Generator	7/3/25, 7/10/25, 7/17/25, 7/24/25, 7/31/25, 8/7/25, 8/14/25, 8/21/25, 8/28/25, 9/4/25, 9/11/25, 9/18/25, 9/25/25	10/2/25, 10/9/25, 10/16/25, 10/23/25, 10/30/25, 11/6/25, 11/13/25, 11/20/25, 11/27/25, 12/4/25, 12/11/25, 12/18/25, 12/25/25	1/1/25, 1/8/25, 1/15/25, 1/22/25, 1/29/25, 2/5/25, 2/12/25, 2/19/25, 2/26/25, 3/5/25, 3/12/25, 3/19/25, 3/2/25	4/2/2025, 4/9/2025, 4/16/2025, 4/23/2025, 4/30/2025, 5/7/2025, 5/14/2025, 5/21/2025, 5/28/2025, 6/4/2025, 6/11/2025, 6/18/2025, 6/25/2025



Fire Drills	Locations	After action
1 st Quarter Dates	Locations	After Action Report
July Drills = 13	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Aug Drills = 9	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Sept Drills = 75	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.

2 nd Quarter Dates	Locations	After Action Report
Oct Drills = 13	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Nov Drills = 19	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Dec Drills = 59	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.

3 rd Quarter Dates	Locations	After Action Report
Jan Drills = 13	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Feb Drills = 7	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Mar Drills = 75	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.

4th Quarter Dates	Locations	After Action Report
Apr Drills = 17	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
May Drills = 12	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.
Jun Drills = 65	Facility Wide	All monitored drills were done properly or problems were addressed at the time of the drill.



Annual CDPHE Inspection (Including Food Service)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Date of Inspection	NA	NA	NA	NA
Number of Violations	NA	NA	NA	NA
Violations Corrected	NA	NA	NA	NA
Violations Pending	NA	NA	NA	NA

Comments if necessary:

Annual Fire Inspection	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Date of Inspection	NA	NA	NA	NA
Number of Violations	NA	NA	NA	NA
Violations Corrected	NA	NA	NA	NA
Violations Pending	NA	NA	NA	NA

Comments if necessary:

